



## **UNOFFICIAL MINUTES**

### **BERLIN BOROUGH COUNCIL**

**May 5, 2016 - 7:00 p.m.**

1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. President offers a non-denominational prayer.

Please bow your heads in prayer;

Heavenly Father we ask that you guide us during our meeting, so that we can faithfully serve the citizens of Berlin.

Grant us the knowledge, courage, and dedication needed for this duty.

May God also guide and inform us, according to our faith, certitude and determination.

In your name we pray.

Amen

#### **ROLL CALL**

Barb Zerfoss

Thomas Fisher

John Harding, Jr.

Eric Glotfelty

Charles Rhodes

Roger Clarke

President Brett Custer

Mayor Joseph Krause

Also in attendance were:

Terry Metzgar, Borough Executive Secretary

Members of the public:

See Attached Roster

Citizen Comments:

Robert Zerfoss has asked to address the Council but did not appear at the meeting.

Jim Russell from Reel Time Entertainment addressed the Council about the potential for having a Movie Night in Berlin Borough.

The Borough's cost would be around \$200 to \$350 per movie for film rental.

The Sound System fee is \$500.  
The total price comes in at around \$850 to \$900 for the complete package.  
There is a \$125 re-setup fee should there be a rain out event.  
The borough is responsible for any advertising.  
Swank Motion Pictures has an index of movies.

Minutes of the April 7, 2016 Borough Council Meeting are attached for your review.

*Motion by Eric Glotfelty and seconded by Tom Fisher to approve and accept the minutes of the Berlin Borough Council Meeting dated April 7, 2016.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

## **President's Report**

Notes to Council:

Due to scheduling conflicts, Assistant Borough Secretary Applicant interviews scheduled for this evening will be delayed to a later date.

## **Mayor's Report: Mayor Joseph Krause**

### **Mayor's Oral Police Report**

From: April 1, 2016 To: April 30, 2016.

Officers appeared in court 2 times for a combined time of 3 hours.

Officers were dispatched for 17 calls.

Officers have investigated 10 incidents. 6 of these incidents are closed.

1 Non-Traffic citation(s) were issued.

7 Traffic Stops were conducted.

2 People were arrested.

*Motion by Charles Rhodes and seconded by Roger Clarke to approve and accept the Police Report as presented.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

## **Committee Reports:**

### **Electric: Chair Eric Glotfelty**

We are nearly out of electric meters and need your permission to order more.

*Motion by Roger Clarke and seconded by John Harding to approve the purchase of new Itron Centron Electric meters.*

*Ayes: 7*  
*Nays: 0*  
*Motion Passed*

Regarding Penelec's planned electrical outage; they have now notified us that no outage will be necessary for them to cut-in the new sub-station vacuum switches. They will instead switch feeds and work them one at a time.

This change of plans is in response to concerns expressed by the Mayor, Berlin Borough Council, BBSD, and Snyder's.

Thanks to all of you for your help in persuading Penelec to avoid the extended outage.

First Energy Interconnection Agreement:  
First Energy has conceded to some but not all of our requests.  
Discussion?

Under the terms of agreement with Power Secure, the borough is obligated to excavate the tie line trench between the generator site and the substation. As such, would you like to solicit and advertise bids for that process?

The Council directed the borough secretary to proceed with the interconnection agreements accepting the 10% voltage window proposed by First Energy.

*Motion by Eric Glotfelty and seconded by Tom Fisher to advertise for contract excavation of the Generation Project Tie Line.*

*Ayes: 7*  
*Nays: 0*  
*Motion Passed*

## **PERSONNEL & FINANCE: Chair Tom Fisher**

Treasurer's Report and Bills:

*Motion by John Harding and seconded by Charles Rhodes to approve the bills and Treasurer's Report.*

*Ayes: 7*  
*Nays: 0*  
*Motion Passed*

## **REFUSE: Chair Roger Clarke**

## **HOUSE: Chair Barb Zerfoss**

## **EQUIPMENT: John Harding**

The new refuse truck is being built as we speak and should be delivered in June.

## **STREETS & SIDEWALKS: Chair Eric Glotfelty**

Discussion on Movie Night

**POLICE: Chair John Harding**

All is well with our Police Force operating in an exemplary fashion.

**BEAUTIFICATION: Chair Charles Rhodes**

Planting trees on the Lower Diamond

Discussion

Barb Zerfoss mentioned that we might wish to consider sidewalk grants.

The Council elected to refer the issue back to the committee for further study with the intention to make a decision by August for an anticipated fall planting.

Since Borough Secretary, Terry Metzgar, has expressed his intention to retire and given us notification to that effect, we will need a motion to accept his letter of resignation and retain that letter as part of the minutes from this meeting.

Honorable Council Members and Mayor,

Please consider this written confirmation of my verbal notification to retire presented during Executive Session at the March 3, 2016 Meeting of the Berlin Borough Council.

I have been both honored and gratified to work with you the past two and one-half years but the time has come for me to spend a little more time farming and a lot less time staring at a laptop.

Toward that end, I respectfully submit my resignation as Borough Secretary effective May 20, 2016.

I remain impressed with the wisdom of this and previous borough councils. Thanks to your prudent governance, Berlin Borough amassed a record five million dollar account balance, zero debt, and eliminated the borough property tax.

That's quite an accomplishment and one for which you and the folks in Berlin can be justifiably proud.

Respectfully,

A handwritten signature in black ink that reads "Terry L Metzgar". The signature is written in a cursive, slightly slanted style.

Terry L. Metzgar

April 30, 2016

*Motion by Roger Clarke and seconded by Tom Fisher to accept with regret, Terry Metzgar's Letter of Resignation to become effective on 052116.*

*Aye: 7*

*Nay: 0*

*Motion Passed*

*Motion by Eric Glotfelty and seconded by Roger Clarke to adjourn this Meeting of the Berlin Borough Council at 8:13 PM.*

*Aye: 7*

*Nay: 0*

*Motion Passed*

Note: The next regular meeting of the Berlin Borough Council is scheduled for Thursday June 2, 2016, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

*Terry L Metzgar*

Borough Executive Secretary

May 05, 2016

