

# Official and Approved Minutes

## BERLIN BOROUGH COUNCIL

August 7, 2014 - 7:06 p.m.

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1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. President Kerrie Broderick offers a non-denominational prayer.

### ROLL CALL

Kerrie Broderick / President  
Roger Clarke (Absent)  
Thomas Fisher  
Eric Glotfelty  
Brett Custer  
Barb Zerfoss  
John Harding, Jr.  
Mayor Joseph Krause (Absent)

Also in attendance were:

Terry Metzgar, Borough Secretary

Members of the public:

See Attached Roster

Citizen Comments:

James Lyons mentioned that there is a storm water drainage issue near his house on Brubaker Street. This issue was referred to the Street Committee for resolution.

Bob Glotfelty mentioned that there is a clear sight triangle issue at his daughter's driveway near Vine and Orchard involving a 6 foot bush on the neighboring Younkin Property. Mr. Glotfelty maintains that the Younkin's also have railroad tie edging that may be encroaching upon borough right of way. Mr. Glotfelty also mentioned that another neighbor has failed to mow his yard and has a sub-standard chimney.

This has been referred to the building permit committee.

4. Minutes of the July 7, 2014, Borough Council meeting for review. (Exhibit P5)

*Motion by Tom Fisher and seconded by Brett Custer to approve and accept the minutes of Berlin Borough Council Meeting dated July 7, 2014.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

## **President's Report**

The Berlin Block Party and Parade schedule is 081214 through 081614. (Exhibit P14)  
The Berlin Community Fair schedule is 091014 through 091314. (Exhibit P15)  
Please see the attached Thank You Letter from J.B. Schrock Community Park. (Exhibit P16)

## **Mayor's Report: Brett Custer substituting for Mayor Krause**

Police Report (Exhibit P17)

*Motion by Eric Glotfelty and seconded by John Harding to approve and accept the Police Report as presented.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

## **Committee Reports:**

### **Electric & Equipment**

Brett Custer (Chair)

Municipal Authority Update / Sewer Plant Project and Chlorinator Building Excavation

### **PERSONNEL & FINANCE**

Thomas Fisher (Chair)

Treasurer's Report and Bills:

*Motion by Brett Custer and seconded by Barb Zerfoss to approve the bills and Treasurer's Report as specified on Exhibit P19.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

Kyle Landis replacement:

With Kyle's resignation on 072514, we are one person down on the refuse truck / discussion and options?

### **FIRE & GARBAGE**

Roger Clarke (Chair) with Kerrie Broderick substituting in Mr. Clarke's absence

Hopper bushing repair and tipper relocation is now on hold pending Gross Brother's backlog.

Mrs. Broderick would like to schedule a Fire and Garbage Committee Meeting for 081814 at 7:00 PM

### **BUILDING PERMIT & PROPERTY**

John Harding (Chair)

Clem and Nelson are now actively addressing the backlog issues.

Status and list of permits (Exhibit P32)

Clem is also checking deeds to determine ownership of the retaining wall behind Gianni's Pizza.

## **HOUSE**

Barb Zerfoss (Chair)

The BVFD has presented us with an estimate from MEI to replace the borough building's antiquated fire alarm system with a modern replacement. This installation cost is \$8,700 and BVFD has agreed to split the cost with the borough. (Exhibit P36)

Installation of the new fire detection system will require an upgrade to the building electrical Main Distribution Panel. This also works in conjunction with the upgrade needed for the roof heat tape. (Exhibit 38)

*Motion by Eric Glotfelty and seconded by Tom Fisher accepting MEI's proposal to install a new Fire Detection System at a cost to the borough not to exceed \$4,350.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

*Motion by Eric Glotfelty and seconded by Tom Fisher to split the \$2400 cost of upgrading the Borough Building's Electrical Main Distribution Panel with BVFD and accept Don Weigley's proposal at a cost to the borough not to exceed \$1,200.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

Barb Zerfoss mentioned that she would like to check with PENNDOT regarding the possibility of placing signs at the new SR 219 Mud Pike exit.

## **STREETS, STORM SEWERS & SIDEWALKS**

Eric Glotfelty (Chair)

Equipment agenda:

The camera replacement for our garbage has been delivered and installation is pending.

The Council directed the borough secretary to place a third crosswalk pylon on Main Street at the Dollar General crossing.

The Council directed the borough secretary to re-paint all of the crosswalks every spring and fall in order to maintain visibility.

The Council also would like to consider deploying high visibility leggings for all crossing guards and flaggers. As chairman of the Personnel Committee, Tom Fisher agreed to explore this possibility with the individuals involved.

Refuse truck suspension repairs are estimated to cost \$2650. Should we do it now or defer this maintenance? (Exhibit P40)

***Motion by Brett Custer and seconded by John Harding to approve the refuse truck tandem suspension bushing repair at a cost not to exceed \$2700.***

***Ayes: 6***

***Nays: 0***

***Motion Passed***

Snowplow replacement for Truck Four:

Could you please give us a COSTARS Contract price on an 8 foot 2 inch Boss V-Plow

[http://www.jjtruckequipment.com/product/BOSS\\_Snowplows#](http://www.jjtruckequipment.com/product/BOSS_Snowplows#)

Truck Four

2004\* 4 Ford F350 X 1FDSF35L64EC60600 9900 GVW

***Motion by Tom Fisher and seconded by John Harding to approve the purchase of a new COSTAR compliant snow plow for Truck Number Four for a cost not to exceed \$7,000.***

***Ayes: 6***

***Nays: 0***

***Motion Passed***

Update on Brubaker Street Request. (Exhibit P41)

White stop lines at school crossing for Mr. Whipkey.

Paving for liquid fuels?

We received a request from Nancy Glotfelty to close Laurel and Liberty Streets on 080914.  
(Exhibit P49)

***Motion by Barb Zerfoss and seconded by Brett Custer to approve closing Laurel and Liberty Streets on 080914.***

**ROLL CALL VOTE**

***Aye / Kerrie Broderick***

***Aye / Thomas Fisher***

***Abstain / Eric Glotfelty***

***Aye / Brett Custer***

***Aye / Barb Zerfoss***

***Aye / John Harding, Jr.***

***Absent / Roger Clarke***

***Ayes: 5***

***Nays: 0***

***Abstain: 1***

***Motion Passed***

## **POLICE**

Brett Custer (Chair)

Update on police foot patrol progress.

## **PLANNING & PROJECT**

Barb Zerfoss (Chair)

The Borough's Five Year Plan hinges upon the Asset Inventory Process.

At 08:16 PM the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

*Motion by Eric Glotfelty and seconded by Brett Custer to adjourn to executive session.*

*Aye: 6*

*Nay: 0*

*Motion Passed*

At 10:48 PM, the council reconvened the regular meeting.

*Motion by Brett Custer and seconded by Tom Fisher to reconvene the regular meeting.*

*Aye: 6*

*Nay: 0*

*Motion Passed*

*Motion by Brett Custer and seconded by Tom Fisher to hire Attorney Mark D. Persun as a task specific counselor.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

*Motion by Eric Glotfelty and seconded by Tom Fisher to re-classify borough employee, Samuel G. Popovich, Jr. from Seasonal to Part Time in accordance with the Articles of Agreement between Borough of Berlin and UNIT D, ALLEGHENY REGIONAL JOINT BOARD, RETAIL, WHOLESALE, DEPARTMENT STORE UNION, AFL-CIO-CLC.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

*Motion by Eric Glotfelty and seconded by Tom Fisher to adjourn this Meeting of the Berlin Borough Council at 11:29 PM.*

*Ayes: 6*

*Nays: 0*

*Motion Passed*

Note: The next regular meeting of the Berlin Borough Council is scheduled for September 4, 2014, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

*Terry L Metzgar*

Terry L. Metzgar  
Executive Borough Secretary



# Guest Registry

## Berlin Borough Council Meeting

August 7, 2014

Name Bob Glotfelty Address 292 Telephone 267 3581 Email \_\_\_\_\_

Robert M. Sp...

Roger Foy

Alyssa Choiniere

Alice Wolfe, AMP



Thank You for attending the Berlin Borough Council Meeting.

Your input is both welcomed and appreciated.