

Official and Approved Minutes

BERLIN BOROUGH COUNCIL

June 4, 2015 - 7:00 p.m.

1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. President Kerrie Broderick offers a non-denominational prayer.

ROLL CALL

Barb Zerfoss

Thomas Fisher

Roger Clarke

John Harding, Jr

Eric Glotfelty

Mayor Joseph Krause

Brett Custer

Kerrie Broderick / President

Also in attendance were:

Terry Metzgar, Borough Executive Secretary

Members of the public:

See Attached Roster

Citizen Comments:

Mr. Randall Probst addressed the Council regarding his request for temporary electric service in Movilla Court. Mr. Probst appears to have a bit of a disagreement with the park's owner and the Council advised him to pursue that avenue as it does not pertain to the borough.

4. Minutes of the May 7, 2015 Borough Council meeting for review. (Exhibit P6)

Motion by Eric Glotfelty and seconded by Roger Clarke to approve and accept the minutes of Berlin Borough Council Meeting dated May 7, 2015.

Ayes: 7

Nays: 0

Motion Passed

President's Report

1. With Somerset County scheduled to change to a new encrypted county-wide radio system the Emergency Management Agency is recommending that the borough join the public safety network. This will require us to purchase a Motorola APX4000 unit.

Motion by Barb Zerfoss and seconded by Tom Fisher to approve the purchase of a Motorola APX4000 transceiver at a cost of \$2700.

Ayes: 7

Nays: 0

Motion Passed

2. Borough Landfill access discussion: Should we consider locking the gate with key access at the borough office? Our concern involves inappropriate items being dumped and how we can control that.

The Council directed the borough secretary to place cameras and signs.

3. In consulting with Muni-Link, we found that our delinquent bill penalty is somewhat out of step with other municipalities. As such we may wish to change our delinquent bill penalty to a rate that is more in keeping with current practices.

Motion by Tom Fisher and seconded by John Harding to increase delinquent bill penalties from 1.5% to 5%.

Ayes: 7

Nays: 0

Motion Passed

4. The borough council has provided funds for the Police Department to hold a Bicycle Safety Rodeo tentatively scheduled for Saturday, 062715 from 3:00 PM to 5:00 PM. This is part of our borough's effort to emphasize safety for all residents and especially our precious children.

Mayor's Report: Mayor Joseph Krause

Police Report (Oral Report from the Mayor)

MAYOR'S MONTHLY REPORT FOR COUNCIL

Month and Year: May 2015

The Berlin Police Department answered 27 complaints for the month of May.

Of the 27 complaints police responded to: 22 are cleared and 5 are still under investigation.

Traffic Stops conducted: 7

Number of arrests: 3

Note:

Foot patrols are being conducted by officers now that the weather has changed. These patrols will be conducted on a routine basis if the on duty officer is not involved in traffic control, court or investigative matters.

Motion by Tom Fisher and seconded by Barb Zerfoss to approve and accept the Police Report as presented.

Ayes: 7

Nays: 0

Motion Passed

Committee Reports:

Electric & Equipment

Brett Custer (Chair)

Internal Generation Update.

The Electric Committee is trying to get the best bargain for our borough and as such, we have been meeting with and are awaiting proposals from a variety of generator vendors.

Motion by Tom Fisher and seconded by Brett Custer to move \$600,000 from the Electric Savings Account to the Electric Generation Fund Account.

Ayes: 6

Nays: 1

ROLL CALL

No: Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Kerrie Broderick

Motion Passed

Motion by Brett Custer and seconded by Tom Fisher to transfer \$4,000 per month from the Electric Checking Account to the Electric Generation Fund Account.

Ayes: 6

Nays: 1

ROLL CALL

No: Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Kerrie Broderick

Motion Passed

PERSONNEL & FINANCE

Thomas Fisher (Chair)

Treasurer's Report and Bills:

Motion by Brett Custer and seconded by Eric Glotfelty to approve the bills and Treasurer's Report as specified on Exhibit P15.

Ayes: 7

Nays: 0

Motion Passed

Motion by Brett Custer and seconded by Tom Fisher to transfer \$30,000 from the Refuse Account to the Garbage Truck Account.

Ayes: 7

Nays: 0

Motion Passed

FIRE & GARBAGE

Roger Clarke (Chair)

BUILDING PERMIT & PROPERTY

John Harding (Chair)

CCIS Activity Report. (Exhibit P24)

HOUSE

Barb Zerfoss (Chair)

STREETS, STORM SEWERS & SIDEWALKS

Eric Glotfelty (Chair)

The heat-shrink reflective crosswalk striping material and tools have been received with application training tentatively scheduled for next Thursday, 061115.

At that time we will begin applying the new reflective material at selected pedestrian crosswalks. (Exhibit P25)

This is, once again, part of the council's ongoing effort to insure and maintain the safety of our residents.

Motion by Eric Glotfelty and seconded by John Harding to post and reduce the speed limit on the entire length of North Street and Brubaker Street. This motion is contingent upon compliance with any applicable state regulations.

Ayes: 7

Nays: 0

Motion Passed

We have an offer from Brothersvalley Township to join with us to tar and chip the borough's portion of North Broadway for a distance of 170 feet at a cost of around \$400?

Motion by Eric Glotfelty and seconded by Roger Clarke to join with Brothersvalley Township to tar and chip the borough's 170 foot portion of North Broadway at a cost not to exceed \$500.

Ayes: 7

Nays: 0

Motion Passed

POLICE

Brett Custer (Chair)

All is well with our Police Force operating in an exemplary fashion.

PLANNING & PROJECT

Barb Zerfoss (Chair)

At 08:25 PM the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Motion by Eric Glotfelty and seconded by John Harding to adjourn to executive session at 8:25 PM.

Aye: 7

Nay: 0

Motion Passed

Motion by Roger Clarke and seconded by Eric Glotfelty to reconvene the regular meeting.

Aye: 7

Nay: 0

Motion Passed

At 9:31 PM, the council reconvened the regular meeting.

Motion by Roger Clarke and seconded by John Harding to require that all tenant applications for electric service require a \$400 deposit by the prospective tenant which will be retained by the borough until the account is closed and full payment is received.

Aye: 7

Nay: 0

Motion Passed

Motion by Roger Clarke and seconded by Eric Glotfelty to extend the period in which we disconnect delinquent electric accounts to include the entire calendar year.

Aye: 7

Nay: 0

Motion Passed

The Council directed the borough secretary to continue gathering information from AMP regarding a possible borough solar project.

The Council directed the borough secretary to explore advanced service load limiting devices as an alternative to pulling meters on cut-for-nonpayment disconnects.

The Council and Mayor directed the borough secretary to draft a letter to Mr. Pat Pelar stating that no borough ordinances have been violated in relation to his continued operation of the East End Tavern.

Motion by Tom Fisher and seconded by Brett Custer to hire Larry Pritts, Jr. as a full time borough employee pending successful completion of drug, alcohol, and background checks. (This motion was later rescinded and changed to a part time position)

Ayes: 7

Nays: 0

Motion Passed

Motion by Eric Glotfelty and seconded by Barb Zerfoss to hire Sam Popovich Jr. as a full time borough employee. This full time employment is contingent upon the successful completion of his CDL prior to 070315.

ROLL CALL

Yes: Barb Zerfoss

Yes: Thomas Fisher

No : Roger Clarke

Yes: John Harding, Jr

Yes: Eric Glotfelty

No: Brett Custer

No: Kerrie Broderick

Motion Passed

Motion by Barb Zerfoss and seconded by Roger Clarke to send a letter to PENNDOT expressing the Council's concern about plans to construct a second pole line on the state right of way along the east side of Diamond Street.

Aye: 7

Nay: 0

Motion Passed

Motion by Brett Custer and seconded by Roger Clarke to once again adjourn to executive session at 09:45 PM.

Aye: 7

Nay: 0

Motion Passed

Motion by Roger Clarke and seconded by Brett Custer to reconvene the regular meeting 10:10 PM.

Aye: 7

Nay: 0

Motion Passed

A second motion by Eric Glotfelty and seconded by Brett Custer to hire Sam Popovich as a full time borough employee. This full time employment is contingent upon his successful completion of his CDL by 070315.

Aye: 7

Nay: 0

Motion Passed Unanimously

Motion by Roger Clark and seconded by Tom Fisher to rescind the earlier motion hiring Larry Pritts as a full time employee and change that job status to part time pending successful completion of drug, alcohol, and background checks and upon his successful completion of his CDL by 070315.

Aye: 7

Nay: 0

Motion Passed

Motion by Eric Glotfelty and seconded by Roger Clarke to adjourn this Meeting of the Berlin Borough Council at 10:17 PM.

Aye: 7

Nay: 0

Motion Passed

Note: The next regular meeting of the Berlin Borough Council is scheduled for July 2, 2015, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

Terry L Metzgar

Terry L. Metzgar
Executive Borough Secretary
June 4, 2015



Guest Registry

Berlin Borough Council Meeting

June 4, 2015

Name	Address	Telephone	Email
Nancy Glotfelty			
Curt Glotfelty			
Bob Glotfelty			
Karen J. J. J.			
Randy Proest			
Wanita Nail			
Brent Nail			
Amulth Nail			

If you would like to address the Council, please enter your name and the subject that you wish to discuss here:



Thank You for attending the Berlin Borough Council Meeting.

Your input is both welcomed and appreciated.