

Official and Approved Minutes

BERLIN BOROUGH COUNCIL

January 8, 2015 - 7:00 p.m.

1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. President Kerrie Broderick offers a non-denominational prayer.

ROLL CALL

Kerrie Broderick / President
Roger Clarke
Thomas Fisher
Eric Glotfelty
Brett Custer
Barb Zerfoss
John Harding, Jr.
Mayor Joseph Krause

Also in attendance were:

Terry Metzgar, Borough Secretary

Members of the public: There were no guests in attendance.

Citizen Comments: There were no citizen comments.

4. Minutes of the December 4, 2014, Borough Council meeting for review. (Exhibit P6)

Motion by Tom Fisher and seconded by Roger Clarke to approve and accept the minutes of Berlin Borough Council Meeting dated December 4, 2014.

Ayes: 7

Nays: 0

Motion Passed

President's Report

Motion by Barb Zerfoss and seconded by Eric Glotfelty to continue Berlin Borough's membership in the Somerset County Boroughs Association and approving a \$50 per year membership payment.

Ayes: 7

Nays: 0

Motion Passed

Motion by Roger Clarke and seconded by Tom Fisher to continue Berlin Borough's subscription to QuickBooks Plus and approving a \$300 per year annual payment.

Ayes: 7

Nays: 0

Motion Passed

Mayor's Report: Mayor Joseph Krause

Police Report (Exhibit P18)

Motion by Eric Glotfelty and seconded by Brett Custer to approve and accept the Police Report as presented.

Ayes: 7

Nays: 0

Motion Passed

Committee Reports:

Electric & Equipment

Brett Custer (Chair)

Municipal Authority Update / Sewer Plant Project.

Internal Generation Update (Exhibit P24)

Salsgiver Fiber Project / Route may change due to pole issues on Washington Street. (Exhibit P32)

Internal Generation Historically Based Projections since January of 2010 (Exhibit P38)

1CP Transmission Peak Debacle and what it means to us in 2015.

Predictive Analysis and why it is important to fix things before they break....i.e. thermal imaging.

Motion by Eric Glotfelty and seconded by Roger Clarke authorizing a representative from American Municipal Power to conduct thermo-graphic scanning of Berlin Municipal Electric System's infrastructure at some point during the upcoming winter months.

Ayes: 7

Nays: 0

Motion Passed

PERSONNEL & FINANCE

Thomas Fisher (Chair)

Thanks to the council's wisdom and frugality, our expenses are down and revenues are such that services continue to grow while taxes remain unchanged. This is largely due to the savings realized through employee attrition.

The unverified gain of income on all total funds is:
\$297,058.14.

Funds will be verified at the time the Audit Report is sent to DCED.

Treasurer's Report and Bills:

Motion by Eric Glotfelty and seconded by John Harding to approve the bills and Treasurer's Report as specified on Exhibit P34.

Ayes: 7

Nays: 0

Motion Passed

FIRE & GARBAGE

Roger Clarke (Chair)

BUILDING PERMIT & PROPERTY

John Harding (Chair)

Clem and Nelson are now actively addressing the backlog issues. (Exhibit P55)

There are ongoing minor property maintenance issues that we are trying to address on an informal basis through the Office of Mayor.

The council directed the borough secretary to refer a fire hazard complaint at the Bechtel Trailer at 180 5th Avenue to CCIS for immediate resolution.

HOUSE

Barb Zerfoss (Chair)

The electrical upgrades to Borough Building Main Distribution Panel are completed. This is part and parcel to the installation of the smoke detector system. It also energizes the spouting heat tape on the north side of the building. Smoke detector installation is also completed.

STREETS, STORM SEWERS & SIDEWALKS

Eric Glotfelty (Chair)

New and improved weekly maintenance log books are now in use and should prove to be a valuable time saving tool. (See Exhibit P56 and hard copy sample.)

Sidewalk ordinance...are we enforcing it now that winter is here?

The Council directed the borough secretary to send letters to first time offenders of the snow removal ordinance as specified by council members.

Refurbished Equipment update?

Since Truck Eight has a blown engine, the council decided that it is beyond economical repair and directed the borough secretary to solicit bids for the sale of Truck Eight and its associated snowplow before 020515.

Motion by Brett Custer and seconded by John Harding directing the borough secretary to solicit bids for the sale of Truck Eight and associated snowplow in “non-running condition.”

Aye: 7

Nay: 0

Motion Passed

POLICE

Brett Custer (Chair)

Winter tires have now been installed on both police cars.

PLANNING & PROJECT

Barb Zerfoss (Chair)

Update on beautification efforts.

Still pending review from Frostburg.

Motion by Tom Fisher and seconded by Eric Glotfelty to proceed with the condemnation process for the Baltzer Court (Property ID: 050005250 Map Number: S05-024-008-00) on Vine Street in order to gain site access for the borough's internal electric generation project.

Aye: 5

Nay: 2

ROLL CALL

Yes: Kerrie Broderick

No: Roger Clarke

Yes: Thomas Fisher

Yes: Eric Glotfelty

Yes: Brett Custer

No: Barb Zerfoss

Yes: John Harding, Jr.

Motion Passed

Motion by Roger Clarke and seconded by John Harding to deny Tracy Koontz's request for borough sponsor participation in 071115 Berlin Benefit Day Event.

Aye: 7

Nay: 0

Motion Passed

Motion by Barb Zerfoss and seconded by Brett Custer to adjourn this Meeting of the Berlin Borough Council at 09:50 PM.

Aye: 7

Nay: 0

Motion Passed

Note: The next regular meeting of the Berlin Borough Council is scheduled for February 5, 2015, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

Terry L Metzgar

Terry L. Metzgar
Executive Borough Secretary
February 5, 2015

