



Official and Approved Minutes

BERLIN BOROUGH REGULAR COUNCIL MEETING

April 6, 2017 - 7:00 p.m.

1. The President called the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. President offered a non-denominational prayer.

ROLL CALL

Barb Zerfoss	Present
Thomas Fisher	Present
Roger Clarke	Present
John Harding, Jr.	Present
Eric Glotfelty	Present
Mayor Joseph Krause	Present
Brett Custer	Present
Charles Rhodes	Present

Also in attendance were:

Thomas D. Jones, Executive Borough Secretary

Members of the public:

See Attached Roster

Citizen Comments:

Bob Croner – Ordinances – Mr. Croner addressed the Council with his concerns that Berlin is a dying town and challenged the Council to save the town. He gave various examples of the economics, demographics, newspaper stories, US 219 being rerouted, etc. as evidence of a dying town. He stated that the Borough already has ordinances in place to take care of clutter on properties, cars being parked in yards, junk cars, and other issues. He stated that America is a free country and citizens could live anywhere they chose, as long as they obey the rules and laws. If they did not like the rules, laws, ordinances, they could get out. He related how the Borough of Confluence had re-invented itself by becoming a destination place as a tourist attraction. The Berlin Borough forefathers may have inadvertently created today's problem by creating a town that offers cheap living (electric rates, sewer, water, and garbage rates, and housing costs), and thereby attracting a large amount of residents with little or no disposable income. This has been detrimental to local businesses, banks, manufacturing plants, and economic development. He presented several photos of places around town that had clutter in the yard or on porches and decks, junk cars parked on property, a dog kennel in the front yard, etc. He challenged the Council to enforce the ordinances already adopted and enacted by the Borough so that the first, and somewhat inexpensive

steps, could be taken toward beautification of the Borough. There was discussion about what could be done and how – there has to be enforcement without a double standard from property owner to property owner.

President Brett Custer thanked Mr. Croner for his presentation and concerns. He stated that different opinions make a Council work harder. This Council has, and will continue to do so, work with the Mayor towards making improvements. Some ordinances may need to be changed or updated. The current Council is working to make improvements to the Borough as is evidenced by the purchase and installation of the generator project. Mr. Croner challenged the Council to have some “guts”, serve all residents, and to ask for and demand change in the Borough.

Resident Jason Peck stated that he has seen and is concerned about residents turn over. He said residents need to make things happen – they may need to talk to their neighbor to take action on their own property.

Council member Tom Fisher stated that these are not new issues that have just arisen in the last couple of years – that today’s issues have been decades in the making. There is a fine balance in any Council taking action and getting 7 members to agree on a plan of action and enforcement, and the residents co-operating. Most residents do not want to sign their names to complaint forms with the Borough and just want the Borough officials to be the “bad guys”. The last 6-9 months have been better with enforcement of ordinances. The Council will get together with the Mayor, police, and residents for improvement recommendations.

James Eutsey – 2016 Audit Report – the 2016 Audit report was presented to the Council. Mr. Eutsey read aloud the audit letter addressed to the Borough Council (*copy attached*). Mr. Eutsey also stated “*On behalf of the auditors, I wish to thank the Borough administrative staff for all of their help and co-operation during the audit. Cindy Flamm, Treasurer, and Tom Jones, Secretary, answered all of our questions and provided all the documents that we requested. They are to be commended for maintaining impeccable records.*”

Minutes of the March 2, 2017 regular Council Meeting were included with the Council Meeting Packets for review. (Exhibit 1)

Motion by Tom Fisher and seconded by Roger Clarke to approve and accept the minutes of the Regular Meeting of the Berlin Borough Council dated March 2, 2017.

ROLL CALL VOTE:

No : Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr.

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Charles Rhodes

Ayes: 6

Nays: 1

Motion Passed

CCIS Report

The CCIS report for March was included in the Council Meeting Packets for review. (Exhibit 2) There were no comments or questions.

President's Report

2016 Audit – President Custer stated *“I am pleased, and it gives me great comfort, that once again the Borough Auditors found no issues with the Borough's bookkeeping. It shows how fortunate the borough is to have the quality of staff we do. The financial statement will be published in the paper for anyone who wishes to review it.”*

A rough draft of the Spring Borough Newsletter was included in the Council Meeting Packets (*Exhibit 3*). No comments or suggestions were offered. The President directed the Secretary to review with Cindy Flamm, make any necessary corrections or additions, to forward the newsletter to the printers, and to distribute it to the Borough citizens.

Spring Cleanup Day has been set for Thursday, May 25th. The garbage crews will be picking up items placed at the curbs of homes. All Borough residents are encouraged to take this opportunity to clean up around their house and dispose of unwanted clutter. The Spring Newsletter lists items that will not be picked up. This would be a good time to encourage residents to take care of some of the issues addressed by Mr. Croner.

The Somerset County Planning Commission is updating its Twelve Year Transportation Plan for the years 2019-2030. I am directing the Streets Committee to review the information and identify any projects within the Borough that can be submitted for consideration.

Property Maintenance Complaints – Secretary Jones reported there was one property maintenance complaint filed in March with the Borough: 1) 1398 Allegheny Street on abandoned/junk vehicles. Mayor Krause discussed this with the property owner and he has moved two vehicles from the property and is in the process of having another moved. Mayor Krause is to follow up with the property owner next week; 2) Mike Oakes, Shady Lane – Mr. Oakes has moved several vehicles and other things from his property and either calls or comes weekly to the Borough office to provide updates. He will continue with cleaning up his property as the weather permits. There was discussion on ordinances and enforcement. Council member Eric Glofelty suggested that the ordinances should be enforced as written with little or no leeway to be given in issuing citations and fines. Discussion on ordinances ensued with President Council offering the following: *“I would like to explain to everyone how ordinances come to be. The Commonwealth of Pennsylvania General Assembly enacted various legislation and amendments known as the Pennsylvania Consolidated Statutes that set forth how boroughs and incorporated towns are to govern and operate. This is more commonly referred to as the Borough Code. Under provisions of Section 1006 of the Borough Code, Borough Councils are empowered “to enact, revise, repeal and amend ordinances....as it deems beneficial to the borough and to provide for the enforcement of the same”. Other provisions of the Borough Code give very specific and broad powers to boroughs. The Borough of Berlin currently has more than 330 ordinances on record. Many of these address some of the issues mentioned tonight. Some may have been adopted more than 100 years ago and some within the last decade or so. This Council has reviewed, or is still in the process of reviewing, some of the ordinances such as noise ordinance, structure set-backs and variances, land use permits and storm water maintenance ordinances, sidewalks, curbing, and shade trees, just to name a few. It is anticipated that some ordinances may need updated and revised. This is a very time consuming task. In the meantime, the Borough does have procedures and policies in place to address complaints that may be covered by any of our ordinances. Those wishing to make a complaint must fill out a written property maintenance complaint and submit it to the Borough office. The Secretary will then review the complaint, investigate it, resolve it if it can be handled easily, or refer the complaint to the proper committee, the mayor or the Council as a whole for discussion and resolution. The Council has worked closely with the Mayor in many such instances and will continue to do so. This Council is very diverse and argues and debates just about everything before*

a decision is made. This is all good. There can be a positive way to make change happen. Adopting or changing ordinances takes some time and the costs can easily exceed \$2,000.00.”

The Borough of Berlin needs to update and appoint a TCC Delegate, a TCC 1st Alternate Delegate, and a TCC 2nd Alternate Delegate to the Somerset County Tax Collection Committee. A resolution passed by the Borough Council is required.

TCC Voting Delegate Appointment Resolution
RESOLUTION #04062017-01
BERLIN BROTHERSVALLEY SCHOOL DISTRICT
BOROUGH OF BERLIN
700 NORTH STREET
BERLIN, PA 15501
PHONE: (814) 267-3837

Background. Act 32 § 505(b) requires the governing bodies of school districts, townships, boroughs, and cities that impose an earned income tax to appoint one voting delegate and one or more alternate delegates to be their Tax Collection Committee (TCC) representatives. The purpose of this resolution is to appoint the required delegates. The appointed individuals have consented to appointment.

RESOLVED, by the governing body of the Borough of Berlin, that the following individuals are appointed as TCC delegates for the Borough of Berlin:

1. Primary voting delegate: Thomas D. Jones –
thomas.jones@berlinborough.org
2. First alternate voting delegate: Cindy Flamm –
cindy.flamm@berlinborough.org
3. Second alternate voting delegate: _____
4. If the primary voting delegate cannot be present for a TCC meeting, the first alternate voting delegate shall be the representative at the TCC meeting. If both the primary voting delegate and the first alternate voting delegate cannot be present for a TCC meeting, the second alternate voting delegate shall be the representative at the TCC meeting.
5. These appointments are effective immediately and shall continue until successors are appointed. Delegates shall be appointed each year in November or December or as soon thereafter as possible. All delegates shall serve at the pleasure of this governing body and may be removed at any time.

Motion by Roger Clarke and seconded by Tom Fisher to approve Resolution #04062017-01 appointing Secretary Thomas Jones as the Borough of Berlin primary voting delegate, and Cindy Flamm as the first alternate voting delegate for the Somerset County Tax Collection Committee.

*Ayes: 7
Nays: 0
Motion Passed*

The Human Society of Somerset County sent an acknowledgement and thank you for the recent donation made by the Borough.

The Somerset County Association of Boroughs awarded the Borough of Berlin the Don Warrick Scholarship for 2017. The SCBA will pay for the full package fee and lodging for one person to attend the 2017 PSAB Annual Conference at the Hershey Lodge May 7th-10th. At the March 2nd Borough Council meeting, the Council approved for Secretary Jones to attend and represent Berlin. President Custer recommended the appointment of Mr. Jones as the Borough of Berlin voting delegate at the conference.

Motion by Eric Glotfelty and seconded by John Harding to appoint Secretary Thomas Jones as the Borough of Berlin voting delegate at the PSAB Annual Conference at the Hershey Lodge May 7th-10th, 2017.

*Ayes: 7
Nays: 0
Motion Passed*

Somerset Trust Company wants to host a customer appreciation luncheon for the Berlin Borough Council members, Borough employees, the Berlin Municipal Authority members and employees on April 20th in the Berlin Community Room.

Motion by Barb Zerfoss and seconded by Charles Rhodes approving Somerset Trust Company to host a luncheon for Berlin Borough Council Members, Berlin Municipal Authority members, Borough employees and authority employees on April 20th in the Berlin Community Room.

*Ayes: 7
Nays: 0
Motion Passed*

Due to scheduling conflicts, Somerset Trust Company hosted this luncheon on April 13, 2017.

Senator Pat Stefano is hosting a 2017 Municipal Leaders State Grant & Funding Workshop Monday, May 2, 2017 at Seven Springs Resort from 9:00 a.m.-11:30 a.m. Council directed Secretary Jones to attend as a representative of Berlin. Any Council member wishing to attend should notify Mr. Jones so that he may reserve seating. There is no cost to attend.

Redevelopment Authority Block Grants – the Streets Committee is directed to consider if there are any projects that may be suitable to consider for Redevelopment Authority Block Grants.

The Alternative Community Resource Program is inviting all Somerset County municipalities to participate in the Young Lungs at Play at local public parks and playgrounds. They encourage the Berlin Borough to adopt a resolution that prohibits the use of tobacco products in parks, playgrounds or where children play. They will provide free Young Lungs at Play signs to be posted in designated tobacco free areas.

RESOLUTION #04062017-02
BOROUGH OF BERLIN
700 NORTH STREET
BERLIN, PA 15501
PHONE: (814) 267-3837

A RESOLUTION OF THE BOROUGH OF BERLIN COUNCIL, COUNTY OF SOMERSET, AND COMMONWEALTH OF PENNSYLVANIA, PROHIBITING THE USE OF TOBACCO IN RECREATIONAL AREAS, PARKS AND PLAYGROUNDS AND PROVIDING PENALTIES FOR VIOLATION THEREOF:
THE MUNICIPALITY'S PARKS AND RECREATIONAL FACILITIES WILL SERVE TO PROTECT THE HEALTH, SAFETY AND WELFARE OF THE CITIZENS OF THE BOROUGH OF BERLIN.

WHEREAS, the Borough of Berlin acknowledges that second hand tobacco smoke poses a threat to the health, safety and welfare of adults and minor children; and

WHEREAS, the U.S. Surgeon General has determined that there is no safe level of exposure to tobacco smoke pollution; and

WHEREAS, secondhand tobacco smoke is responsible for over 50,000 deaths among nonsmokers each year; and

WHEREAS, tobacco kills more Americans each year than alcohol, cocaine, heroin, homicide, and suicide, accidents, fire and AIDS combined; and

WHEREAS, 80% of smokers started smoking before the age of 18, and the average initiation age is 12 years old; and

WHEREAS, the Borough of Berlin Council desires to discourage tobacco use and promote the public health by making Municipality owned parks, playgrounds and recreational fields "tobacco free zones."

NOW, THEREFORE, BE IT RESOLVED by the Borough of Berlin Council, and it is hereby resolved, by the authority of the same as follows;

Section 1: DESIGNATED TOBACCO-FREE AREAS: That the areas of parks and playgrounds where children are present including the J.B. Schrock Playground and the Berlin Block Party Lot in the Borough of Berlin be designated tobacco-free and the use of any tobacco product * or electronic cigarette, in any form, shall be prohibited hereafter.

Section 2: APPROPRIATE SIGNAGE will be posted delineating the tobacco-free areas.

Section 3: ENFORCEMENT: Council hereby authorizes its elected and appointed officials to take whatever steps are necessary for full participation in and compliance with the Young Lungs at Play Program and/or other such programs of the Commonwealth of Pennsylvania.

Section 4: THE COMMUNITY SHALL BE NOTIFIED OF THIS RESOLUTION.

***"TOBACCO PRODUCT" INCLUDES:**

(a) Any product containing, made, or derived from tobacco or nicotine that is intended for human consumption, whether smoked, heated, chewed, absorbed, dissolved, inhaled, snorted, sniffed, or ingested by any other means, including, but not limited to cigarettes, cigars, little cigars, chewing tobacco, pipe tobacco, snuff, and

(b) Any electronic device that delivers nicotine or other substances to the person inhaling from the device, including, but not limited to an electronic cigarette, cigar, pipe, or hookah.

(c) Notwithstanding any provision of subsections (a) and (b) to the contrary, "tobacco product" includes any component, part, or accessory of a tobacco product, whether or not sold separately. "Tobacco product" does not include any product that has been approved by the United States Food and Drug Administration for sale as a tobacco cessation product or for other therapeutic purposes where such product is marketed and sold for such an approved purpose.

DULY PRESENTED AND RESOLVED by the Borough Council of Borough of Berlin, Somerset County, this 6th day of April, 2017.

Motion by Barb Zerfoss and seconded by John Harding to approve Resolution #04062017-02 designating the J.B. Schrock Playground and the Berlin Block Party Lot as Tobacco Free Zones.

Ayes: 7

Nays: 0

Motion Passed

Mayor's Report: Mayor Joseph Krause
Mayor's Police Report for March 1, to March 31, 2017

Officers were dispatched for 53 calls.

Officers investigated 24 incidents. 24 of these are now closed.

8 Traffic Stops were conducted.

There were zero Non-Traffic citations issued.

5 people were arrested.

Motion by Barb Zerfoss and seconded by Roger Clarke to approve and accept the Police Report as presented.

Ayes: 7

Nays: 0

Motion Passed

Committee Reports:
ELECTRIC COMMITTEE - ERIC GLOTFELTY

Generator Update – Council Member Eric Glotfelty, Secretary Jones, and Brian Wiedenhoft, along with PowerSecure employees Josh Burns, Carl Tice, and Tyler Campbell were present for generation testing on Saturday, April 1st from 2:00-6:00 a.m. The Borough power was disconnected from the Penelec transmission lines and substation, and the generators activated and restored power to the entire Borough. The generators supplied power to the Borough for more than one hour. Additional testing is planned for Sunday morning, April 9th between 2:00-6:00 a.m. A letter from

Josh Burns from PowerSecure summarizing the test results was included in the Council member meeting packets.

Secretary Tom Jones presented a recap of the complexity of the project - \$2,480,000 cost incurred and total will be no more than \$2,500,000 – (\$2,700,000 original) a cost savings from the original estimates of approximately \$200,000; generators are contained in two separate housings that are driven by six 891 horsepower individual inline engines – each Volvo diesel engine produces 625 kw of power; 6 - 6” conduits and 2 - 4” conduits laid over 800 feet in length; conduits carry multiple high voltage cables, control wiring, and fiber cables connecting the generators, transformers, medium/high voltage switch gear, and to the fully automated and monitored on site control computer center. Each generator system installed by PowerSecure is custom made and tailored to the specific application it is to be utilized in. This requires hundreds of programming hours between multiple devices so that everything will work as designed. This all ultimately connects to the borough power grid. And all of this is remotely monitored at PowerSecure command center in Wake Forest, NC and simultaneously by American Municipal Power in Columbus, OH.

The fully executed construction agreement and interconnection agreement with Penelec has been received back by the Borough. Steve Hadick, First Energy Staff Analyst – FERC & Wholesale Connection Support, reported that 30 of 39 parts required for the additional back feed trip protection equipment have been received by them. The remainder of the parts is expected to be delivered by April 13th. Construction will begin approximately two weeks after all parts are received and it will take 2-3 weeks to complete the construction. If this timeline is kept by Penelec, the final testing by PowerSecure will be completed in mid-May to June 1st. A commissioning date is tentatively set for June 3rd. A commissioning ceremony will be held at the generator site and will be open to the public. Ryan Thompson from American Municipal Power sent an email that no peak shaving threats are expected until at least June 1st. There has not been an opportunity for load management during all of 2017 so far.

Robbie Tugwell forwarded an update letter about the Berlin Generation Project Video – a copy is included with the Council meeting packets. The video was played for those in attendance to see.

PERSONNEL & FINANCE COMMITTEE – TOM FISHER

Treasurer’s Report and Bills:

Mr. Fisher had lunch with the public works employees and there were no issues to resolve.

The Borough has incurred \$337.50 in attorney expenses and \$112.50 in Borough employee expenses for Right to Know Requests during the month of March, 2017. The total since December 1, 2016 is \$2,426.38

- Treasurer’s Report – this was included in the Council Meeting Packets for review. (*Exhibit 4 & 5*) – are there any comments or questions?

Motion by John Harding and seconded by Charles Rhodes to approve the bills and Treasurer’s Report as specified in Exhibit 4 and Exhibit 5.

Ayes: 7

Nays: 0

Motion Passed

The minimum purchase amount requiring municipalities to seek public bids increased beginning January 1 from \$19,400 to \$19,700. In addition, the minimum purchase amount for telephone quotes rose from \$10,500 to \$10,700.

\$76,522.79 was received from the State in Liquid Fuels money for 2017.

FIRE & GARBAGE COMMITTEE – ROGER CLARKE

Council Member John Harding gave Secretary Jones a list of customer's garbage pickup that needs reviewed. Some may need additional pick-ups and others made need bigger dumpsters. Secretary Jones was directed by Council to discuss this with the customers on the list. Council member Eric Glotfelty asked Secretary Jones to try and determine who is placing demolition in trash bags and placing it in the dumpsters, and who is placing furniture in the dumpsters.

HOUSE COMMITTEE – BARB ZERFOSS

The Norstar telephone system has been installed in the Borough offices and is working very well.

There has not been a meeting with the Borough Community Building Advisory Committee yet.

The new customer notification and messaging service, that was authorized to be purchased during early 2016, has been fully installed. This is used for emergency and information notification by the Borough and Municipal Authority. The messages can now be sent to land based telephones, cell phones, text messaging and emails. This was used for the first time last week to notify electric customers of the generator testing.

President Custer mentioned that the Council had previously discussed using social media outlets to notify the public of events in the Borough. Council member Glotfelty stated that the younger generation uses social media like Facebook and Twitter as a primary source of information. These are good sources but should not be used for open discussion or confrontations. Secretary Jones suggested that Facebook and Twitter accounts could limit postings from followers and both services could be used for public relations information purposes only.

Motion by Eric Glotfelty and seconded by Tom Fisher to approve establishing official Facebook and Twitter accounts for the Borough of Berlin. The accounts will be monitored and administered by the Borough administrative staff, with the Borough Secretary to be the primary administrator and the Borough Treasurer to be the secondary administrator. The Secretary is authorized to set up Facebook and Twitter accounts, with the Borough to cover all costs to set up and maintain the accounts.

ROLL CALL VOTE:

Yes: Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr.

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Charles Rhodes

Ayes: 7

Nays: 0

Motion Passed

EQUIPMENT COMMITTEE – JOHN HARDING

1. F350 Truck purchase – the new F350 truck arrived at Smail Automotive and was sent to have the plow installed. It will be delivered to the Borough on Monday, April 10th.

The Committee recommends that the Borough dispose of Vehicle #1 the 2001 Ford F250 that is being replaced.

Motion by John Harding and seconded by Eric Glotfelty to advertise Vehicle #1 – 2001Ford F250 pick-up for sale. Individual sealed bids are to be solicited, with the Borough Council reserving

the right to reject any and all individual bids on Vehicle #1, at the Council's discretion. Sealed bids will be received until 4:00 p.m. Tuesday, April 26, 2017 and will be opened at the Borough Equipment Committee meeting scheduled for 3:00 p.m. Wednesday April 27, 2017 in the Borough Conference Room.

Ayes: 7

Nays: 0

Motion Passed

2. Street Sweeper – The new street sweeper was delivered on Monday, March 27th. The public works employees have been out sweeping streets as time and weather allows.
3. The Borough of Boswell has agreed to purchase the 1995 Mobil Athey street sweeper for a nominal fee of \$1.00. They are making arrangements to have the sweeper delivered to their maintenance garage.
4. Bids were advertised and received for the sale of the 1999 Volvo garbage truck and the 1997 Ford F350 dump truck. The bids were opened at the Equipment Committee meeting held on March 22nd. Two bids were received for the garbage truck – 1) Robert W. Miller - \$1,000.00; 2) Jim Snyder - \$3,900.00. The Equipment Committee recommends selling the 1999 Volvo garbage truck to the highest bid received, Jim Snyder for \$3,900.00.

Motion by Barb Zerfoss and seconded by John Harding to sell Vehicle #7 – 1999 Volvo garbage truck to Jim Snyder for \$3,900.00.

ROLL CALL VOTE:

Yes: Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr.

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Charles Rhodes

Ayes: 7

Nays: 0

Motion Passed

- 5) Five bids were received for the sale of the 1997 Ford F350 dump truck: 1) Jerry Ferco - \$6,100.99; 2) Bob Glotfelty - \$1,000.00; 3) Valley View Estates - \$4,000.00; 4) David Zubek - \$6,250.00; 5) Jim Snyder - \$6,140.00. The Equipment Committee recommends selling the 1997 Ford F350 dump truck to the highest bid received, David Zubek for \$6,250.00.

Motion by Eric Glotfelty and seconded by Tom Fisher to sell Vehicle #16 - 1997 Ford F350 dump truck to David Zubek for \$6,250.00.

ROLL CALL VOTE:

Yes: Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr.

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Charles Rhodes

Ayes: 7

Nays: 0

Motion Passed

STREETS, STORM SEWERS & SIDEWALK – ERIC GLOTFELTY

The Committee recommended and it was approved to pave Stadium Street – from PA Route 160 to 11th Avenue. The Municipal Authority has plans to replace the main water line on this street at the same time that a new 12 inch line is being installed in that area. It is suggested that the Borough defer paving Stadium Street until the Municipal Authority is finished installing water lines on this street.

Motion by Barb Zerfoss and seconded by John Harding to rescind the motion passed at the March 2, 2017 Borough Council Meeting to pave Stadium Street – from PA Route 160 to 11th Avenue.

Yes: Barb Zerfoss

Yes: Thomas Fisher

Yes: Roger Clarke

Yes: John Harding, Jr.

Yes: Eric Glotfelty

Yes: Brett Custer

Yes: Charles Rhodes

Ayes: 7

Nays: 0

Motion Passed

The Street Committee will be taking suggestions for other streets to be paved and will report back at the next Council meeting.

Berlin Movie Night has been scheduled with Reel Time Entertainment for the evening of Saturday, July 29th. The Committee is reviewing movies for selection and is finalizing plans for the event.

Trailer at 723 5th Avenue update – Secretary Jones reported that a registered letter had been mailed to Madeline Pletcher and it was returned by the U.S. Postal service as unclaimed. Council discussed what steps to take next on this property and others similar. The Secretary was directed to talk to the Solicitor and have the next legal steps taken to remove the trailer. Secretary Jones was also directed to discuss the proceedings with the property owner, Jennifer Poorbaugh. The Secretary was also directed to begin legal proceedings on the trailer on Brubaker Street and two possible abandoned trailers on Vine or 5th Street on property owned by Bob Croner.

POLICE COMMITTEE – JOHN HARDING

At least once a year the Police Committee meets together with the Mayor and the police force for discussion. We request that the Mayor and the police force attend the next Police Committee meeting scheduled for 3:30 p.m. on Wednesday, April 26th.

PLANNING & BEAUTIFICATION COMMITTEE – CHARLES RHODES

The Committee is recommending a sign be placed on Diamond Street, at the intersection with Shady Lane, along the future bike trail. Council directed Mr. Rhodes to gather facts on the size, type, and costs for Council to consider for approval.

Banner Project – Pius Springs Woman's Club is seeking permission to replace banners on Main Street – a copy of the club's request included with the Council Meeting packets. Council directed Secretary Jones to inform the Woman's Club that it is ok to replace the banners. The Borough is not allowed to deposit funds from this project in Borough bank accounts and the Club will have to use an address other than the Borough address for mailing.

At 10:10 P.M. the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and

conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Motion by Eric Glotfelty and seconded by John Harding to adjourn to executive session.

Aye: 7

Nay: 0

Motion Passed

Executive Session

Motion by Eric Glotfelty and seconded by John Harding to reconvene the regular meeting.

Aye: 7

Nay: 0

Motion Passed

At 10:40 P.M., the council reconvened the regular meeting.

Dave Woglom, Executive Director of the Pennsylvania Municipal Electric Association has forwarded information on legislation introduced to the Pennsylvania General Assembly proposing legislation that would be extremely injurious to all 35 public power companies in PMEA. The resolution below is proposed and any and all Council members are encouraged to attend the PMEA Legislators Reception on May 9th 2017 at the Harrisburg Hilton.

Motion by Eric Glotfelty and seconded by John Harding authorizing any Council member and the Executive Borough Secretary to attend the PMEA Legislators Reception on May 9, 2017 at the Harrisburg Hilton, with all costs to attend to be paid by the Borough of Berlin.

Aye: 7

Nay: 0

Motion Passed

RESOLUTION #04062017-03
BOROUGH OF BERLIN
RESOLUTION IN DEFENSE OF
BOROUGH OPERATED
MUNICIPAL ELECTRIC SYSTEMS IN
THE COMMONWEALTH OF PENNSYLVANIA

WHEREAS, the Borough of Berlin is proudly one of the thirty-five boroughs in the Commonwealth of Pennsylvania that owns and operates a non-profit community electric system in accordance with provisions set forth in the Pennsylvania Borough Code; and

WHEREAS, each of our municipalities works diligently and effectively to provide reliable and cost effective public power to all of the residents and businesses within their borders; and

WHEREAS, from time to time legislation is introduced in the Pennsylvania General Assembly proposing to add additional regulations, rules, or taxes focused only on these thirty-five Boroughs; and

WHEREAS, a member of the Pennsylvania House of Representatives

has circulated a co- sponsorship memorandum, indicating his intention to introduce legislation in the near future, which would amend the Borough Code by unnecessarily regulating and controlling the thirty-five Boroughs that own and operate non-profit community electric systems;

NOW THEREFORE, be it so resolved that the Borough Council of the Borough of Berlin hereby expresses its opposition its opposition to this recently proposed legislation on the basis that it unduly imposes on our community a severe financial burden, endless litigation, and is an overreach by the Pennsylvania General Assembly to usurp the fiduciary role of our Borough Council to manage the finances of our municipality;

AND FURTHER, a copy of this Resolution shall be provided to our State Representative and State Senator to encourage them to vigorously oppose this legislation on our behalf.

RESOLVED this 6th day of April, 2017 at a regular meeting of Borough Council.

Motion by Roger Clarke and seconded by Charles Rhodes to approve Resolution #04062017-03, a resolution in defense of the Borough operated municipal electric system. .

Aye: 7

Nay: 0

Motion Passed

Motion by John Harding and seconded by Eric Glotfelty to adjourn this Meeting of the Berlin Borough Council at 10:44P.M.

Ayes: 7

Nay: 0

Motion Passed

Note: The next regular meeting of the Berlin Borough Council is scheduled for Thursday May 4, 2017, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

April 6, 2017



Thomas D. Jones
Executive Borough Secretary



Guest Registry

Berlin Borough Council Meeting

April 6, 2017

Please print

Name	Address	Telephone	Email
Eric Kitch		Gilbert Koon	
Jim Eutsy	708 Vine St	Chelsea McCarty	
Nancy Glotfelty		Patricia K	
BRIAN BLAKE		Samuel	
Joseph Reed			
Tom Jones			
Ira Harding			

If you would like to address the Council, please enter your name and the subject that you wish to discuss here:



Thank You for attending the Berlin Borough Council Meeting.

Your input is both welcomed and appreciated.

Guest Registry

Berlin Borough Council Meeting

April 6, 2017

Please print

Name	Address	Telephone	Email
<i>James J McInerney</i>			

If you would like to address the Council, please enter your name and the subject that you wish to discuss here:



Thank You for attending the Berlin Borough Council Meeting.
Your input is both welcomed and appreciated.

March 27, 2017

Berlin Borough Council
700 North Street
Berlin, PA 15501

RE: Audit for 2016

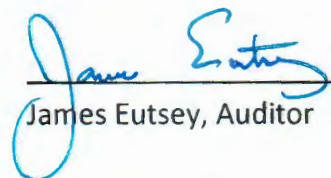
We have completed an audit of the Berlin Borough's 2016 finances for disposition as appropriate. Enclosed is a copy of the 2016 Municipal Annual Audit and Financial Report that was filed with the Pennsylvania Department of Community & Economic Development. Also enclosed is a copy of the concise cash basis financial statement provided for publication in the Somerset Daily American. After our review of the records, there appears to be no material deficiencies.

In addition to the Annual Audit, we performed an audit of the electric generator expenditures through December 31, 2016. We found the expenditures to be in order. This compilation file is available for Council members' inspection in the Borough office.

Respectfully Submitted By:


Larry Opline, Auditor


Shawn Hart, Auditor


James Eutsey, Auditor

BOROUGH OF BERLIN
CONCISE FINANCIAL STATEMENT FOR PUBLICATION
PREPARED ON A CASH BASIS FOR THE YEAR ENDED 31 DECEMBER 2016

BEGINNING BALANCE (1 JANUARY 2016):	\$5,871,816
REVENUES RECEIVED - ALL SOURCES:	
TAXES:	\$184,764
LICENSES & PERMITS:	\$16,933
FINES & FORFEITS:	\$10,316
INTEREST, RENTS & ROYALTIES:	\$82,094
FEDERAL REVENUES:	\$0
STATE REVENUES:	\$140,448
WASTEWATER/SEWAGE CHARGES:	\$6,032
SOLID WASTE COLLECTION (TRASH):	\$307,183
ELECTRIC SYSTEM:	\$2,066,816
WATER SYSTEM:	\$23,413
ALL OTHER CHARGES FOR SERVICE:	\$10,131
PENSION CONTRIBUTIONS:	\$0
UNCLASSIFIED REVENUES:	\$97,932
INTERFUND TRANSFERS:	\$2,506,708
REFUND TRANSFERS:	\$291,229
TOTAL REVENUES:	\$5,743,999
EXPENDITURES:	
BUILDING & PLANT:	\$34,586
ADMINISTRATION (WAGES):	\$173,064
POLICE:	\$126,798
FIRE:	\$43,094
OTHER PUBLIC SAFETY:	\$12,244
SOLID WASTE DISPOSAL (TRASH):	\$484,229
WASTEWATER/SEWAGE:	\$6,051
PUBLIC WORKS (STREETS):	\$189,902
ELECTRIC SYSTEM:	\$1,663,730
WATER SYSTEM:	\$20,851
WITHHOLDING TAXES & UNEPLOYMENT COMP:	\$52,274
MAJOR EQUIPMENT PURCHASES:	\$2,012,036
COMMUNITY DEVELOPMENT:	\$5,983
PENSION CONTRIBUTIONS:	\$84,394
WORKERS COMP INSURANCE:	\$30,127
GROUP INS (OTHER BENEFITS):	\$139,048
INSURANCE (CASUALTY):	\$74,957
INTERFUND TRANSFERS:	\$2,506,708
OTHER UNCLASSIFIED EXP:	\$255
FIDUCIARY FUNDS PAID:	\$47,067
TOTAL EXPENDITURES:	\$7,707,398
REVENUES minus EXPENDITURES:	-\$1,963,399
BALANCE AS OF 31 DECEMBER 2016	\$3,908,417

Shawn Hart, Auditor
Larry Oglie, Auditor
James Eutsey, Auditor

Municipal Monthly Report/Permits Issued

BERLIN BOROUGH

APR 03 2017

<i>PERMIT #</i>	<i>OWNER</i>	<i>ADDRESS</i>		<i>DATE</i>	<i>NOTES</i>
2017SM-0001RA	DAVID ENGLEKA	908 MAIN STREET	BERLIN, PA	3/4/2017	ADDITION TO GARAGE
2017SM-002R	JOSEPH BINGMAN	304 (REAR) SOUTH STREET	BERLIN, PA	3/19/2017	NEW HOME WITH GARAGE
2017SM-0003RA	ERNIE WAYNE SHAULI	311 SECOND AVE.	BERLIN, PA	3/24/2017	METAL ROOF

Municipal Monthly Report/Inspections

MARCH 2017

Berlin Borough

APR 03 2017

<i>PERMIT #</i>	<i>OWNER</i>	<i>PROJECT ADDRESS</i>	<i>DATE</i>	<i>TYPE</i>	<i>FEE</i>	<i>STATUS</i>
2015SM-049R	David W. Baker	196 Broadway Street	Berlin, PA 15530	3/7/2017		Plan renewal
2015SM-053RA	Ryan Whitacre	909 Main Street	Berlin, PA 15530	3/24/2017		Framing
2016SM-008CA	Berlin Oil, Brett Straight	501 Broadway	Berlin, PA 15530	3/2/2017		Final

Municipal Monthly Report/Inspections

APR 03 2017

BERLIN BOROUGH

<i>PERMIT #</i>	<i>OWNER</i>	<i>PROJECT ADDRESS</i>	<i>DATE</i>	<i>TYPE</i>	<i>STATUS</i>
2017SM-0001R	DAVID ENGLEKA	908 MAIN STREET BERLIN, PA 15530	3/4/2017	PLAN REVIEW	
2017SM-0003R	ERNIE WAYNE SHAULIS	311 SECOND AVE. BERLIN, PA 15530	3/27/2017	PLAN REVIEW	
2017SM-002R	JOSEPH BINGMAN	304 (REAR) SOUTH STREET BERLIN, PA 15530	3/19/2017	PLAN REVIEW	

Friday, March 31, 2017

Borough of Berlin Treasurer's Report as of December 31, 2016

First National Bank Accounts - Interest on accounts at FNB .01%

Checking Accounts	<u>General Fund</u>	<u>Refuse Collection</u>	<u>Electric System</u>	<u>Payroll Account</u>
Balance	210.77	44,008.08	19,118.53	2,502.19
Revenues/Deposits	45,308.04	36,828.89	210,434.46	53,768.17
Transfer in	84,500.00		109,000.00	
total	130,018.81	80,836.97	338,552.99	56,270.36
Expenses	121,456.42	20,232.27	155,984.33	51,033.40
Transfer out	2,250.00	2,000.00	88,393.99	
Balance	6,312.39	58,604.70	94,174.67	5,236.96

Somerset Trust Company Accounts - Interest on STC accounts .20-.501%

Savings Accounts	<u>Street Cleaning</u>	<u>Garbage Truck</u>	<u>Capital Reserve</u>	<u>Motor Fuels</u>
Balance	100,482.87	158,429.62	702,582.45	137,369.06
Interest	24.70	67.50	287.94	33.78
Transfer in/Income	250.00	2,000.00		
Transfer out/Expense			562,500.00	
Balance	100,757.57	160,497.12	140,370.39	137,402.84

Savings Accounts	<u>Electric System</u>	<u>Electric Restoration</u>	<u>Street Light</u>	<u>General Fund</u>
Balance	65,888.78	1,081,015.93	65,463.53	104,313.31
Interest	16.20	443.04	16.07	25.65
Transfer in			1,000.00	
Transfer out/Expense	59,000.00			6,000.00
Balance	6,904.98	1,081,458.97	66,479.60	98,338.96

Savings Accounts	<u>Elec. Generation</u>	<u>Truck Fleet</u>	<u>Beautification Project Fund</u>
Balance	98,711.27	16,010.13	-
Interest	27.44	3.24	
Transfer in	534,335.53	2,000.00	800.00
Transfer out/Expense	606,898.98		
Balance	26,175.26	18,013.37	800.00

Interest added is for November.

December interest is not added, the bank statements were not available as of this report printing.

Certificates of Deposit

<u>Renewal date / CD#</u>	<u>Amount</u>	<u>Term/New APY</u>	<u>Bank</u>	<u>Interest earned</u> to date
Electric Restoration Fund 01/08/2018 #25398 \$	1,009,977.26	25 months/ 2.00%	Citizens National Bank	\$ 9,977.26
Celebration Fund 9/28/2019 #2003060552 \$	3,834.87	61 months / 2.04%	Somerset Trust	\$ 115.68

Revised 1/30/17 (corrections in bold print)

Borough of Berlin Treasurer's Report as of January 30, 2017

First National Bank Accounts - Interest on accounts at FNB .01%

Checking Accounts	General Fund	Refuse Collection	Electric System	Payroll Account
Balance	6,312.39	58,604.70	94,174.67	5,236.96
Revenues/Deposits	30,215.96	21,863.45	137,338.21	40,389.35
Transfer in	41,000.00			
total	77,528.35	80,468.15	231,512.88	45,626.31
Expenses	69,297.90	19,987.59	163,904.12	40,435.59
Transfer out	2,250.00	47,000.00	18,000.00	
Balance	5,980.45	13,480.56	49,608.76	5,190.72

Somerset Trust Company Accounts - Interest on STC accounts .20-.501%

Savings Accounts	Street Cleaning	Garbage Truck	Capital Reserve	Motor Fuels
Balance	100,757.57	160,497.12	140,370.39	137,402.84
Interest	25.58	67.72	278.28	34.91
Transfer in/Income	250.00	47,000.00		
Transfer out/Expense				34,000.00
Balance	101,033.15	207,564.84	140,648.67	103,437.75

Savings Accounts	Electric System	Electric Restoration	Street Light	General Fund
Balance	6,904.98	1,081,458.97	66,479.60	98,338.96
Interest	13.62	457.99	16.82	26.51
Transfer in			1,000.00	
Transfer out/Expense	6,000.00			61,644.00
Balance	918.60	1,081,916.96	67,496.42	36,721.47

Savings Accounts	Elec. Generation	Truck Fleet	Beautification Project Fund
Balance	26,175.26	18,013.37	800.00
Interest	43.33	3.69	0.13
Transfer in	4,000.00	2,000.00	
Transfer out/Expense	7,196.29		
Balance	23,022.30	20,017.06	800.13

Interest added is for December.

January interest is not added, the bank statements were not available as of this report printing.

Certificates of Deposit

<u>Renewal date / CD#</u>	<u>Amount</u>	<u>Term/New APY</u>	<u>Bank</u>	<u>Interest earned</u> for 2016
Electric Restoration Fund 01/08/2018 #25398 \$	1,020,054.07	25 months/ 2.00%	Citizens National Bank	\$ 20,054.07
Celebration Fund 9/28/2019 #2003060552 \$	3,912.78	61 months / 2.04%	Somerset Trust	\$ 77.91

The Borough of Berlin Treasurer's Report as of February 28, 2017

First National Bank Accounts - Interest on accounts at FNB .15%

Checking Accounts	<u>General Fund</u>	<u>Refuse Collection</u>	<u>Electric System</u>	<u>Payroll Account</u>
Balance	5,980.45	13,480.56	49,608.76	5,190.72
Revenues/Deposits	32,981.93	22,724.37	165,697.10	41,575.78
Transfer in	27,000.00			
total	65,962.38	36,204.93	215,305.86	46,766.50
Expenses	64,169.60	19,327.57	168,112.44	46,308.09
Transfer out	250.00	2,000.00	22,500.00	
Balance	1,542.78	14,877.36	24,693.42	458.41

Somerset Trust Company Accounts - Interest on STC accounts .20-.501%

Savings Accounts	<u>Street Cleaning</u>	<u>Garbage Truck</u>	<u>Capital Reserve</u>	<u>Motor Fuels</u>
Balance	101,033.15	207,564.84	140,648.67	103,437.75
Interest	25.73	80.61	35.84	29.43
Transfer in/Income	50,250.00	2,000.00		
Transfer out/Expense		50,000.00		
Balance	151,308.88	159,645.45	140,684.51	103,467.18

Savings Accounts	<u>Electric System</u>	<u>Electric Restoration</u>	<u>Street Light</u>	<u>General Fund</u>
Balance	918.60	1,081,916.96	67,496.42	36,721.47
Interest	0.88	459.44	17.16	15.18
Transfer in			1,000.00	
Transfer out/Expense				5,500.00
Balance	919.48	1,082,376.40	68,513.58	31,236.65

Savings Accounts	<u>Elec. Generation</u>	<u>Truck Fleet</u>	<u>Beautification Project Fund</u>
Balance	23,022.30	20,017.06	800.13
Interest	39.56	4.18	
Transfer in	16,613.22		
Transfer out/Expense			
Balance	39,675.08	20,021.24	800.13

Interest added is for December.

January interest is not added, the bank statements were not available as of this report printing.

Certificates of Deposit

<u>Renewal date / CD#</u>	<u>Amount</u>	<u>Term/New APY</u>	<u>Bank</u>	<u>Interest earned</u> for 2016
Electric Restoration Fund 01/08/2018 #25398 \$	1,020,054.07	25 months / 2.00%	Citizens National Bank	\$ 20,054.07
Celebration Fund 9/28/2019 #2003060552 \$	3,912.78	61 months / 2.04%	Somerset Trust	\$ 77.91

The Borough of Berlin

Treasurer's Report

as of March 31, 2017

First National Bank Accounts - Interest on accounts at FNB .15%

Checking Accounts	<u>General Fund</u>	<u>Refuse Collection</u>	<u>Electric System</u>	<u>Payroll Account</u>
Balance	1,542.78	14,877.36	24,693.42	458.41
Revenues/Deposits	27,749.17	27,998.21	224,717.34	49,772.86
Transfer in	43,200.00			
total	72,491.95	42,875.57	249,410.76	50,231.27
Expenses	68,969.80	20,047.68	207,696.05	46,918.65
Transfer out	3,000.00	1,000.00	16,000.00	
Balance	522.15	21,827.89	25,714.71	3,312.62

Somerset Trust Company Accounts - Interest on STC accounts .20-.501%

Savings Accounts	<u>Street Cleaning</u>	<u>Garbage Truck</u>	<u>Capital Reserve</u>	<u>Motor Fuels</u>
Balance	151,308.88	159,645.45	140,684.51	103,467.18
Interest	38.16	71.75	32.38	23.81
Transfer in/Income	1,000.00	1,000.00		76,522.79
Transfer out/Expense	148,476.00			
Balance	3,871.04	160,717.20	140,716.89	180,013.78

Savings Accounts	<u>Electric System</u>	<u>Electric Restoration</u>	<u>Street Light</u>	<u>General Fund</u>
Balance	919.48	1,082,376.40	68,513.58	31,236.65
Interest	0.14	415.16	15.75	6.97
Transfer in			1,000.00	
Transfer out/Expense				31,200.00
Balance	919.62	1,082,791.56	69,529.33	43.62

Savings Accounts	<u>Elec. Generation</u>	<u>Truck Fleet</u>	<u>Beautification Project Fund</u>
Balance	39,675.08	20,021.24	800.13
Interest	7.38	3.84	0.17
Transfer in	40,686.30	2,000.00	
Transfer out/Expense			
Balance	80,368.76	22,025.08	800.30

Interest added is for February.

March interest is not added, the bank statements were not available as of this report printing.

Certificates of Deposit

<u>Renewal date / CD#</u>	<u>Amount</u>	<u>Term/New APY</u>	<u>Bank</u>	<u>Interest earned</u>
Electric Restoration Fund 01/08/2018 #25398 \$	1,020,054.07	25 months/ 2.00%	Citizens National Bank	\$ 20,054.07
Celebration Fund 9/28/2019 #2003060552 \$	3,912.78	61 months / 2.04%	Somerset Trust	\$ 77.91

10:08 AM

Borough of Berlin, Somerset County, Pennsylvania

03/30/17

Bills for Council Approval

Cash Basis

March 2017

Date	Num	Name	Memo	Original Amount	Paid Amount
100.01 - General Fund Checking					
03/03/2017	15394	Boro Payroll Account		-6,832.87	-6,832.87
03/03/2017	15395	Principal Life Insurance Company	N86102-1	-101.52	-101.52
03/03/2017	15396	PSATS CDL Program		-95.00	-95.00
03/03/2017	15397	Quill Corporation	02677857	-54.91	-54.91
03/03/2017	15398	Sherry's Cleaning		-500.00	-500.00
03/03/2017	15399	W.W. Friedline, Inc.	BERBOR	-435.41	-435.41
03/10/2017	15400	Boro Payroll Account		-8,092.57	-8,092.57
03/10/2017	15401	Truck Fleet Savings Acct.	Feb. 2017	-2,000.00	-2,000.00
03/10/2017	15402	Street Cleaning Device Account	Mar. 2017	-1,000.00	-1,000.00
03/10/2017	15403	Allison & Rickards, Attorneys at La...		-981.78	-981.78
03/10/2017	15404	Berlin Oil Company	BP-SS00020	-833.51	-833.51
03/10/2017	15405	Comcast - Internet	8993 20 663 0100779	-109.95	-109.95
03/10/2017	15406	Garrett Limestone Co., Inc.	BER2	-405.90	-405.90
03/10/2017	15407	Pennsylvania One Call System, Inc.	AE1	-41.46	-41.46
03/10/2017	15408	Petty Cash Fund		-134.79	-134.79
03/10/2017	15409	S & D Calibration Services, Inc.		-26.00	-26.00
03/10/2017	15410	Somerset Auto Parts	3837	-57.70	-57.70
03/10/2017	15411	Somerset Outdoor Equipment	2673837	-239.64	-239.64
03/10/2017	15412	Stanga's Fire Extinguishers	2-030	-277.00	-277.00
03/10/2017	15413	Tri-Star		-122.02	-122.02
03/10/2017	15414	Unifirst Corporation	251494	-172.46	-172.46
03/10/2017	15415	Verizon 90640444		-158.07	-158.07
03/17/2017	15416	Boro Payroll Account		-7,196.40	-7,196.40
03/17/2017	15417	Garrett Limestone Co., Inc.	BER2	-825.52	-825.52
03/17/2017	15418	M.E.I.T		-12,741.47	-12,741.47
03/17/2017	15419	Somerset Candy Company, Inc.	00494	-12.67	-12.67
03/17/2017	15420	Somerset County Boroughs Assoc...		-81.00	-81.00
03/17/2017	15421	Somerset Tax Collection Committee		-126.39	-126.39
03/17/2017	15422	State Workers Insurance Fund	05967887	-1,370.00	-1,370.00
03/17/2017	15423	Verizon		-456.47	-456.47
03/22/2017	1543	Reel Time Entertainment	Movie Night - July 29, 2017	-500.00	-500.00
03/24/2017	15424	Boro Payroll Account		-7,822.62	-7,822.62
03/24/2017	15425	Berlin Oil Company	BP-SS00020	-535.89	-535.89
03/24/2017	15426	Columbia Gas of Pennsylvania		-1,247.75	-1,247.75
03/24/2017	15427	Daily American	119	-174.50	-174.50
03/24/2017	15428	EMC Insurance Companies	2X54339	-5,306.39	-5,306.39
03/24/2017	15429	Garrett Limestone Co., Inc.	BER2	-537.51	-537.51
03/24/2017	15430	Principal Life Insurance Company	N86102-1	-101.52	-101.52
03/24/2017	15431	Somerset Trust - Credit card	4134970000021928	-1,167.80	-1,167.80
03/28/2017	15434	Boro Payroll Account		-6,706.62	-6,706.62
03/31/2017	15435	Auditor, James Eutsey		-100.00	-100.00
03/31/2017	15436	Auditor, Larry Oglie		-327.50	-327.50
03/31/2017	15437	Boro of Berlin Electric System		-379.86	-379.86
03/31/2017	15438	Custer Tire & Auto Parts		-441.54	-441.54
03/31/2017	15439	J&J Truck Equipment	17900	-196.98	-196.98
03/31/2017	15440	Sherry's Cleaning		-500.00	-500.00
03/31/2017	15441	Tri-Star		-64.86	-64.86
03/31/2017	15442	U.S. Municipal Supply, Inc.	H155301476	-375.98	-375.98
Total 100.01 - General Fund Checking					-71,969.80
TOTAL					-71,969.80

10:16 AM
03/30/17
Cash Basis

Refuse Collection of Berlin Borough, Somerset County, PA
Bills for Council Approval
March 2017

Date	Num	Name	Memo	Original Amount	Paid Amount
100.00 · Checking Accounts					
100.09 · Refuse Checking 74100178					
03/03/2017	4171	Boro Payroll Account		-1,376.90	-1,376.90
03/03/2017	4172	Garbage Truck Saving Acct	Mar. 2017	-1,000.00	-1,000.00
03/03/2017	4173	Boro of Berlin General Fund	Mar.	-3,162.93	-3,162.93
03/03/2017	4174	Legacy Truck Centers, Inc.	05477	-599.45	-599.45
03/10/2017	4175	Boro Payroll Account		-1,538.46	-1,538.46
03/10/2017	4176	Advanced Disposal Services - MLF	2440000214	-3,529.22	-3,529.22
03/10/2017	4177	Berlin Oil Company	BP-SS00020	-898.03	-898.03
03/10/2017	4178	W.W. Friedline, Inc.	BERBOR	-402.40	-402.40
03/17/2017	4180	Boro Payroll Account		-1,495.85	-1,495.85
03/17/2017	4181	Advanced Disposal Services - MLF	2440000214	-2,992.57	-2,992.57
03/17/2017	4182	Berlin Oil Company	BP-SS00020	-750.12	-750.12
03/17/2017	4183	Municipal Water Authority		-248.75	-248.75
03/17/2017	4184	Daily American	119	-168.85	-168.85
03/24/2017	4185	Boro Payroll Account		-1,344.55	-1,344.55
03/24/2017	4186	Boro of Berlin General Fund		-173.79	-173.79
03/28/2017	4187	Boro Payroll Account		-1,365.81	-1,365.81
Total 100.09 · Refuse Checking 74100178					-21,047.68
Total 100.00 · Checking Accounts					-21,047.68
TOTAL					-21,047.68

10:17 AM

Electric System of Berlin Borough, Somerset County, PA

03/30/17

Bills for Council Approval

Cash Basis

March 2017

Date	Num	Name	Memo	Original Amount	Paid Amount
100.07 · Electric System Checking					
03/03/2017	10337	Boro of Berlin General Fund		-5,913.15	-5,913.15
03/03/2017	10338	Boro Payroll Account		-316.89	-316.89
03/03/2017	10339	Electric Generation Project Acct.	Mar. 2017	-4,000.00	-4,000.00
03/03/2017	10340	Thermodoor, Inc.		-90.00	-90.00
03/03/2017	10341	Wiedenhof Electric		-15,320.00	-15,320.00
03/03/2017	10343	Boro Payroll Account		-3,437.50	-3,437.50
03/09/2017	10344	Scott Electric	1559	-448.47	-448.47
03/09/2017	10345	The Hite Company		-172.16	-172.16
03/10/2017	10346	Boro Payroll Account		-725.47	-725.47
03/10/2017	10347	Electric Generation Project Acct.	Feb. 2017	-19,934.59	-19,934.59
03/10/2017	10348	Allegheny Electric Cooperative, Inc.	BER100	-3,036.39	-3,036.39
03/10/2017	10349	Borough Petty Cash		-4.20	-4.20
03/15/2017	GRTX	PA Dept Of Revenue 280407 GRT	2016 Est. GRT	-7,000.00	-7,000.00
03/15/2017	10342	Postmaster	Mar. bills	-330.01	-330.01
03/17/2017	10350	Boro Payroll Account		-205.80	-205.80
03/17/2017	10351	Customer		-278.86	-278.86
03/17/2017	10352	AMP, Inc.	10950	-112,413.82	-112,413.82
03/17/2017	10353	Garrett Limestone Co., Inc.		-408.09	-408.09
03/17/2017	10354	Municipal Water Authority		-248.75	-248.75
03/17/2017	10355	Somerset Trust Co		-105.20	-105.20
03/20/2017	ACH	PA Dept of Revenue 280406SalesTax	Feb. 2017	-1,450.44	-1,450.44
03/22/2017	10361	T&R Electric		-15,100.00	-15,100.00
03/24/2017	10356	Boro of Berlin General Fund		-6,500.00	-6,500.00
03/24/2017	10357	Boro Payroll Account		-474.52	-474.52
03/24/2017	10358	Boro of Berlin General Fund		-173.79	-173.79
03/24/2017	10359	Link Computer Corp.		-645.70	-645.70
03/24/2017	10360	Petty Cash Fund		-119.00	-119.00
03/31/2017	10362	Boro Payroll Account		-839.16	-839.16
03/31/2017	10363	Electric Generation Project Acct.	Mar. 2017	-16,751.71	-16,751.71
03/31/2017	10364	Customer		-238.59	-238.59
03/31/2017	10365	Boro of Berlin General Fund		-5,500.00	-5,500.00
Total 100.07 · Electric System Checking					-222,182.26
TOTAL					-222,182.26

10:18 AM
 03/30/17
 Cash Basis

Electric System of Berlin Borough, Somerset County, PA
Generation Project Expenses
 June 2015 through March 2017

	Generation Project	TOTAL
Ordinary Income/Expense		
Income		
389.00 · Miscellaneous Revenues		
389.45 · Bid Security	0.00	0.00
Total 389.00 · Miscellaneous Revenues	0.00	0.00
Total Income	0.00	0.00
Expense		
404.07 · Legal Services -	1,295.90	1,295.90
406.46 · Meetings	1,444.30	1,444.30
408.07 · Engineering Services	16,819.89	16,819.89
442 · Electric System		
442.140 · Electric Payroll	2,888.84	2,888.84
442.200 · Materials and Supplies	19,657.79	19,657.79
442.300 · General Expense	40.00	40.00
442.310 · Professional fees	110.00	110.00
442.325 · Postage	761.12	761.12
442.341 · Advertising,printing,bondin	3,636.38	3,636.38
442.367 · Other Operating Expense	140.00	140.00
442.408 · Engineering Services	2,413.00	2,413.00
442.450 · Hourly Contracted Services	351.00	351.00
442.640 · Capital Construction Expenses	199,733.37	199,733.37
442.710 · Capital Purchases - Land	11,284.55	11,284.55
442.760 · Major Equipment	1,813,406.94	1,813,406.94
Total 442 · Electric System	2,054,422.99	2,054,422.99
481.161 · Social Security	179.55	179.55
481.166 · Medicare(boro's share)	41.88	41.88
Total Expense	2,074,204.51	2,074,204.51
Net Ordinary Income	-2,074,204.51	-2,074,204.51
Net Income	-2,074,204.51	-2,074,204.51

Borough RTK and Property Maintenance Complaint

	Attorney fees	Boro Labor	Filed by
12/5/16 RTK	100.00		Robert Zerfoss
12/6/16 RTK	140.00		Robert Zerfoss
12/7/16 RTK	70.00		Robert Zerfoss
12/16/16 RTK	20.00		Robert Zerfoss
12/16/16 RTK	20.00		Robert Zerfoss
Tom Jones		100.00	
Total	350.00	100.00	
1/4/2017RTK Appeal	12.50		Robert Zerfoss
1/9/2017RTK Appeal	37.50		Robert Zerfoss
1/10/2017RTK Appeal	50.00		Robert Zerfoss
1/11/2017RTK Appeal	237.50		Robert Zerfoss
Tom Jones		114.20	
	337.50	114.20	
2/9/2017 RTK	12.50		Riggs
2/22/2017RTK	125.00		Robert Zerfoss
2/22/2017RTK Appeal	25.00		Robert Zerfoss
2/22/2017RTK Appeal	375.00		Robert Zerfoss
02/22/17 RTK Appeal	230.40		Robert Zerfoss
Property/Permit Complaints		87.50	
Other Atty costs(Prothonotary/Mileage)	144.28		Robert Zerfoss
Tom Jones		75.00	
	912.18	162.50	
3/6/17 RTK Appeal Hearing	50.00		Robert Zerfoss
3/15/17 RTK Brief for hearing	162.50		Robert Zerfoss
3/16/17 RTK Finalized Brief	100.00		Robert Zerfoss
3/17/17 RTK Hearing Continued	25.00		Robert Zerfoss
Tom Jones		75.00	Robert Zerfoss
Tom Jones		37.50	Michale Oakes
	337.50	112.50	
Total	1,937.18	489.20	

Total all fees and labor

2,426.38



1609 Heritage Commerce Ct.
Wake Forest, NC 27587
1-866-DG SKILL (347-5455)
Tel: 919-556-3056
Fax: 919-556-3596
www.powersecure.com

April 6, 2017

Mr. Tom Jones
Berlin Borough Executive Secretary
700 North Street
Berlin, PA 15530

RE: PowerSecure – **3.75MW, 5kV Class iDG System**
Interactive Distributed Generation® Services Proposal
Standby Test Results

Tom,

This document is to serve as a summary of the events from the PowerBlock (iDG System) standby mode testing completed on April 2, 2017

Executive Summary

Objective of Test:

The purpose of the test was to demonstrate the iDG System would respond to Primary Power Source (Penelec/First Energy) Transmission Outage.

Results of Test:

iDG System successfully demonstrated in **automatic stand-by mode**. **Our testing technicians simulated a power failure on the Penelec System. The generator started and picked up the load of the Borough without issue. The generator system then provided full capacity to the Borough for about an hour before transferring back to the Penelec System.**

It was noticed during the testing that there are a few minor turning verifications that need to be addressed prior to placing the system online permanently. We have scheduled an additional testing window for Sunday April 9th from 2 am to 6 am. Minor power blinks can be expected during the testing window

Testing Timeline & Other Details

Saturday April 2nd:

- 2:10 am- signal to simulate a power failure injected into the system
- 2:11 am- power outage occurs in the Borough
- 2:11 am- generators start and reach rated voltage
- 2:11 am- generator breakers close, producing power for entire borough
- 3:15 am- generator transfers power back to the Penelec system

- 3:15 until 6 am- system checks
- 6 am- testing complete

Testing Comments & Action Items

- System operated in stand-by mode upon power failure from Penelec
- Generator system responded during test as expected upon power failure
- Generators provided power for the borough for an hour, without any issues
- Minor tuning and verifications are needed before considering the system in full automatic stand-by mode

Thank you and let me know if you have any questions

Sincerely,

Josh Burns, CPM
Senior Project Manager
PowerSecure, Inc.

thomas.jones@berlinborough.org

From: Robert Tugwell <rtugwell@powersecure.com>
Sent: Thursday, April 6, 2017 11:40 AM
To: Tom Jones (thomas.jones@berlinborough.org)
Cc: Robert Tugwell
Subject: Generation Video

Mr. Jones,

Attached below is the link to the Berlin Generation Project video.

<https://www.dropbox.com/sh/xnhh0na4zjy5t1b/AAAVEd1YD0CUqtoYqVOCaKTka?dl=0>

PowerSecure is very pleased with the final product and I hope you will be as well.

Please personally thank all those involved in making this video. My only disappointment is that everyone interviewed were not able to be in the video. We had less than four minutes to present the project, but had almost an hour of excellent testimonials. I have listed everyone who was interviewed below:

Jim Suder – Resident, Insurance Agent, Local Historian
James Eutsey – Resident, School Teacher, Borough Auditor
Jen Gjurich – Meadowview Nursing Center Administrator
Sally McClintock – Meadowview Nursing Center Director of Marketing
Jim Darr – Electric Customer, Local Contractor
Eric Glotfelty – Borough Council Member, Chair of Electric Committee
Brett Custer – President of Borough Council
Tom Jones – Executive Borough Secretary
Brian Poddany - AMP Reporting Systems Business Analyst
Doug Bell – Electric Customer, Attorney, County Magistrate

Thank you again from everyone at the PowerSecure family.

Robbie

Robert D. Tugwell, CEM | Vice President Public Utilities
PowerSecure, Inc.
Providing Sustainable Energy Solutions

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