

Official and Approved Minutes

BERLIN BOROUGH COUNCIL

February 5, 2015 - 7:00 p.m.

1. The Vice-President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. Vice-President Brett Custer offers a non-denominational prayer.

ROLL CALL

Kerrie Broderick / President (Attending via teleconference / iPad Face Time)

Roger Clarke

Thomas Fisher

Eric Glotfelty

Brett Custer

Barb Zerfoss

John Harding, Jr.

Mayor Joseph Krause

Also in attendance were:

Terry Metzgar, Borough Secretary

Members of the public:

See Attached Roster

Council Member Custer addressed the public:

“Before we continue with the meeting, I would like to thank and recognize the members of the public attending tonight. We appreciate and value your input as it is the cornerstone of our democracy.”

“There are several residents who have asked do address the council and we would ask that, in fairness to all, we keep comments under five minutes in length.”

Citizen Comments:

The following residents have asked to be placed on the agenda to address the Council:

Terri Twombly asked that the council consider moving expenses in possibly vacating Baltzer Court saying that it would cost over \$20,000 to move her trailer. She wants to know how the council will compensate her? Mrs. Twombly also asked that the council clean up those properties within the court that may not be in accordance with the property maintenance code.

Scott Twombly echoed Terri’s comments regarding their hope that the council would actively enforce the property maintenance codes.

Ken Landis asked what assistance the borough will offer with this prospective move.

Anna Deck asked the council what she is going to do and said she is not moving because her trailer will fall apart.

Council Vice-President Brett Custer responded for the council stating:

“I’d like to assure everyone that no final decision has been made. In fact, we are exploring several options in terms of the generator site. Your opinions are a very important part of that decision process and something that we take very seriously.”

“That’s why we’re going to have professional engineers assist us through a feasibility study. With their help and yours, we can make this work for all the residents of Berlin.”

4. Minutes of the January 8, 2015, Borough Council meeting for review. (Exhibit P6)

Motion by Roger Clarke and seconded by Eric Glotfelty to approve and accept the minutes of Berlin Borough Council Meeting dated January 8, 2015.

Ayes: 7

Nays: 0

Motion Passed

President’s Report

1. Financial Interest Forms are due.
2. Muni-Link Municipal Billing Software Conversion Project Update
3. Deputy Tax Collector Appointment (Exhibit P11)

Mayor’s Report: Mayor Joseph Krause

Police Report (Exhibit P12)

Motion by Roger Clarke and seconded by Barb Zerfoss to approve and accept the Police Report as presented.

Ayes: 7

Nays: 0

Motion Passed

Committee Reports:

Electric & Equipment

Brett Custer (Chair)

Municipal Authority Update / Sewer Plant Project.

Thermo-graphic Analysis Results from our FLIR Survey on 012715. (Exhibit P17)

Internal Generation Update Projected annual increases without internal generation (Exhibit P22)

Brett Custer made the following points with regard to the internal generation project:

1. Over the next 10 years, energy prices in the PJM / Penelec Zone are projected to increase by a whopping 63.4%. (Chart 1)

2. As a Load Serving Entity (LSE) Berlin Borough's Municipal Electric has the ability to buffer this increase through peak shaving the PLC using internal generation.
3. If we do nothing and raise rates to reflect the increase in energy prices, the average residential bill could grow from \$730 per year to \$1200 per year
4. Over the next 6 years starting in 2016, 3 MW of internal generation will save the Borough of Berlin \$1,266,415 and this sum will be used to buffer the energy price increase. (Chart 2)

Salsgiver Fiber Project / Route change to North Street may not occur as Salsgiver already has the make-ready agreement in place with Verizon on Washington Street and they are reluctant to re-visit that agreement.

The following motion was tabled pending correspondence from Dr. Rich Bajura.

Motion by _____ and seconded by _____ authorizing _____ to begin preliminary feasibility and planning studies for the borough's peak shaving internal generation project. (Exhibit P27)

Ayes:

Nays:

Motion Passed

PERSONNEL & FINANCE

Thomas Fisher (Chair)

Treasurer's Report and Bills:

Motion by Roger Clarke and seconded by John Harding to approve the bills and Treasurer's Report as specified on Exhibit P33.

Ayes: 7

Nays: 0

Motion Passed

FIRE & GARBAGE

Roger Clarke (Chair)

Update on the distribution of the tote containers:

Given the difficulty in handling the totes containers over the plowed-up snow berms and the additional labor time associated with tipper operation, there appears to be a consensus to end the year long field trial.

Motion by Eric Glotfelty and seconded by Kerrie Broderick to end the Totes Field Trial and begin a phased withdrawal of the Totes containers.

Ayes: 7

Nays: 0

Motion Passed

Council Member Clarke would like to go on record that he feels that the totes concept is the wave of the future in the refuse collection business.

BUILDING PERMIT & PROPERTY

John Harding (Chair)

Clem and Nelson are now actively addressing the backlog issues. (Exhibit P41)

There are ongoing minor property maintenance issues that we are trying to address on an informal basis through the Office of Mayor.

Council Member Glotfelty asked Mr. Randy Baltzer for his help in correcting property maintenance issues in the Baltzer Court. Mr. Baltzer agreed to help.

HOUSE

Barb Zerfoss (Chair)

MEI is offering a \$750 upgrade to add an auto-dialer for cell phone notification on our new smoke detector system. (See Exhibit P46)

Motion by Eric Glotfelty and seconded by Barb Zerfoss to purchase the \$750 auto-dialer upgrade to the Borough Building's smoke detector system with the cost to be split equally between the borough and the BVFD.

Ayes: 7

Nays: 0

Motion Passed

STREETS, STORM SEWERS & SIDEWALKS

Eric Glotfelty (Chair)

Refurbished Equipment update?

Opening of sealed bids for the inoperative 1979 Ford F600 Dump Truck. (Exhibit P48)

There were no bids received.

Motion by Eric Glotfelty and seconded by Tom Fisher to acknowledge that zero bids had been received and as such to dispose of the truck and plow for scrap value minus transport expense for the borough's inoperative 1979 Ford F600 Dump Truck and associated snow plow.

Ayes: 7

Nays: 0

Motion Passed

POLICE

Brett Custer (Chair)

Winter tires have now been installed on both police cars.

PLANNING & PROJECT

Barb Zerfoss (Chair)

Update on beautification efforts.

Barb Zerfoss and Roger Clarke presented possible route options for the proposed Flight 93 Bike Trail. They also encouraged all present to write their representatives to encourage a route that would pass through Berlin Borough.

At 08:54 the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Motion by Eric Glotfelty and seconded by Barb Zerfoss to adjourn to executive session.

Aye: 7

Nay: 0

Motion Passed

Motion by Eric Glotfelty and seconded by John Harding to reconvene the regular meeting.

Aye: 7

Nay: 0

Motion Passed

At 10:08 PM, the council reconvened the regular meeting.

Motion by Eric Glotfelty and seconded Roger Clarke by to adjourn this Meeting of the Berlin Borough Council at 10:15 PM.

Aye: 7

Nay: 0

Motion Passed

Note: The next regular meeting of the Berlin Borough Council is scheduled for March 5, 2015, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

Terry L Metzgar

Terry L. Metzgar

Executive Borough Secretary



Guest Registry

Berlin Borough Council Meeting

February 5, 2015

Name	Address	Telephone	Email
Pam Zerfoss	200 High St	814-267-5907	—
Nancy Gilotfelty	Laurel St.	267-5273	
Connee Oiler	903 Main St.	267-5637	
Curt Blotfelty	Laurel St	267-5273	
Scott Swonley	170 5 th Avenue	267-6580	
City St. Leo	530 South St.	267-3416	
Anne White	530 South St.	267-3416	
Terrie Twombly	170 5th Ave.	267-6580	
Boger Fay		267 3312	
Jeggy Lyons			
James Lyons			



Thank You for attending the Berlin Borough Council Meeting.

Your input is both welcomed and appreciated.

Guest Registry

Berlin Borough Council Meeting

February 5, 2015

Name	Address	Telephone	Email
Robert Wellington	174 5th Avenue	267-2153	
NANCY LANDIS	172 5th Ave.	267-3657	
KEN LANDIS	172 5th Ave	267-3657	
Jeanne Keeler	175 Vine Street	279-2791	
Brian Coughenour	202 Diamond	267-4636	
Cindy Fogle	527 N. Street	267-5032	
Janet Shawky	1980 White Horse Rd	267-5082	
Randy Shawky	1980 White Horse Rd	267-5082	
JOHN PRIBELSKY	719 MAIN STREET	267-6515	
Robert Girdlestone	1819 White Horse Rd	267-5218	
Brian Bechtel	176 5th Ave	442-2850	



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Berlin Borough Council Meeting

February 5, 2015

Name	Address	Telephone	Email
Selena Fay	180 5 th Ave	483-1124	
Kerri Bechtel	176 5 th Ave	442-2850	
Jessica Bonus Family	179 Vine st	279 0833	
Calvin Henry	181 Vine St.		
John Sterle	178 5 th Ave		
Annale Miller	522 Main Street Apt 1	283-2254	
Gres Gindesbauer	117 Station Hill Road	279-9764	
Anna Marie Deack	171 Vine St.	267-2038	



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