

# OFFICIAL AND APPROVED MINUTES

## BERLIN BOROUGH COUNCIL

March 5, 2015 - 7:00 p.m.

---

1. The Vice-President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. Vice-President Brett Custer offers a non-denominational prayer.

### **ROLL CALL (All listed below were in attendance)**

Kerrie Broderick / President (Attending via teleconference / iPad Face Time)

Roger Clarke

Thomas Fisher

Eric Glotfelty

Brett Custer

Barb Zerfoss

John Harding, Jr.

Mayor Joseph Krause

Also in attendance were:

Terry Metzgar, Borough Secretary

Members of the public:

See Attached Roster

Citizen Comments:

4. Minutes of the February 5, 2015 Borough Council meeting for review. (Exhibit P6)

*Motion by Tom Fisher and seconded by Eric Glotfelty to approve and accept the minutes of Berlin Borough Council Meeting dated February 5, 2015.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

## **President's Report**

1. Fire Siren: Is a third siren needed and at what cost? Our latest estimate is over \$6,500 plus labor.

The Council directed the borough secretary to arrange a meeting with BVFD officers to discuss and decide the proper course of action regarding the additional siren.

2. With Missy Fisher's resignation, we're faced with filling her crossing guard duties. BBSD employees Tammy Boyer and Trevor Pritts have already completed their background checks and have agreed to share the Tenth Avenue Crossing Guard duties.

*Motion by Kerrie Broderick and seconded by John Harding to hire Tammy Boyer and Trevor Pritts as Crossing Guards at the current labor rate of \$20 per hour.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

3. SCBA Meeting Invitation (Exhibit P25)

*Motion by Eric Glotfelty and seconded by Barb Zerfoss authorizing payment for the cost of borough council members, mayor, borough secretary, treasurer, clerk, and their respective guest's attendance at the SCBA Meeting on March 19, 2015 at 6:30 PM*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

## **Mayor's Report: Mayor Joseph Krause**

Police Report (Exhibit P27)

Marriage Ceremony Notification (Exhibit P32)

*Motion by Roger Clarke and seconded by John Harding to acknowledge the receipt of the mayor's notification to perform marriage ceremonies.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

John Harding and Eric Glotfelty expressed concern about violations of Berlin Ordinance 325 involving excessive noise from diesel pick-up trucks within the borough. Mayor Krause agreed to work with the Council to address these complaints.

*Motion by Kerrie Broderick and seconded by Eric Glotfelty to approve and accept the Police Report as presented.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

## **Committee Reports:**

### **Electric & Equipment**

Brett Custer (Chair)

Municipal Authority Update / Water consumption increase with the Stoltzfuss Addition is 58,000 gallons per month.

Internal Generation Update with engineering consultant requirement.

Penelec Outage discussion: Is the quality of the Penelec feed adequate to provide reliable service? (Exhibit P34)

Salsgiver Fiber Project / Make Ready expense (in terms of pole replacement and transfers) will be roughly \$58,500 to be negotiated and hopefully paid by Salsgiver.

### **PERSONNEL & FINANCE**

Thomas Fisher (Chair)

Treasurer's Report and Bills:

*Motion by Roger Clarke and seconded by Barb Zerfoss to approve the bills and Treasurer's Report as specified on Exhibit P36.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

### **FIRE & GARBAGE**

Roger Clarke (Chair)

Update on Garbage Truck refurbishing:

### **BUILDING PERMIT & PROPERTY**

John Harding (Chair)

Clem and Nelson are now actively addressing the backlog issues. (Exhibit P43)

There are ongoing minor property maintenance issues that we are trying to address on an informal basis through the Office of Mayor.

## **HOUSE**

Barb Zerfoss (Chair)

BFVD has approved the purchase of the auto-dialer enhancement to our fire detection system. (Exhibit P45)

## **STREETS, STORM SEWERS & SIDEWALKS**

Eric Glotfelty (Chair)

Safety rebate check for \$11,279.25 from EMC Insurance (Exhibit P47)

*Motion by John Harding and seconded by Tom Fisher to purchase \$60 dollar gift cards for each borough maintenance employee (including part time) in order to recognize their safety record for 2014.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

Municipal Liquid Fuels (MLF) Funding Discussion.  
Refurbished Equipment update?

## **POLICE**

Brett Custer (Chair)

All is well with our Police Force operating in an exemplary fashion.  
Recognizing Officer Norman for his heroic River Rescue. (Exhibit P49)

*Motion by \_\_\_\_\_ and seconded by \_\_\_\_\_ to award Officer Norman a \$250 stipend as recognition for his heroic and successful life-saving river rescue.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

*This motion was tabled pending the Solicitor's approval.*

*After a quick email exchange, Solicitor Rullo indicated his approval of this motion and the council will reconsider it at the next meeting.*

## **PLANNING & PROJECT**

Barb Zerfoss (Chair)

Update on beautification efforts.

Sidewalk Grant Application (P52)

Although this grant application has been filed, it cannot be completed until a professional engineer provides a scope of work attachment. This will require approval from the council as a whole before engaging a consulting engineer. The council expressed concern about perceived deficiencies in water, storm sewer, and sanitary sewer facilities that may need replaced before the sidewalk project can proceed in order to avoid conflict with the sidewalk replacement project.

Barb Zerfoss and Roger Clarke would like to meet with Shanksville Borough Council Members regarding the Flight 93 Bike Trail Route.

At 7:51 PM the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

*Motion by Eric Glotfelty and seconded by Kerrie Broderick to adjourn to executive session.*

*Aye: 7*

*Nay: 0*

*Motion Passed*

*Motion by Eric Glotfelty and seconded by Kerrie Broderick to reconvene the regular meeting.*

*Aye: 7*

*Nay: 0*

*Motion Passed*

At 8:48 PM, the council reconvened the regular meeting.

*Motion by Eric and seconded by John Harding to reject OWN Energy's latest and final proposal regarding the Whitehorse Wind Farm as specified in the Borough of Berlin Wind Energy Terms - Mar 5 2015.*

*Aye: 7*

*Nay: 0*

*Motion Passed*

*Motion by Tom Fisher and seconded by Roger Clarke to hire Pwrgen Solutions Inc. / Tim McNay as an engineering consultant for the borough's internal generation project.*

*Ayes: 7*

*Nays: 0*

*Motion Passed*

John Harding addressed Mr. Baltzer to ask for his help in addressing maintenance code issues.

*Motion by Eric Glotfelty and seconded by Roger Clarke to adjourn this Meeting of the Berlin Borough Council at 8:52 PM.*

*Aye: 7*

*Nay: 0*

*Motion Passed*

Note: The next regular meeting of the Berlin Borough Council is scheduled for April 2, 2015, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

*Terry L Metzgar*

Terry L. Metzgar  
Executive Borough Secretary  
April 3, 2015



# Guest Registry

## Berlin Borough Council Meeting

March 5, 2015

Name	Address	Telephone	Email
BRIAN BECHTEL	1765 <sup>th</sup> Ave	233-2510	
Kerri Beutel	1765 <sup>th</sup> Ave	233-2510	
Eric Keta	Daily American		
Dave Chonko Jr	1506 Main St	233-8989	
Nancy Glotfelty		267-5273	
Curt Glotfelty		267-5273	
KEN LANDIS	172 Fifth Ave	267-3637	
NANCY LANDIS	172 5th Ave.	267-3657	
B. WELLS		217-2153	
Larry G. ...		701-1880	
Jeri ...	170 5th Ave	267-6580	
Angell Miller	582 Main Street #1	814-483-0254	



Thank You for attending the Berlin Borough Council Meeting.

Your input is both welcomed and appreciated.

# Guest Registry

## Berlin Borough Council Meeting

March 5, 2015

Name	Address	Telephone	Email
Scott Twombly	170 5 <sup>th</sup> Ave	267-6580	
Randy Baltzer	Shanksville	442-5665	
Jeanne Kefer	175 Vine St	279-2791	



Thank You for attending the Berlin Borough Council Meeting.  
Your input is both welcomed and appreciated.