

Official and Approved Minutes

BERLIN BOROUGH COUNCIL

September 4, 2014 - 7:00 p.m.

1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.
3. President Kerrie Broderick offers a non-denominational prayer.

ROLL CALL

Kerrie Broderick / President
Roger Clarke
Thomas Fisher
Eric Glotfelty
Brett Custer
Barb Zerfoss
John Harding, Jr.
Mayor Joseph Krause: Absent

Also in attendance were:

Terry Metzgar, Borough Secretary

Members of the public:

See Attached Roster

Citizen Comments:

Troy Glotfelty mentioned that he was pleased to see that the sidewalk on Division Street had been repaired.

Curt Glotfelty thanked the council for the MLF paving job on Laurel Street.

4. Minutes of the August 7, 2014, Borough Council meeting for review. (Exhibit P6)

Motion by Tom Fisher and seconded by Eric Glotfelty to approve and accept the minutes of Berlin Borough Council Meeting dated August 7, 2014.

Ayes: 7

Nays: 0

Motion: Motion Passed

President's Report

The council has received an invitation to the Somerset County Boroughs Association Meeting on 091814 in Windber. How many would like to attend?

Brett Custer, Kerrie Broderick, and Terry Metzgar will attend.

The Borough Newsletter will go out in October, are there items that you would like to see in the newsletter?

Motion by Brett Custer and seconded by Eric Glotfelty to send any members of the Berlin Borough Council, the Mayor, Borough Secretary, Borough Treasurer, and the Borough Solicitor to the SCBA meeting on 091814 with costs to be paid by the Borough of Berlin. (Exhibit P13)

Ayes: 7

Nays: 0

Motion Passed

Mayor's Report: Mayor Joseph Krause

Police Report (Exhibit P14)

Motion by Barb Zerfoss and seconded by Tom Fisher to approve and accept the Police Report as presented.

Ayes: 7

Nays: 0

Motion Passed

Committee Reports:

Electric & Equipment

Brett Custer (Chair)

Municipal Authority Update / Sewer Plant Project and Chlorinator Building Excavation.

Brett mentioned that the Sewage Plant Project has been delayed for pipe bids.

He also mentioned that the water expansion project to the Stoltzfuss Farm will be at the customer's expense and per spec.

PERSONNEL & FINANCE

Thomas Fisher (Chair)

Treasurer's Report and Bills:

Motion by Brett Custer and seconded by Roger Clarke to approve the bills and Treasurer's Report as specified on Exhibit P16.

Ayes: 7

Nays: 0

Motion Passed

Minimum Municipal Obligation (MMO) Notification Requirement

The Borough Secretary / Pension CAO are required by law to notify the council of our projected MMO for the forthcoming year. (Exhibit P31 and 32)

Motion by Roger Clarke and seconded by Tom Fisher to acknowledge the receipt of Berlin Borough's Minimum Municipal Obligation for Berlin Borough's Uniformed and Non-Uniformed Pension Plans for the year 2014 as submitted by Terry Metzgar, Berlin Borough's designated Chief Administrative Officer for the uniformed and non-uniformed pension plans. (Exhibit P31 and 32)

Ayes: 7

Nays: 0

Motion Passed

Motion by Roger Clarke and seconded by Brett Custer to establish Berlin Borough's Police Pension Plan's Minimum Municipal Obligation for 2015. (Exhibit P34)

Ayes: 7

Nays: 0

Motion Passed

Motion by Roger Clarke and seconded by Tom Fisher to establish Berlin Borough's Non-Uniformed Pension Plan's Minimum Municipal Obligation for 2015. (Exhibit P33)

Ayes: 7

Nays: 0

Motion Passed

FIRE & GARBAGE

Roger Clarke (Chair)

The refuse truck hopper bushing repair and tipper relocation was completed as of 082814.

BUILDING PERMIT & PROPERTY

John Harding (Chair)

Clem and Nelson are now actively addressing the backlog issues.

Status and list of permits (Exhibit P35)

There are ongoing minor property maintenance issues that we are trying to address on an informal basis.

HOUSE

Barb Zerfoss (Chair)

The BVFD has agreed to split the cost of the Borough Building Main Distribution Panel electrical upgrade for the smoke detector system. Work is scheduled to begin later this month.

STREETS, STORM SEWERS & SIDEWALKS

Eric Glotfelty (Chair)

Equipment agenda:

Our MLF paving projects have been completed.

There is a possible used Boss Plow at Otto Brick and Tile that we are investigating as an alternative to the \$7000 COSTAR quote.

Contact Information for the used plow is: Noel Livengood at 662-2587.

The camera replacement for our garbage truck has been delivered and installation is in progress.

PreMark Pavement Marking Demonstration: More durable and visible crosswalk markings. (Exhibit P39)

POLICE

Brett Custer (Chair)

Update on police foot patrol progress? Have we increased the frequency of foot patrol?

PLANNING & PROJECT

Barb Zerfoss (Chair)

At 07:42 PM the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Motion by Brett Custer and seconded by John Harding to adjourn to executive session.

Aye: 7

Nay: 0

Motion Passed

Motion by Eric Glotfelty and seconded by John Harding to reconvene the regular meeting.

Aye: 7

Nay: 0

Motion Passed

At 09:29 PM, the council reconvened the regular meeting.

Motion by Barb Zerfoss and seconded by John Harding to repair Truck Number Eight along with its associated snowplow at a cost not to exceed \$7,000.

Aye: 7

Nay: 0

Motion Passed

Motion by Roger Clarke and seconded by Brett Custer authorizing the Borough Secretary and any interested council members to make a trip to Culpepper, Virginia in order to inspect their peak shaving generation operation. The borough to pay costs associated with this trip.

Aye: 7

Nay: 0

Motion Passed

Motion by Roger Clarke and seconded by John Harding to adjourn this Meeting of the Berlin Borough Council at 09:33 PM.

Aye: 7

Nay: 0

Motion Passed

Note: The next regular meeting of the Berlin Borough Council is scheduled for October 2, 2014, beginning at 7:00 p.m., at the Berlin Borough Council conference/meeting room, 700 North Street, Berlin, Pennsylvania.

Terry L Metzgar

Terry L. Metzgar
Executive Borough Secretary
090514



Guest Registry

Berlin Borough Council Meeting

September 4, 2014

Name	Address	Telephone	Email
CURT GLOTFELTY	BERLIN	267-5273	
PAI FELGAR	BERLIN	267-3347	
WALT FELGAR	BERLIN	267-3347	
Eric Kieta	Daily American	444-5900	
Brooke Wilson	Berlin	289-7992	
TROY GLOTFELTY			



Thank You for attending the Berlin Borough Council Meeting.

Your input is both welcomed and appreciated.