



Official and Approved Meeting Minutes

BERLIN BOROUGH COMMITTEE OF THE WHOLE MEETING

February 15, 2018 – 4:00 P.M.

1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.

ROLL CALL

Barbara Zerfoss - present
Thomas L. Fisher - present
Michael A. Lottig - present
John Harding, Jr. - absent
Thomas W. Jones - present
Mayor Joseph Krause - present
Clifford E. Horner - present
Charles E. Rhodes - present

Also in attendance were:

Cindy Flamm, Borough Treasurer

Members of the public – No others were in attendance

Items for Deliberation:

- (1) Marty Steach – Marty Steach of CCIS gave a handout about Commonwealth Code Inspection Service. President Charles Rhodes asked about 705 Meadow Street - additional work? Mr. Steach said that there was not anything on the outside that needed a permit. Barb Zerfoss wanted to know if Mr. Steach was inside the home. He was not. Councilman Tom Jones was concerned about additional work being done after permits are requested. Tom Fisher said the assumptions that additional work is being done has taken place in the past. Mr. Steach said that a Land Use Form could be completed by the applicant here at the Borough before applying for a permit thru CCIS. A Land Use Form is used for outside and inside construction and remodeling. Peter Schilling, President of CCIS, explained this land use form. Illegal construction is always a problem. The U.S. Constitution protects the homeowner, so that bureaucrats can't go in the home on a searching expedition. CCIS must prove probable cause to get a search warrant to go in a home. Sometimes homeowners will invite them into show what they are doing but they do not have to let them, the code agency, in the home. Barb Zerfoss said there are people that don't believe in the building codes.
- (2) Mayor Joe Krause – January Police Report follow-up - Mayor Joe Krause stated that in the past dating back to President Kerrie Broderick, there was approval to work the extra 10 hours overtime. If the council wants to disapprove this 10 hours then he needs to know tonight because an Officer has the chance to take a part-time position elsewhere, to make up the hours. Officer Kasterko has not been working. Opinions were taken. Councilman Tom Jones is concerned about the Officers talking to community members. Mayor Krause said he

- wants the Officers to be familiar with the community, stopping in the businesses is good for the owners to know the Officers. Barb Zerfoss is concerned about the Officers going into the Township.
- (3) Sidewalks/curbs at Upper Diamond - Tom Fisher explained the possible extension to the West Main Street sidewalk project to extend both sides to Broadway Street. President Rhodes asked what the extra costs are for Engineering. We need that cost for the March 1st meeting. Councilman Tom Jones asked if the Scurfield's (BTV side) will have an access way. The sidewalk will be street level for a drive entrance.
 - (4) Paving West Main Street - Summer paving – Mayor Krause said that Mulberry Street may need looked at for paving.
 - (5) Columbia Gas – sidewalks from 12th Avenue to Hay Street - Columbia Gas will be replacing sidewalks during their construction phases on the East End of Main Street. It was discussed to have the Borough curbs replaced before the Columbia Gas projects get started. Councilman Tom Jones wanted to know if the sidewalks will be stamped. Tom Fisher said that will be up to Council, but that the Council members might want to look at the new West Main Street sidewalks. There was some discussion to have outside contractors remove the present curbs.
 - (6) Movie Night – Reel Time Entertainment - There was no volunteer to take over movie night.
 - (7) Meyersdale Mobile Home Ordinance - President Rhodes asked the Council to review the sample Mobile Home Ordinance provided to them for discussion at the next Committee meeting in March. Councilman Tom Jones said that several Boroughs have an ordinance in place like this.
 - (8) Ordinance Discussion – Council member Thomas W. Jones - Councilman Tom Jones said that the ordinances need to be updated. President Rhodes said they would need to be done one at a time, starting with property ordinances. We should start with mobile home ordinance. Zoning was discussed.
 - (9) Junior Council Position – Council member Thomas W. Jones - Junior Council person – Councilman Tom Jones gave some info on this program. The idea is to get youth involve in local government. Subject would need to be 18 yrs. old and a voter. Councilman Tom Jones was asked to explore this option with the school superintendent.
 - (10) Councilman Tom Jones also mentioned the membership invoice to the Redevelopment Authority in the Amount of \$200.60.
 - (11) Generator results - mentioned, no discussion
 - (12) State Ethics Statement of Financial Interests Forms – Due by May 1, 2018 - mentioned
 - (13) New Municipal Officials Training Update by Attendees - Barb Zerfoss said the updates were very beneficial. They learned that the complainants on the complaint forms are not to be divulged to the person being complained about. This would be divulged in court if needed.
 - (14) Property Maintenance Complaint – 171 Vine Street – Registered letters sent on 02/06/2018 info given. No postal return cards have been received.
 - (15) Berlin Revitalization Project – Lester Coslic, Lions Club, and VFW & American Legion – veteran's park/memorial - Tom Fisher is waiting for Lester Coslic to contact him about going to the different organizations. The consensus among the Council was that the Borough wouldn't take charge but would support the project. The VFW and American Legion might be a better fit for the project.
 - (16) Other business – Joe Krause reported that Backhoe needs the A/C repaired as well as other things.
 - (17) President Rhodes presented Grant writing seminar info. No councilman wished to attend. Info was given to Secretary Tom Jones.

Pending and Unresolved issues:

Personnel –

1. Paul Glessner – unable to continue employment – advertise for replacement? Discussion on part-time vs. full-time for Wyatt Fisher - Tom Fisher mentioned that Paul Glessner will not be able to resume work with the Borough crew due to prior injuries. Discussion and info provided about hiring Wyatt Fisher full-time. This will be discussed and votes taken at the March 1st Council meeting. Also, there was discussion about hiring a part-time labor employee. Motion made by Michael Lottig, seconded by Councilman Tom Jones to advertise for a part-time laborer to work 32 hours a week. Applications should be presented to the Borough Office before the March 1st meeting. Motion carried.
2. Purchase of park benches for outside of Community Building and plaque honoring Doyle Paul - Council needs some options for the March 1st meeting.
3. Berlin Revitalization fundraising - Councilman Tom Jones asked is the Borough a 501(3) C? Tom Fisher considering looking into this fundraising.

Senator Stefano is having a meeting on Saturday, Feb. 17th. Councilman Tom Jones is planning to attend.

ADJOURNMENT

Meeting was adjourned at 5:58 p.m.

Note: The next Committee of the Whole meeting of the Berlin Borough Council is scheduled for Thursday, March 15, 2017, beginning at 4:00 p.m., at the Berlin Borough Council Conference/Meeting Room, 700 North Street, Berlin, Pennsylvania.



Executive Borough Secretary
February 15, 2018





Guest Registry

Berlin Borough Council Committee of the Whole Meeting

February 15, 2018 – 4:00 P.M.

Name	Address	Telephone	Email
Marty Stead	11513 Raystown Rd Saxton Pa 16678	(814) 599-8972	martystead@comcast.net
Peter Schilling	176 Doe Run Rd. Manheim, Pa 17545	(717) 664-2347	pcto8@ptd.net

If you would like to address the Council, please enter your name and subject you wish to address

Thank you for coming to the meeting. Your input is both welcomed and appreciated. Please follow the rules for speaking as follows:

- Please state your name for the record when it is your time to speak
- Identify the agenda item or topic you wish to address
- Limit your comments to Five (5) minutes
- Please avoid foul language or derogatory remarks
- REMEMBER THAT YOU COMMENTS ARE PART OF THE PUBLIC RECORD!