



Official and Approved Minutes

BERLIN BOROUGH COUNCIL MEETING

May 3, 2018 - 7:00 p.m.

1. The President called the meeting to order.
2. Pledge of Allegiance to the American Flag.

ROLL CALL

Barb Zerfoss	Present
Thomas L. Fisher	Present
Michael A. Lottig	Absent
John Harding, Jr.	Present
Thomas W. Jones	Present
Mayor Joseph Krause	Present
Clifford E. Horner	Present
Charles E. Rhodes	Present

Also in attendance were:

Thomas D. Jones, Executive Borough Secretary

Members of the public: *please see the attached guest registry.*

Junior Council Person – the PSAB has encouraged Boroughs to create a “Junior Council Person” position in order to educate and involve young members of the Borough in local government. This position will not receive any compensation. The following resolution is proposed:

RESOLUTION NO. 05032018-01

A RESOLUTION OF BERLIN BOROUGH COUNCIL AUTHORIZING PARTICIPATION IN THE PENNSYLVANIA STATE ASSOCIATION OF BOROUGHS JUNIOR COUNCIL PERSON PROGRAM

WHEREAS, the Berlin Borough Council seeks to educate and involve the Youth of the Borough in their local government, and to reach out to involve possible future members of Council, to benefit both the youth and all residents of the Borough; and

WHEREAS, the Junior Council Person (JCP) Program as established and fostered by the

Pennsylvania State Association of Boroughs (PSAB), seeks to encourage Boroughs to have high school or college age Borough residents participate in the workings of their local government by appointing Junior Council Person(s); and

WHEREAS, Borough Council intends to seek assistance from High School or College faculty members and guidance counselors to recommend prospective Junior Council candidates to Council, and Council plans to select a student to serve as Junior Council Person during the school year; and

WHEREAS, the Council wishes to extend to the youth of Berlin Borough a voice in the operation of this Borough and this Council; and

NOW, THEREFORE, BE IT RESOLVED that:

- 1) The Council of the Borough of Berlin hereby creates the position of “Junior Council Person.”
- 2) The term of office shall be during the student’s school year.
- 3) Candidates for the office shall submit a written application to Borough Council with an one-page cover letter highlighting the applicant’s interest in the position. After considering all submissions, Borough Council shall appoint student(s) at a regularly scheduled meeting.
- 4) The Junior Council Person shall be a Borough resident and a high school or college student.
- 5) The Junior Council Person shall, upon appointment, take a “Junior Council Person Pledge.”
- 6) The Junior Council Person shall not receive compensation.
- 7) The Junior Council Person shall be permitted to attend all meetings of Council and all committee meetings and shall be permitted to participate fully in those proceedings, **EXCEPT** that he/she shall not be afforded the right to vote and shall not be permitted to attend executive sessions.

ADOPTED this 3rd day of May, 2018.

Motion by Barb Zerfoss and seconded by Thomas W. Jones to pass Resolution No. 05032018-01 creating the “Junior Council Person” position.

Ayes: 6

Nays: 0

Motion Passed

The Borough Council has worked closely with the Berlin Brothersvalley School District in identifying potential candidates to serve as a Junior Council Person. Cannon Hay has been interviewed and is recommended to serve the first term in this position.

Motion by Barb Zerfoss and seconded by Thomas Fisher appointing Cannon Hay to the position of Junior Council Person, for the term effective May 1, 2018 through May 31, 2019.

Ayes: 6

Nays: 0

Motion Passed

Mayor Joseph Krause swore in Mr. Hay with the Oath of Office.

Citizen's Comments:

The following residents have asked to address the Council:

Peggy Lyons – trailer at 1304 Brubaker Street – Ms. Lyons was unable to attend but had a discussion with Secretary Jones earlier in the day about the condition of the trailer and property at 1304 Brubaker Street. Letters were sent to Millie Sleasman and Kevin Sleasman in March about the property being in violation of Berlin Borough Ordinance 321. No response or action was taken by either of them. Solicitor Allison will pursue legal action to have the trailer removed and the property cleaned up.

Approval of Minutes:

Minutes of the April 5, 2018 Regular Borough Council Meeting were forwarded for review with the Council meeting packets. (*Exhibit 1*)

Motion by John Harding and seconded by Clifford Horner to approve and accept the minutes of the Regular Meeting of the Berlin Borough Council dated April 5, 2018.

Ayes: 6

Nays: 0

Motion Passed

Minutes of the April 19, 2018 Committee of the Whole meeting of the Berlin Borough Council were forwarded for review with the Council meeting packets. (*Exhibit 2*)

Motion by Thomas Fisher and seconded by Clifford Horner to approve and accept the minutes of Committee of the Whole meeting of the Berlin Borough Council dated April 19, 2018.

Ayes: 6

Nays: 0

Motion Passed

President's Report

CCIS Activity Report – The CCIS report for April. *There were no questions or comments.*

Property Maintenance & Building Code Complaints – (*Secretary Jones will gave the report*).

- 1) Ordinance violations and enforcement of the International Property Maintenance Code – several additional properties were identified that are in violation of Ordinance No. 321. Mayor Krause and Secretary Jones will visit the properties in the next few weeks that letters were sent to verify if the properties are in compliance or not. Additional action will be taken as is necessary.

Mayor's Report: Mayor Joseph G. Krause

From April 1 to April 30, 2018:

Officers were dispatched for 69 calls.

Officers investigated 9 incidents. 8 of these are now closed.

10 Traffic Stops were conducted. 8 Citations were issued.

0 Parking tickets were issued.

0 Non-Traffic citations were issued
0 Borough Ordinance Violations citation was issued
1 person was arrested.

Motion by John Harding and seconded by Thomas Fisher to approve and accept the Police Report as presented.

Ayes: 6

Nays: 0

Motion Passed

Administrative Business:

1) Treasurer's Report and Bills:

The Borough has incurred \$0.00 in attorney expenses and \$37.50 in Borough employee expenses for a total of \$37.50 in addressing Right-to-Know requests and Property Maintenance Complaints for the month of April, 2018. The total year to date is \$1,081.25. (*Exhibit 4*)

- Treasurer's Report – the reports were included in the Council Meeting Packets (*Exhibit 5 & 6*). *There were no questions or comments.*

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Motion by John Harding and seconded by Clifford Horner to approve the bills and Treasurer's Report as specified on Exhibit 5 & 6.

Ayes: 6

Nays: 0

Motion Passed

- 2) Phase I – Berlin Revitalization Project - Darr Construction resumed work on the sidewalks and curbs on West Main Street. A problem was encountered at 204 Main Street, the Vicki Hay residence, and 198 Main Street, the Dale Werner residence. Once the old sidewalks were torn out and the replacement sidewalks were laid out, a steep drop off from the property to the sidewalk level is exposed. Secretary Jones, Chad Lowery, and Rick Hoffman from Darr Construction discussed how best to correct the problem: 1) excavate the properties yard so that there would be a gradual slope down to the sidewalk level; 2) place a retaining wall from the sidewalk level up to the property yard level. Option #2 is recommended. During construction last fall, several elevation issues from the sidewalk to the property's entrances and 3 driveway issues were encountered. The total costs for these unexpected situations were \$4,934.00 and the Borough paid for this with none it being passed on to the affected residents. *There was discussion on types of walls and the costs to build the retaining walls. Secretary Jones was directed by Council to ask Roger Clarke to review the options and estimated costs with Roger and report back to Council.*

Council Member Thomas W. Jones stated that he had noticed cracks in the curbs on West Main Street (he circulated some photos). Secretary Jones stated that these cracks were by design and is happening where expansion joints are placed every so many feet along the curbs. Council Member Jones disagreed – Secretary Jones stated he will discuss this with Rick Hoffman at Darr Construction and report back to Council.

- 3) Paving West Main Street from the Upper Diamond to the intersection of High Street; Mulberry Street from Diamond Street to Main Street – bids have been received from the following:

A) Keystone Lime Co., Inc., Springs, PA Amount - \$48,783.25

- | | |
|--|----------------------|
| B) <u>New Enterprise Stone & Lime , New Enterprise, PA</u> | Amount - \$44,751.10 |
| C) <u>Cottle's Asphalt Maintenance, Inc., Everett, PA</u> | Amount - \$44,886.40 |
| D) <u>HRI, Inc., State College, PA</u> | Amount - \$49,780.00 |
| E) <u>Crilon Corp. Somerset, PA</u> | Amount - \$50,866.05 |

Motion by Barb Zerfoss and seconded by Thomas Fisher to award the contract bid for the paving of West Main Street from the Upper Diamond to the intersection of High Street, and Mulberry Street from Diamond Street to Main Street to the lowest bidder, New Enterprise Stone & Lime in the amount of \$44,751.10, subject to execution of all required contract documents and bonding.

Ayes: 6

Nay: 0

Motion Passed

Old Business:

- 4) Movie Night – August 11, 2018 – John Harding said plans are moving forward. The contract with Reel Entertainment has been signed and sent back.
- 5) Park Benches for outside of the Community Building – these were installed and have had frequent use at events held in the Community Building.
- 6) Solicitor Brad Allison attended the March Council meeting and provided details of what is required of the Borough to enact a noise ordinance which would place the monitoring and enforcement of noise complaints against PLCB licensed establishments, thus removing them from the PLCB jurisdiction. He explained the legal process to be followed and the associated legal fees, advertising, officer training and staffing required, and the noise level measurement equipment that may be required. Solicitor Allison has advised against the adoption of such an ordinance.

Motion by John Harding and seconded by Thomas W. Jones to table indefinitely the adoption of a noise ordinance which would place the monitoring and enforcement of noise complaints against PLCB licensed establishments under the jurisdiction of the Borough of Berlin and removing them from the PLCB jurisdiction.

Ayes: 6

Nay: 0

Motion Passed

New Business:

- 1) PSAB Rental Property Inspection Program – PSAB is holding a class for elected officials, managers, public works personnel, planners and community development consultants on a Rental Property Inspection Program. A class is being held on May 30, 2018 in Greensburg at cost of \$135.00 per attendee.

Motion by Thomas Fisher and seconded by Clifford Horner approving Secretary Thomas D. Jones to attend the PSAB Rental Inspection Program class in Greenburg on May 30, 2018 with all costs to attend to be paid for by the Borough.

Ayes: 6

Nay: 0

Motion Passed

- 2) Code Enforcement Forum – Secretary Jones attended the Code Enforcement Forum on Wednesday, May 3 at Seven Springs hosted by the Housing Alliance of PA along with the Redevelopment Authorities of Fayette and Somerset Counties. The focus of the forum was how to fight blighted properties and code enforcement. Sample ordinances were discussed. Information will be distributed to Council for discussion at the May 17th Committee of the Whole Meeting.

- 3) Somerset County Boroughs Association dinner meeting will be hosted by Somerset Borough Thursday, May 17, 2018 at 6:30 p.m. at the Somerset Firehall. The cost to attend is \$13.00 per person. RSVP's are due by Wednesday, May 9, 2018.

Motion by John Harding and seconded by Thomas W. Jones for the Borough to pay for the cost to attend the Somerset County Boroughs Association dinner meeting in Somerset for any Council member, Mayor, Secretary, and Treasurer that may want to attend.

Ayes: 6

Nays: 0

Motion Passed

- 4) The Emergency Operations Plan (EOP) for Berlin Borough on file in the Somerset County Emergency Office dated April 2, 2015 has expired. The EOP was reviewed and revised by Council member Michael Lottig and Secretary Tom Jones. A Promulgation is required to be submitted to the Somerset County Emergency Management Office.

PROMULGATION

**THIS PLAN, HAVING BEEN ADOPTED BY THE BOROUGH OF BERLIN,
UNDER RESOLUTION # 196, DATED MARCH 6, 2003,
WAS REVIEWED AND IS PROMULGATED ON MAY 3, 2018.
ANY CHANGES MADE ARE NOTED ON THE SUMMARY OF CHANGES
PAGE. THIS PLAN SUPERCEDES ALL PREVIOUS PLANS.**

Motion by John Harding and seconded by Clifford Horner to approve the EOP Promulgation dated May 3, 2018.

Ayes: 6

Nays: 0

Motion Passed

Motion by Thomas W. Jones and seconded by John Harding to adjourn to executive session.

Aye: 6

Nay: 0

Motion Passed

At 8:15 P.M. the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Executive Session

Motion by John Harding and seconded by Clifford Horner to reconvene the regular meeting.

Aye: 6

Nay: 0

Motion Passed

At 8:56 P.M., the council reconvened the regular meeting.

Council member Thomas W. Jones informed the Council he had attended a meeting at Brothersvalley Township where some township residents voiced their opposition to the current planned route of the 911 National Memorial Trail from Garret to Berlin. Greg Hollern with the Trail Alliance and Council member Tom Fisher also attended the meeting. An alternative option other than Fairview Road is being explored, possibly utilizing the old railroad bed. Mr. Fisher stated that it really did not matter which route brought the Trail through Berlin, so long as it did come to Berlin. Council member Jones and resident Steve Custer questioned why a dedication ceremony for the trail was already held on West Main Street if the route may change. Secretary Jones stated that the route has not been changed from Garrett to Berlin yet anything otherwise is just speculation and talking points at this time. The dedication ceremony was organized in conjunction with the 911 National Trail Alliance making the inaugural bicycle trip along the entire route of the National Memorial Trail. The Borough did not have input to the dates of the bicycle ride, however, wanted to capitalize on the publicity of the riders visiting and staying in Berlin. The unveiling of the new Berlin "Welcome" sign and the showcasing of Phase I of the Berlin Revitalization Project was done at the same time to project the positive things going on in Berlin. This dedication event and all of the Phase I Revitalization is being incorporated with grant applications to hopefully help secure local, state, and federal funds for the Berlin Revitalization Project.

Motion by Barb Zerfoss and seconded by Clifford Horner to change the starting time of the June 7, 2018 regular Council meeting from 7:00 p.m. to 4:00 p.m. and to advertise this in the Somerset Daily American.

Aye: 6

Nay: 0

Motion Passed

Motion by John Harding and seconded by Thomas W. Jones to adjourn this Meeting of the Berlin Borough Council at 9:11 P.M.

Aye: 6

Nay: 0

Motion Passed

Note: The next regular meeting of the Berlin Borough Council is scheduled for Thursday, June 7, 2018, beginning at 4:00 p.m., and the next scheduled meeting of the Berlin Borough Council Committee of the whole is scheduled for 4:00 p.m., Thursday, May 17, 2018 at the Berlin Borough Council Conference/Meeting Room, 700 North Street, Berlin, Pennsylvania.



Executive Borough Secretary
May 3, 2018





Guest Registry

Berlin Borough Council Committee of the Whole Meeting

May 3, 2018 – 7:00 P.M.

Name	Address	Telephone	Email
DENNIS McQUADE	1603 MAIN	2674496	
Nancy Gilotfelty			
Eric Kieta			
STEPHEN CUSTER			
Sue Walker			
Greg Walker			

If you would like to address the Council, please enter your name and subject you wish to address

Thank you for coming to the meeting. Your input is both welcomed and appreciated. Please follow the rules for speaking as follows:

- Please state your name for the record when it is your time to speak
- Identify the agenda item or topic you wish to address
- Limit your comments to Five (5) minutes
- Please avoid foul language or derogatory remarks
- REMEMBER THAT YOU COMMENTS ARE PART OF THE PUBLIC RECORD!

Municipal Monthly Report/Permits Issued

BERLIN BOROUGH

MAY 02 2018

<i>PERMIT #</i>	<i>OWNER</i>	<i>ADDRESS</i>	<i>DATE</i>	<i>NOTES</i>
2018SM-0004RA	DOUGLAS SPIRI	709 MEADOW STREET	BERLIN, PA 4/14/2018	INSTALLING A BEAM AND ADDING A DOOR TO
2018SM-0005RA	MICHAEL WOLFE	723 FIFTH AVENUE	BERLIN, PA 4/18/2018	POLES WITH ROOF OVER A MOBILE HOME

Municipal Monthly Report/Inspections

BERLIN BOROUGH

MAY 02 2018

<i>PERMIT #</i>	<i>OWNER</i>	<i>PROJECT ADDRESS</i>	<i>DATE</i>	<i>TYPE</i>	<i>STATUS</i>
2017SM-0015C	CUSTER HOLDINGS	404 BROADWAY STREET BERLIN, PA 15530	4/25/2018	ROUGH PLUMBING	
2018SM-0004R	DOUGLAS SPIRI	709 MEADOW STREET BERLIN, PA 15530	4/17/2018	FRAMING	
			4/14/2018	PLAN REVIEW	
2018SM-0005R	MICHAEL WOLFE	723 FIFTH AVENUE BERLIN, PA 15501	4/18/2018	PLAN REVIEW	

Monday, April 30, 2018

Borough of Berlin, Somerset County, Pennsylvania

05/01/18

Bills for Council Approval

Cash Basis

April 2018

Date	Num	Name	Memo	Original Amount	Paid Amount
100.01 - General Fund Checking					
04/06/2018	16038	Boro Payroll Account		-7,142.16	-7,142.16
04/06/2018	16039	Allison & Rickards, Attorneys at La...		-750.65	-750.65
04/06/2018	16040	Foster F. Wineland, Inc.	12792	-3,932.01	-3,932.01
04/06/2018	16041	Hilltop Office Supply, Inc.		-41.48	-41.48
04/06/2018	16042	Matthew Bender & Co., Inc.	0099171807	-157.50	-157.50
04/06/2018	16043	Thomas Jones		-149.54	-149.54
04/06/2018	16044	West Central Equipment	2673837	-14.85	-14.85
04/13/2018	16045	Boro Payroll Account		-7,181.94	-7,181.94
04/13/2018	16046	B. J. Maurer Motor Co., Inc.		-311.28	-311.28
04/13/2018	16047	Berlin Brothersvalley High School	Name plates - Tech Ed.	-27.00	-27.00
04/13/2018	16048	Berlin Lumber Company, Inc.	119016	-119.84	-119.84
04/13/2018	16049	Berlin Oil Company	BP-SS00020	-540.21	-540.21
04/13/2018	16050	Custer Tire & Auto Parts		-69.00	-69.00
04/13/2018	16051	Daily American	119	-124.43	-124.43
04/13/2018	16052	J&J Truck Equipment	17900	-216.98	-216.98
04/13/2018	16053	M.E.I.T		-15,514.31	-15,514.31
04/13/2018	16054	Pennsylvania Municipal Retiremen...	56-015-3N	-20.00	-20.00
04/13/2018	16055	Pennsylvania One Call System, Inc.	AE1	-47.25	-47.25
04/13/2018	16056	Somerset Auto Parts	3837	-52.17	-52.17
04/13/2018	16057	Somerset Candy Company, Inc.	00494	-45.83	-45.83
04/13/2018	16058	Unifirst Corporation	251494	-308.88	-308.88
04/13/2018	16059	Verizon		-418.41	-418.41
04/13/2018	16060	Walsh Equipment		-431.04	-431.04
04/18/2018	16061	Columbia Gas of Pennsylvania		-1,582.99	-1,582.99
04/18/2018	16062	Ennis-Flint, Inc.	101228	-741.46	-741.46
04/18/2018	16063	Keim's Sales and Service		-43.20	-43.20
04/18/2018	16064	Laurel Quick Print	B009	-225.00	-225.00
04/18/2018	16065	Mid Atlantic Signs		-137.50	-137.50
04/18/2018	16066	S & D Calibration Services, Inc.		-236.00	-236.00
04/18/2018	16067	Somerset Candy Company, Inc.	00494	-10.00	-10.00
04/18/2018	16068	Somerset Trust - Credit card	4134970000021928	-1,628.87	-1,628.87
04/18/2018	16069	State Workers Insurance Fund	05967887	-1,117.00	-1,117.00
04/18/2018	16070	Verizon		-62.99	-62.99
04/20/2018	16071	Boro Payroll Account		-8,125.03	-8,125.03
04/20/2018	16072	Stanga's Fire Extinguishers	2-030	-34.75	-34.75
04/20/2018	16073	Autoglass & Repair Solutions, Inc.		-352.51	-352.51
04/27/2018	16075	Berlin Oil Company	BP-SS00020	-649.01	-649.01
04/27/2018	16076	EMC Insurance Companies	2X54339	-6,061.85	-6,061.85
04/27/2018	16077	Garrett Limestone Co., Inc.	BER2	-518.93	-518.93
04/27/2018	16078	Hilltop Office Supply, Inc.		-15.32	-15.32
04/27/2018	16079	Keim's Sales and Service		-23.90	-23.90
04/27/2018	16080	Principal Life Insurance Company	N86102-1	-114.21	-114.21
04/27/2018	16081	PSAB		-25.00	-25.00
04/27/2018	16082	PSATS CDL Program		-60.00	-60.00
04/27/2018	16083	Boro Payroll Account		-8,452.21	-8,452.21
04/27/2018	16084	Craig Coleman		-65.00	-65.00
04/27/2018	16085	Safeguard		-245.14	-245.14
Total 100.01 - General Fund Checking					-68,144.63
TOTAL					-68,144.63

Electric System of Berlin Borough, Somerset County, PA

05/01/18

Bills for Council Approval

Cash Basis

April 2018

Date	Num	Name	Memo	Original Amount	Paid Amount
100.07 · Electric System Checking					
04/06/2018	10648	Boro Payroll Account		-304.52	-304.52
04/06/2018	10649	Municipal Sewer System	Alyssa Wright transfer	-100.00	-100.00
04/06/2018	10650	Boro of Berlin Gen. Fund - Transfer	Transfer	-12,000.00	-12,000.00
04/12/2018	10656	Boro of Berlin Gen. Fund - Transfer	Transfer	-13,000.00	-13,000.00
04/13/2018	10651	Boro Payroll Account		-138.11	-138.11
04/13/2018	10652	Allegheny Electric Cooperative, Inc.	BER100	-3,841.57	-3,841.57
04/13/2018	10653	Customer	Deposit Refund	-348.76	-348.76
04/13/2018	10654	Somerset Trust Co		-200.00	-200.00
04/13/2018	10655	Wiedenhoff Electric		-3,966.50	-3,966.50
04/20/2018	10657	Boro Payroll Account		-279.94	-279.94
04/20/2018	10658	Boro of Berlin Gen. Fund - Transfer	Transfer	-10,000.00	-10,000.00
04/20/2018	ACH	PA Dept of Revenue 280406SalesTax	March 2018	-1,326.38	-1,326.38
04/27/2018	10659	Boro Payroll Account		-172.13	-172.13
04/27/2018	10660	AMP, Inc.	10950	-107,384.77	-107,384.77
04/27/2018	10661	Itron, Inc.		-1,317.27	-1,317.27
04/27/2018	10662	Boro of Berlin Gen. Fund - Transfer	Transfer	-10,000.00	-10,000.00
04/27/2018	10663	Boro of Berlin General Fund	Apr. Wage & Ins. Reim.	-5,900.88	-5,900.88
Total 100.07 · Electric System Checking					-170,280.83
TOTAL					-170,280.83

Refuse Collection of Berlin Borough, Somerset County, PA

05/01/18

Bills for Council Approval

Cash Basis

April 2018

Date	Num	Name	Memo	Original Amount	Paid Amount
100.00 · Checking Accounts					
100.09 · Refuse Checking 74100178					
04/06/2018	4363	Boro Payroll Account		-2,006.78	-2,006.78
04/06/2018	4364	Link Computer Corp.	April	-661.89	-661.89
04/06/2018	4365	W.W. Friedline, Inc.	BERBOR	-70.00	-70.00
04/13/2018	4367	Boro Payroll Account		-1,747.24	-1,747.24
04/13/2018	4368	Garbage Truck Saving Acct	Apr. 2018	-1,000.00	-1,000.00
04/13/2018	4369	Boro of Berlin General Fund	April Transfer	-3,587.66	-3,587.66
04/13/2018	4370	Berlin Oil Company	BP-SS00020	-883.55	-883.55
04/13/2018	4371	Highlands' Tire & Service Center	BER003	-502.78	-502.78
04/13/2018	4372	Somerset Auto Parts	3837	-17.98	-17.98
04/13/2018	4373	Berlin Oil Company	BP-SS00020	-18.00	-18.00
04/20/2018	4374	Boro Payroll Account		-1,556.08	-1,556.08
04/20/2018	4375	Boro of Berlin General Fund	April Transfer...	-596.19	-596.19
04/20/2018	4376	Advanced Disposal Services - MLF	2440000214	-4,527.26	-4,527.26
04/26/2018	4382	Postmaster	Newsletter	-256.23	-256.23
04/27/2018	4377	Boro Payroll Account		-1,524.43	-1,524.43
04/27/2018	4378	Berlin Oil Company	BP-SS00020	-997.18	-997.18
04/27/2018	4379	Legacy Truck Centers, Inc.	05477	-140.67	-140.67
04/27/2018	4380	Total Equipment Solutions		-6.95	-6.95
04/27/2018	4381	Boro of Berlin General Fund		-56.25	-56.25
Total 100.09 · Refuse Checking 74100178					-20,157.12
Total 100.00 · Checking Accounts					-20,157.12
TOTAL					-20,157.12

Electric System of Berlin Borough, Somerset County, PA

05/01/18

Bills for Council Approval

Cash Basis

April 2018

Date	Num	Name	Memo	Original Amount	Paid Amount
100.07 · Electric System Checking					
04/06/2018	10648	Boro Payroll Account		-304.52	-304.52
04/06/2018	10649	Municipal Sewer System	Alyssa Wright transfer	-100.00	-100.00
04/06/2018	10650	Boro of Berlin Gen. Fund - Transfer	Transfer	-12,000.00	-12,000.00
04/12/2018	10656	Boro of Berlin Gen. Fund - Transfer	Transfer	-13,000.00	-13,000.00
04/13/2018	10651	Boro Payroll Account		-138.11	-138.11
04/13/2018	10652	Allegheny Electric Cooperative, Inc.	BER100	-3,841.57	-3,841.57
04/13/2018	10653	Customer	Deposit Refund	-348.76	-348.76
04/13/2018	10654	Somerset Trust Co		-200.00	-200.00
04/13/2018	10655	Wiedenhoff Electric		-3,966.50	-3,966.50
04/20/2018	10657	Boro Payroll Account		-279.94	-279.94
04/20/2018	10658	Boro of Berlin Gen. Fund - Transfer	Transfer	-10,000.00	-10,000.00
04/20/2018	ACH	PA Dept of Revenue 280406SalesTax	March 2018	-1,326.38	-1,326.38
04/27/2018	10659	Boro Payroll Account		-172.13	-172.13
04/27/2018	10660	AMP, Inc.	10950	-107,384.77	-107,384.77
04/27/2018	10661	Itron, Inc.		-1,317.27	-1,317.27
04/27/2018	10662	Boro of Berlin Gen. Fund - Transfer	Transfer	-10,000.00	-10,000.00
04/27/2018	10663	Boro of Berlin General Fund	Apr. Wage & Ins. Reim.	-5,900.88	-5,900.88
Total 100.07 · Electric System Checking					-170,280.83
TOTAL					-170,280.83

Borough of Berlin, Somerset County, Pennsylvania

05/01/18

Bills for Council Approval

Cash Basis

April 2018

Date	Num	Name	Memo	Original Amount	Paid Amount
100.01 - General Fund Checking					
04/06/2018	16038	Boro Payroll Account		-7,142.16	-7,142.16
04/06/2018	16039	Allison & Rickards, Attorneys at La...		-750.65	-750.65
04/06/2018	16040	Foster F. Wineland, Inc.	12792	-3,932.01	-3,932.01
04/06/2018	16041	Hilltop Office Supply, Inc.		-41.48	-41.48
04/06/2018	16042	Matthew Bender & Co., Inc.	0099171807	-157.50	-157.50
04/06/2018	16043	Thomas Jones		-149.54	-149.54
04/06/2018	16044	West Central Equipment	2673837	-14.85	-14.85
04/13/2018	16045	Boro Payroll Account		-7,181.94	-7,181.94
04/13/2018	16046	B. J. Maurer Motor Co., Inc.		-311.28	-311.28
04/13/2018	16047	Berlin Brothersvalley High School	Name plates - Tech Ed.	-27.00	-27.00
04/13/2018	16048	Berlin Lumber Company, Inc.	119016	-119.84	-119.84
04/13/2018	16049	Berlin Oil Company	BP-SS00020	-540.21	-540.21
04/13/2018	16050	Custer Tire & Auto Parts		-69.00	-69.00
04/13/2018	16051	Daily American	119	-124.43	-124.43
04/13/2018	16052	J&J Truck Equipment	17900	-216.98	-216.98
04/13/2018	16053	M.E.I.T		-15,514.31	-15,514.31
04/13/2018	16054	Pennsylvania Municipal Retiremen...	56-015-3N	-20.00	-20.00
04/13/2018	16055	Pennsylvania One Call System, Inc.	AE1	-47.25	-47.25
04/13/2018	16056	Somerset Auto Parts	3837	-52.17	-52.17
04/13/2018	16057	Somerset Candy Company, Inc.	00494	-45.83	-45.83
04/13/2018	16058	Unifirst Corporation	251494	-308.88	-308.88
04/13/2018	16059	Verizon		-418.41	-418.41
04/13/2018	16060	Walsh Equipment		-431.04	-431.04
04/18/2018	16061	Columbia Gas of Pennsylvania		-1,582.99	-1,582.99
04/18/2018	16062	Ennis-Flint, Inc.	101228	-741.46	-741.46
04/18/2018	16063	Keim's Sales and Service		-43.20	-43.20
04/18/2018	16064	Laurel Quick Print	B009	-225.00	-225.00
04/18/2018	16065	Mid Atlantic Signs		-137.50	-137.50
04/18/2018	16066	S & D Calibration Services, Inc.		-236.00	-236.00
04/18/2018	16067	Somerset Candy Company, Inc.	00494	-10.00	-10.00
04/18/2018	16068	Somerset Trust - Credit card	4134970000021928	-1,628.87	-1,628.87
04/18/2018	16069	State Workers Insurance Fund	05967887	-1,117.00	-1,117.00
04/18/2018	16070	Verizon		-62.99	-62.99
04/20/2018	16071	Boro Payroll Account		-8,125.03	-8,125.03
04/20/2018	16072	Stanga's Fire Extinguishers	2-030	-34.75	-34.75
04/20/2018	16073	Autoglass & Repair Solutions, Inc.		-352.51	-352.51
04/27/2018	16075	Berlin Oil Company	BP-SS00020	-649.01	-649.01
04/27/2018	16076	EMC Insurance Companies	2X54339	-6,061.85	-6,061.85
04/27/2018	16077	Garrett Limestone Co., Inc.	BER2	-518.93	-518.93
04/27/2018	16078	Hilltop Office Supply, Inc.		-15.32	-15.32
04/27/2018	16079	Keim's Sales and Service		-23.90	-23.90
04/27/2018	16080	Principal Life Insurance Company	N86102-1	-114.21	-114.21
04/27/2018	16081	PSAB		-25.00	-25.00
04/27/2018	16082	PSATS CDL Program		-60.00	-60.00
04/27/2018	16083	Boro Payroll Account		-8,452.21	-8,452.21
04/27/2018	16084	Craig Coleman		-65.00	-65.00
04/27/2018	16085	Safeguard		-245.14	-245.14
Total 100.01 - General Fund Checking					-68,144.63
TOTAL					-68,144.63

The Borough of Berlin

Treasurer's Report

as of April 30, 2018

First National Bank Accounts - Interest on accounts at FNB .39 - .41%

Checking Accounts	<u>General Fund</u>	<u>Refuse Collection</u>	<u>Electric System</u>	<u>Payroll Account</u>
Balance	624.76	4,389.62	43,956.88	7,638.90
Revenues/Deposits	32,315.93	26,600.46	197,549.42	38,635.55
Transfer in	45,000.00			
total	77,940.69	30,990.08	241,506.30	46,274.45
Expenses	71,159.52	19,157.12	125,280.83	39,734.16
Transfer out		1,000.00	45,000.00	
Balance	6,781.17	10,832.96	71,225.47	6,540.29

Somerset Trust Company Accounts - Interest on Somerset Trust Accts 1.182-1.293%

Savings Accounts	<u>Street Cleaning</u>	<u>Garbage Truck</u>	<u>Capital Reserve</u>	<u>Motor Fuels</u>
Balance	12,967.83	177,673.01	19,432.04	206,125.08
Interest	14.10	192.87	19.37	145.31
Transfer in/Income		1,000.00		
Transfer out/Expense				
Balance	12,981.93	178,865.88	19,451.41	206,270.39

Savings Accounts	<u>Electric System</u>	<u>Electric Restoration</u>	<u>Street Light</u>
Balance	923.01	565,511.40	81,874.22
Interest	1.00	749.26	88.73
Transfer in			
Transfer out/Expense			
Balance	924.01	566,260.66	81,962.95

Savings Accounts	<u>Elec. Generation</u>	<u>Truck Fleet</u>	<u>Beautification Project Fund</u>	<u>Police Fleet Acct.</u>
Balance	241,331.23	37,567.27	1,304.47	6057.24
Interest	261.23	40.84	1.42	6.58
Transfer in				
Transfer out/Expense				
Balance	241,592.46	37,608.11	1,305.89	6,063.82

Interest added is for January.

February interest is not added, the bank statements were not available as of this report printing.

Certificates of Deposit

<u>Renewal date / CD#</u>	<u>Amount</u>	<u>Term/New APY</u>	<u>Bank</u>	<u>Interest earned</u>
Electric Restoration Fund 8/10/2019 \$	1,042,212.64	19months 2.00%	Somerset Trust	
Celebration Fund 9/28/2019 #2003060552 \$	3,953.56	61 months / 2.04%	Somerset Trust	\$ 79.36