



APPROVED AND OFFICIAL MINUTES OF THE BERLIN BOROUGH COUNCIL MEETING OF THE WHOLE June 18, 2020 - 4:00 p.m.

1. The President calls the meeting to order.
2. Pledge of Allegiance to the American Flag.

ROLL CALL

Charles E. Rhodes	<i>Present</i>
Clifford E. Horner	<i>Present</i>
John F. Harding, Jr.	<i>Present</i>
Michael A. Lottig	<i>Present</i>
Stephen E. Custer	<i>Present</i>
Thomas L. Fisher	<i>Absent</i>
Thomas W. Jones	<i>Present</i>
Mayor Joseph Krause	<i>Absent</i>

Also, in attendance is Thomas E. Glessner, Executive Borough Secretary

Members of the public: **Please sign the Guest Registry:**

The following have asked to address the Council:

Kevin Yoder – Appalachian Engineering Group

Executive Session proposed time. _____

President's Report

Car Show will be held at the Berlin Grove on July 4th, announcement to be made by Swift Reach.
Are there any questions or comments?

*Note for Brian Police – there is a truck S-10 in the trailer court on jack stands.
Pharmacy – requires crosswalk Paint and other crossings as well.
School will need some and we can wait until project*

Committees:

GARBAGE COMMITTEE – John Harding – (Chair) Stephen Custer Read.

1. The May list of customer and Photos distributed at the prior meeting – Joe reviewed, and all the customers have an account except 2. Review of June activity to be available on July 2nd.
2. Garbage Service scheduled for July 3rd will be picked up on July 2nd.
3. Rate schedule for customers – review at committee meeting in July.

*Stephen – suggested blink Camera and he and Cliff discussed to review.
Tom G – said the majority of garbage is from residents bringing it back to dumpsters.*

FIRE & POLICE COMMITTEE – Tom Fisher – (Chair) Stephen Custer Read.

1. Chicken Bar-B-Que fundraiser will be held by the VFD on July 4th - pickup only no sides.
2. The school was invoiced and has paid the initial amount of the new contract.
3. Chief of Police has obtained quotes for ball caps and emblems and will speak to the committee regarding the cost and budget.
4. Chief of Police has confirmed that regular patrol of 5th avenue has been initiated.

PERSONNEL & FINANCE COMMITTEE – Clifford Horner – (Chair)

1. Insurance renewals have been requested and information sent to current carrier for quote.
2. Receivable balance includes 10 customers with past due balances = \$3,000, they have been repetitive customers. The borough has deposits on 7 of the customers at a total of \$2,000.
3. Resolution and policy to establish Electric Deposit Policy for Electric accounts. (exhibit 1,2)
4. Plan to amend or repeal Resolution No. 03192020-02 effective July.
5. Notice on customer bills – “Census Takers Wanted Apply online @ 2020census.gov/jobs”.
6. Executive Session – required for Contract and Personnel Recommendation/Discussion.

Resolution required for deposit account. – Completed by roll call vote. Approved.

Motion by Mike Lottig and seconded by Cliff Horner to approve advertisement for flaggers.

Ayes: 6

Nays: 0

Motion: CARRIED

ELECTRIC & EQUIPMENT COMMITTEE – Mike Lottig – (Chair)

1. Generator Update – The generators operated for 3 hours and 32 minutes in Test Mode and 40 minutes of that time was with load. (exhibit 3)
2. AMP – has initiated PEAK notifications.
3. PowerSecure on site June 15, to address alarm on Power Block 1 Unit 1 the overflow valve, scheduled to be replaced, same part as on Unit 5 a few months ago.
4. AMP – We are providing information to quote Electric and Water meter automated system, as the current Itron system will not be supported after 12/2021. Tom will provide updated information as details are received from AMP.
5. Work order issued to Wiedenhoft electric to replace poles on 8th Avenue and 7th Avenue at Fletcher and South street.
6. US SAWS – Council approved the purchase of a magnet on May 21, 2020, for \$895, after testing, and discussion US Saws agreed to supply 2 magnets at \$550 each or total of \$1,100.
7. Work order to remove 11 utility poles issued to Wiedenhoft electric.

Motion by Cliff Horner and seconded by Steve Custer to approve the purchase of 2 magnets from US SAWS for an additional amount of \$205.

Ayes: 6

Nays: 0

Motion: CARRIED

HOUSE COMMITTEE – Stephen Custer – (Chair)

1. Recycling for Aluminum – 2yrd. container - JVS will empty it week of June 22, 2020. We will rotate the 4yrd. dumpster when the 2yrd dumpster is picked up.
2. Somerset County is accepting applications for a recycling coordinator.
3. Electronic recycling – scheduled for June 27th announcement to be made to residents through Swift Reach on June 25th.
4. Computer equipment installation for the police department to be scheduled.

Tom Jones – opened up discussion regarding the backup of equipment.

There is a Legality issue with this and suggested speaking with Brad Allison.

Linda Karchner – Addressed the council with a request letter for donation to the Playground. She explained the procedures that they would undertake to prepare and keep safe the children during covid-19 activity.

Kristy Tataleba – was the FT person and they now are working on a reduced schedule with Christine countryman.

*from June 15 – to August 15 9:30-2:30
Tuesday – Friday with a Breakfast program.*

*The plan is to have the playground open from 8am to dusk.
The building is available for rent for parties or family events.
They received a grant for lighting.
Due to insurance reasons they had to remove some old/unsafe items.
They are also required to increase the amount of mulch depth and around the playground items.
Linda has contacted other organizations for donations and to*

Motion by Steve Custer and seconded by Cliff Horner to approve the donation amount to the JB Schrock playground in the same amount as it was the prior year. \$2,000.00

Ayes: 6

Nays: 0

Motion: CARRIED

STREETS, STORM SEWERS & SIDEWALK – Thomas Jones – (Chair)

- 1. East Main St – Columbia Gas project – Phase I -12th Ave to Cassel.**
 - a. Bid review conducted on June 16, 2020 – Kevin Yoder and Tom Glessner.
 - b. Application #210197 submitted on March 26th, and re-submitted to PennDOT on May 8th, response received June 8th waiting on AEG to make changes to resubmit.
 - c. Columbia Gas has not received permit for this area as of June 15th.
 - d. Tom G. communicated with Columbia Gas to provide agreement for cost share.
 - e. American Gas Lamp has not shipped the order - (4 Gas Lamps) as of June 15th.
- 2. Stormwater**
 - a. Mike Fogle cleared the ditch for the stadium street drain at the end of football field. (exhibit 4)
- 3. East Main St – Columbia Gas project– Phase II –**
 - a. Meeting scheduled for June 17th, with PennDOT Supervisor, MandB Construction, and AEG to review ADA ramps and review sidewalk supplement.
 - b. AEG cost estimate and plans at 1313 Main St. and for the supplement (exhibit 5).
 - c. Columbia Gas is scheduled to pave portion of White Horse road and Hay Street.
 - d. Partial payment % hold back MandB request for project –authorization required.
 - e. Approval for Supplement to current contract.
 - f. Water line repair in the area paving estimate requested by the Authority.
- 4. Diamond street project — CDBG funded project.**
 - a. AEG provided plans to the borough on June 9th.
 - b. Tom G submitted application to PennDOT on June 10th
 - c. Plan was for the project to be bid week of May 25th, must be advertised and have 4 weeks to approve bidder. Review sent to Re-Development Authority on June 9th.
 - d. List of potential bidders sent to Steve Spochart for notification.
 - e. Application for a lead water line replacement submitted to PennDOT, per the Water Authority approval.
- 5. Main Street Revitalization.**
 - a. Current bid date is late July or Early August.

6. **Columbia Gas project Phase III** – Cumberland street to 10th avenue.
- a. Columbia Gas application has been resubmitted to PennDOT 3 times.
 - b. Proposed Tree removal at 113 Cumberland St to allow 5 ft. sidewalk to extend to the curb, as current replacement is 4ft sidewalk. (exhibit 6)

Motion by Mike Lottig and seconded by Tom Jones to approve Partial Payment to MandB Construction in the amount of \$ _____ associated with contract 2019-G-02. The amount will be contract amount less a 10% holdback.

***Ayes: 6
Nays: 0 Motion: CARRIED***

Motion by Mike Lottig and seconded by Tom Jones to approve Supplement to MandB Construction in the amount of \$3,500.00 associated with contract 2019-G-02.

***Ayes: 6
Nays: 0 Motion: CARRIED***

Motion by Tom Jones and seconded by Cliff Horner to approve contract 2020-G-01 to Phase I bidder CRILON and authorize contract in the amount of \$ 196,049.89.

***Ayes: 6
Nays: 0 Motion: CARRIED***

Motion by Stephen Custer and seconded by John Harding to approve Wiedenhoft to remove the 2 trees at 113 Cumberland street.

***Ayes: 6
Nays: 0 Motion: CARRIED***

Executive Session

There are contractual and personnel matters that Council needs to discuss privately.

Motion by John Harding and seconded by Mike Lottig to recess to executive session.

***Ayes: 6
Nays: 0 Motion: CARRIED***

At **4:05** P.M. the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information or confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.

Motion by Mike Lottig and seconded by Cliff Horner to reconvene the regular meeting.

***Ayes: 6
Nays: 0 Motion: CARRIED***

At **4:25** P.M., the council reconvened the regular meeting.

Motion by Mike Lottig and seconded by Stephen Custer to adjourn this Meeting of the Berlin Borough Council at 5:12P.M.

***Ayes: 6
Nays: 0 Motion: CARRIED***

Note: The next regular meeting of the Berlin Borough Council is scheduled for Thursday, July 2nd, 2020 at 7:00 p.m. The next scheduled meeting of the Berlin Borough Council Committee of the Whole is scheduled for Thursday, July 16, 2020 at 4:00 p.m., at the Berlin Borough Council Conference/Meeting Room, 700 North Street, Berlin, Pennsylvania.