

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Reorganizational/Regular Meeting

January 11, 2023 - @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Absent

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Jeremy Broadwater, FirstEnergy, Ethan Farr, The Meter Guy, LLC, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

C. Scott Miller turned the meeting to Traci Horning for reorganization of the Municipal Authority for the calendar year 2023.

Traci Horning called for nominations for the chairman.

Charles Rhodes nominated C. Scott Miller. No other nominations were offered.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve the nomination of C. Scott Miller as Chairman of The Municipal Authority of the Borough of Berlin. Motion carried.

Traci Horning turned the reorganization meeting over to C. Scott Miller.

Motion by Charles Rhodes, seconded by Bryan Walker to approve the current positions for The Municipal Authority of the Borough of Berlin to remain the same as follows: Bryan Walker, Vice Chairman, Charles Rhodes, Secretary, Marshal Engleka, Treasurer. Motion carried.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve Friedline Pipon & Company as the CPA firm for 2023 for The Municipal Authority. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve The EADS Group as the consulting engineering firm for 2023 for The Municipal Authority. Motion carried.

Motion by Bryan Walker, seconded by Charles Rhodes, to approve Lois Witt Caton of the firm Fike, Cascio, and Boose as the solicitor for 2023 for The Municipal Authority. Motion carried.

C. Scott Miller announced the conclusion of The Municipal Authority's reorganization and called to order the regular meeting at 7:06 p.m.

Citizens comments were none.

Motion by Marshal Engleka, seconded by Charles Rhodes, to approve the December 14, 2022, Municipal Authority minutes. Motion carried.

Motion by Marshal Engleka, seconded by Bryan Walker, to approve the Treasurer's Report for the period of December 14, 2022, to January 10, 2023. Motion carried.

Gary Leister stated requisitions 6, 7, 8 all have been paid. Remaining money all has been deposited into the two (2) newly opened Somerset Trust accounts Water System Short-Lived Asset Reserve Fund and Water System Debt Reserve Fund. Any further payments are to be paid out of this account.

Requisition #9 from The EADS Group in the amount of \$23,681.00 for services in November and December 2022 are to be paid from Somerset Trust. Gary is to submit payment to Somerset Trust.

Planning to close out the project at the February 8, 2023, meeting. Money will be held to finish the punch list that is still not finished.

Highway Occupancy Permit (HOP) closed December 31, 2022 will expire December 31, 2023. Esken Street fire hydrant can be moved under this HOP.

Riley's 1838 Whitehorse Road water is sue in their basement has been fixed by Kukurin Contracting January 10, 2023. Kukurin Contracting to place R4 stone in the drain ditch at 1803 & 1785 Whitehorse Road and Gary Leister is to check to make sure the stone was placed.

Susquehanna River Basin Commission (SRBC) groundwater withdrawal applications for Well 9 and Well 10 were submitted January 5, 2023. Consumptive use/out-of-basin application is being done by The EADS group waiting for them to finish to submit.

National Pollutant Discharge Elimination System (NPDES) application had been submitted to the DEP and should have the permit sometime in February. This permit allows the Municipal Authority to discharge the treated water into the Buffalo Creek near the Cober Farm.

The Public Water Supply (PWS) application for addition of corrosion control treatment is being completed by The EADS group. This application is being done due to the Municipal Authority receiving a letter from John Thomas, DEP for not submitting a permit application for construction or modification of corrosion control treatment (CCT) facilities in 1993. Gary Leister, The EADS Group is going to follow up with John Thomas, DEP to verify if the water samples taken in 1997 will be accepted for the permit being filed for.

Punch list items for the water line project will have to wait till nicer weather to finish which some of the items will be fixed by the borough employees. Kukurin Construction has not submitted any other change orders for the water line project. One outstanding change order that was submitted have not heard a

response. Gary Leister will contact USDA to start the close out of the loan to have it ready for the February meeting.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve Requisition No. 9 in the amount of \$23,681.00 from The EADS Group for professional services for the period ending December 31, 2022. Motion carried.

Jeremy Broadwater, FirstEnergy presented to the Municipal Authority an easement agreement to have access to the microwave tower on Parcel Number S08-010-030-00 on Whitehorse Road to run lines for the distribution of electric current, including communication facilities. Will present Exhibit A before the next meeting in February.

Ethan Farr, TheMeterGuy, LLC presented to Municipal Authority two remote monitoring systems for the well sites. An explanation was given for each system of how it works and was open for any questions. Information to follow the meeting to give the breakdown of the quotes that Ethan gave.

Well 9 had a power fail/surge in December and the HMI screen was destroyed/fried. Need to have the exact date and time of failure to report to insurance company. The HMI screen was repaired today by TheMeterGuy. Will need a copy of the invoice to submit to insurance.

Excelsior pump Hoffman Model 38309E2 at the wastewater treatment plant has a bearing that is bad. An estimate of \$8,281.50 was submitted for the repair. The estimate includes travel, labor, and materials to fix. Estimate lead time for parts is up to six months. May find additional damage once it's broken down to repair.

Motion by Bryan Walker, seconded by Charles Rhodes, to approve Excelsior Blower Systems estimate in the amount of \$8,281.50 to order the necessary parts to fix the Excelsior pump Hoffman Model 38309E2 at the wastewater treatment plant. Motion carried.

Marshal Engleka stated that someone approached him about mowing at the water and wastewater plant, and the wells. Need to get an estimate of what he will charge.

Cattle gate at the reservoir is bad will need to get a quote to get it fixed.

PA Rural Water training papers have been handed out.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of December 14, 2022, to January 10, 2023. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve Resolution Number 2023-1 A Resolution Authorizing the Signers Listed Below on the Following: Checking Accounts and Savings

Accounts at Somerset Trust effective January 11, 2023, as follows. Motion carried.

Resolution Number 2023-1

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BERLIN
700 North Street
Berlin, PA 15530**

**A RESOLUTION AUTHORIZING THE SIGNERS LISTED BELOW ON
THE FOLLOWING: CHECKING ACCOUNTS AND SAVINGS
ACCOUNTS AT SOMERSET TRUST.**

BE IT RESOLVED, that the Board Members of the Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania, authorizes and ratifies the investment of funds and authorized signers in savings accounts and authorized signers of checking accounts at the Somerset Trust Company effective January 11, 2023;

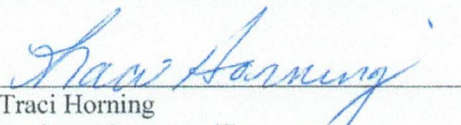
and

BE IT FURTHER RESOLVED, that the, Board Members of the Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania authorizes Municipal Authority Chairman, C. Scott Miller; Municipal Authority Vice Chairman Bryan Walker, and Municipal Authority Assistant Secretary/Treasurer Traci Horning (any two of these three) to execute such documents as may be necessary to effect investments and transact business via certificate of deposit, money market accounts, saving accounts and checking accounts; and furthermore, only one signature (any one of the three above) is required to transfer Municipal Authority Funds from one Municipal Authority account to another Municipal Authority account at the Somerset Trust Company.

Motion made by Bryan Walker and, seconded by Marshal Engleka to adopt Resolution No. 2023-1 regarding signatures of saving accounts and checking accounts at the Somerset Trust Company, and authorizing the signers for these two accounts, effective January 11, 2023.

Ayes: 4 Nays: 0 Motion carried.

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on January 11, 2023.


Traci Horning
Assistant Secretary/Treasurer

Have George and Bob's Computer Service to start backing up the Municipal Authority's computer and to set up an email for the Municipal Authority.

At 9:10 P.M. a motion was made by Bryan Walker, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer