

**The Municipal Authority of The Borough of Berlin  
700 North Street, Berlin, PA 15530**

**Regular Meeting**

**July 12, 2023 - @ 7:00 p.m.**

**Approved and Official Minutes**

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The meeting was called to order by Chairman C. Scott Miller

**Council Attending:**

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Bret Horning, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Motion by Charles Rhodes, seconded by Dale Miller, to approve the June 14, 2023, Municipal Authority minutes. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the Treasurer's Report for the period of June 12, 2023, to July 12, 2023. Motion carried.

Gary Leister stated Whitehorse Road & Stadium Street Water Transmission line is completed. Starting the close out of change orders and final payment. Change order #3 for extra work completed by Kukurin to complete the project and reimbursement of expenses incurred by repairs fixed by the Municipal Authority in the amount of \$21,793.98. Change order #4 for final quantities adjustments which modifies contract amount by adding or subtracting quantity and cost related to each bid item with a decrease amount of \$109,915.11. Pay requisition #12 in the amount of \$138,705.97 which includes contractor pay application #6 in the amount of \$138,286.27 for final payment to contractor which includes change orders #3 and #4, engineering which expends USDA approved engineering fees to recover additional engineering fees in the amount of \$419.70. Will need to sign the Notice of Acceptability issued by engineer. The one (1) year warranty period will expire September 26, 2023. Will need to discuss about using the remaining USDA funds which has a balance of approximately \$93,000.00. For the life of the loan an amount of \$65,000.00 a year will need to be put into the short-lived asset account for future repairs on the water line. DEP 4-log application will need to verify operation of storage tanks.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve Change Order #3 an increase in the amount of \$21,793.98. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve Change Order #4 a decrease in the amount of \$109,915.11. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve and pay Requisition #12 in the amount of \$138,705.97. Motion carried.

Chet Cyga gave an update on the various things being done.

Lightning struck the treatment plant on July 9, 2023. Need to have Dan Buck get all the information so an insurance claim can be filed.

VFD pump is now running but only can run it when pressing sludge when someone is there.

Industrial Services Solutions Chicago Model VPMLMC-6 pump #1 was installed. Pump #2 waiting on parts from Industrial Service Solutions.

Industrial Service Solutions Wemco Model 4 X 4 C still waiting for parts to repair. Used to pump sludge.

Excelsior Blower System removed the one blower and motor. Date of return end of July/early August.

Excelsior Toshiba 150 HP 495TS Frame ODP Model B1502VLG3UM date of return end of July/early August.

Well #10 prob have been ordered and waiting to arrive from vendor.

The sewer treatment roof needs to be replaced, waiting on contractor for COSTARS information.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 68,846 gallons of water a day for the month of June 2023.

Water and Wastewater to do list (areas of concern) has been presented to the board. Chlorine room needs another electric outlet and four led lights for the basement a quote is being done.

Boose Spring cattle gate needs to be fixed or replaced. After a discussion all 3 gates need to be fixed or replaced. A quote is being drafted and will be presented to the Authority.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the invoice from Quaker Sales Corporation of PO Box 880, Johnstown, PA 15907 in the amount of \$8,500.00 to excavate nine (9) existing waterline patches a 1-foot cutback as required by PennDOT and replace with 6" of 25MM Superpave material. Motion carried.

Duke Energy Sustainable Solutions is proposing a Wind Project in Somerset County. There are two property locations that the Municipal Authority owns that are an interest for the Wind Project. Call and schedule a date and time with Duke Energy to meet at a public meeting that will have to be scheduled.

Susquehanna River Basin Commission will issue invoices for the 2024 Annual Compliance and Monitoring Fee after July 12, 2023.

Have Dan Buck order the parts needed from Grainger for the power surge with the HMI screen.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Waiting on Joe Pipon from Friedline Pipon & Co to complete.

Lead line update for East Main Street going to start the week of July 17, 2023, have ten (10) lines to do.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to May 30, 2023, has been presented to the board.

PA Rural Water training papers have been handed out.

Motion by Bryan Walker, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of June 12, 2023, to July 12, 2023. Motion carried.

At 8:34 P.M., Charles Rhodes made the motion, seconded by Bryan Walker for the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations. Ayes 5, Nays 0, Motion carried.

At 8:44 P.M. Charles Rhodes made the motion, seconded by Bryan Walker to have the council reconvened the regular meeting. Ayes 5, Nays 0. Motion carried.

Do a call out to borough residents for a part-time secretary position for the Municipal Water Authority.

Next regular meeting of The Municipal Authority of the Borough of Berlin is scheduled for August 9, 2023, beginning at 7:00 p.m.

At 9:00 P.M. a motion was made by Charles Rhodes, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Traci Horning

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Submitted By: Traci Horning, Assistant Secretary/Treasurer