

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

September 13, 2023 - @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Elaine Gumbert, Bret Horning, Paul Yesconis and Scott Merritt, EnviroTrac, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Elaine Gumbert spoke to the Municipal Water Authority regarding a bill she received. After discussion amongst the Municipal Water Authority, the Municipal Water Authority took half of the bill, and the Borough of Berlin took half of the bill.

Paul Yesconis and Scott Merritt of EnviroTec presented to the Council a groundwater treatment system to be installed due to a petroleum leak in 2021 on the Valero premises. The system and what was being asked of by the Municipal Water Authority was explained. The council stated there will be a decision at the end of the meeting tonight.

Gary Leister stated a walk-through was done with Kukurin Contracting for the 1-year anniversary of the installation of the water line. No issues discovered. Several service line curb boxes were discovered to be shifted or tilted and could not be turned off. Kukurin repaired the issues. Discussion about using the remaining USDA funds which has a balance of approximately \$93,000.00 to pay attorney fees, rift raft stone for Whitehorse Road, Deem's field to reseed. 4 -Log application was submitted to DEP. Corrosion Control Treatment required an update to DEP.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve the July 12, 2023, Municipal Authority minutes. Motion carried.

Motion by Marshal Engleka, seconded by Dale Miller, to approve the Treasurer's Report for the period of July 13, 2023, to August 9, 2023, and August 10, 2023, to September 13, 2023. Motion carried.

Chet Cyga gave an update on the various things being done.

Industrial Services Solutions Chicago Model VPMLMC-6. Pump #2 waiting on parts from Industrial Service Solutions.

Industrial Service Solutions Wemco Model 4 X 4 C still waiting for parts to repair. Used to pump sludge.

Excelsior Blower System removed the one blower and motor. Waiting on parts.

Excelsior Toshiba 150 HP 495TS Frame ODP Model B1502VLG3UM. Waiting on parts.

Well 10 issues with the probe have been fixed.

The sewer treatment roof needs to be replaced, waiting on contractor for COSTARS information.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 110,917 gallons of water a day for the month of July 2023 and August 2023 had an average of 76,362 gallons of water a day.

Boose Spring cattle gate needs to be fixed or replaced. Waiting for Brian Wiedenhoft to get a pole to use for the posts.

The three parts that were damaged from the power surge at the well site will need to be ordered. Get with Dan and Chet.

Lightning struck the treatment plant on July 9, 2023. Need to have Dan Buck get all the information so an insurance claim can be filed.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve Resolution number 09132023 a resolution authorizing the disposition of records. Motion carried.

Resolution Number 09132023

THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BERLIN
700 North Street
Berlin, PA 15530

A RESOLUTION AUTHORIZING THE DISPOSITION OF RECORDS

WHEREAS, by virtue of Resolution No. 09132023, adopted this 13th of September 2023. The Municipal Authority of the Borough of Berlin declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual approved December 16, 2008, and,

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality;

NOW, THEREFORE, BE IT RESOLVED, and it is hereby resolved, that The Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania, in accordance with the above cited Municipal Records Manual, hereby authorizes the disposition of the public records as listed on the attached request to dispose of records.

ATTEST:

The Municipal Authority of the Borough of Berlin

BY:

Traci Horning
Assistant Secretary/Treasurer

Clyde Scott Miller, Chairman
The Municipal Authority of the Borough of Berlin

The Financial Requirement & Minimum Municipal Obligation Budget for 2024 was not for the Municipal Authority so it was not approved.

Municipal authority purchased lid panels for the waste sludge to keep the water out.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Waiting on Joe Pipon from Friedline Pipon & Co to complete.

Lead line update for East Main Street as of September 13, 2023, have six (6) more lines to do.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the invoice from Quaker Sales Corporation of PO Box 880, Johnstown, PA 15907 in the amount of \$10,800.00 to excavate nine (9) existing waterline patches a 1-foot cutback as required by PennDOT and replace with 6" of 25MM Superpave material. Motion carried.

Department of Emergency Services sent a letter regarding the Somerset County Hazard Mitigation Plan (HMP) was updated and approved in 2020. Department of Emergency Services will be conducting a meeting with the HMP Planning Team on October 25, 2023, from 3:00-5:00 pm. The meeting will be held at the Somerset County/Region 13 Hazmat building at 113 Runway Rd, Friedens PA.

Presented to the board the Pennsylvania Department of Environmental Protection (DEP) Drinking Water News to read.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to August 30, 2023, has been presented to the board.

The Allegheny Tunnel on PA Turnpike needs water samples and water flow tests done before starting its Water Protection Plan and after. Well 9 has not had any samples done. Waiting for the hydrogeologist to provide an initial presentation to review findings before a rough draft will be developed.

Water connection at D. Mason needs to have water meters put into the house and cabin to monitor the water. Contact Mr. Mason to set a day to have the water meters installed.

FC Investment Group needs to install two-meter pits at 3467 Berlin Plank Road and 196 Town Hill Road that supply water to this business and resident. FC Investment Group will need to pay a \$1,500 tap fee for water and set up a business account for the 3467 Berlin Plank Road property.

PA Rural Water training papers have been handed out.

Motion by Dale Miller, seconded by Bryan Walker, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of July 12, 2023, to August 12, 2023, and August 12, 2023, to September 13, 2023. Motion carried.

Motion by Dale Miller, seconded by Bryan Walker to approve the hiring of Heather Karchner of Berlin, PA as Part-Time Clerk at an hourly rate of \$15.00, effective September 13, 2023, upon completion of all pre-employment testing and requirements. Ayes 5, Nays 0. Motion carried.

Duke Energy Sustainable Solutions proposed a Wind Project in Somerset County which the Municipal Authority and the Borough have property that are an interest for the Wind Project.

Council members had a discussion of the presentation from Paul Yesconis and Scott Merrit of EnviroTrac about the groundwater treatment system to be installed due to a petroleum leak in 2021 on the Valero premises. The decision for EnviroTrac was to deny access to the sanitary sewer.

Motion by Dale Miller, seconded by Bryan Walker to approve the denying of the groundwater treatment system to be installed due to a petroleum leak in 2021 on the Valero premises at 404 Broadway Street, Berlin, PA by EnviroTrac 176 Thorn Hill Road, Warrendale, PA 15086. Ayes 5, Nays 0. Motion carried.

Bryan suggested looking at the budget to determine if raising the rate of water and sewer is going to be necessary. Act 57 will need to be looked at.

The regular meeting of The Municipal Authority of the Borough of Berlin for August 9, 2023, beginning at 7:00 p.m., was cancelled due to lack of quorum.

The next regular meeting of the Municipal Authority of the Borough of Berlin is scheduled for October 11, 2023, beginning at 7:00 p.m.

At 9:30 P.M. a motion was made by Bryan Walker, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer