



Borough of Berlin
700 North Street
Berlin, PA 15530

Reorganization Meeting

January 2, 2024 – 4:30 P.M.

Agenda

Mayor gives the Oath of Office to newly elected Council members.

Newly elected members that have not been sworn in repeat the Oath after the Mayor:

“I, (state your name), do solemnly swear, that I will support, obey and defend the Constitution of the United States, and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.”

Call to order by Mayor Joseph Krause

Pledge of Allegiance to the American Flag

Roll Call for attendance -

Micheal Lottig
Clifford Horner
Thomas Fisher
Stephen Custer
John Harding
Marshal Engleka
Mayor Josphe Krause

Others Attending –

Mayor states:

“Before I accept nominations for the position of Council President, I want to outline the process. Any and all nominations will be accepted from Council until there are no more nominations. The nominees will be voted on in the order of nomination until we reach a majority vote on a nomination. Since the salary of the Council President is more than \$500.00 above the salary of the rest of other Council members, the PSAB recommends that a nominee not vote for himself in order to avoid any potential conflict of interest or violation of the Pennsylvania Public Official and Employee Ethics Act. The first nominee who receives a majority vote will then become the presiding Council President until the next reorganization meeting of the Borough of Berlin Council. I will then pass the gavel to the President and he or she will preside over the remainder this reorganization meeting.”

Nominations for Council President – Mayor will accept nominations.

Close Nominations for Council President – Need Motion

Vote on Nominations for Council President – Mayor reads each nomination one at a time to cast a vote.

Roll Call to vote on nomination for Council President:

Michael Lottig
Clifford Horner
Thomas Fisher
Stephen Custer
John Harding
Marshal Engleka

New President accepts the gavel from Mayor and continues the reorganization meeting.

Nominations for Vice President

Close Nominations for Vice President – Need Motion

Vote on Nominations for Vice-President – President reads each nomination one at a time to cast a vote.

Roll Call to vote on nomination for Vice-President:

Michael Lottig
Clifford Horner
Thomas Fisher
Stephen Custer
John Harding
Marshal Engleka

Nominations for President Pro Temp

Close Nominations for President Pro Temp – Need Motion

Roll Call to vote on nominations for President Pro-Temp

Michael Lottig
Clifford Horner
Thomas Fisher
Stephen Custer
John Harding
Marshal Engleka

Council Member Vacancy – Must be a registered voter in Berlin Borough to be appointed by the Borough Council.

Make a motion to appoint to fill the vacancy.

The regularly scheduled monthly meeting of the Borough of Berlin Council has been advertised and scheduled on the first Thursday of every month at 4:30 pm. Does this time and day pose a scheduling conflict with any member of Council.

Motion to approve regularly scheduled monthly meetings as advertised on the first Thursday of every month at 4:30 pm.

Appointment of Committees

(listed below is the list of committees from 2023)

Park & Planning: ~~C Rhodes~~ (Chair), Clifford Horner, Tom Fisher

Personnel & Finance: Clifford Horner (Chair), Michael Lottig, John Harding

Garbage: John Harding (Chair), Michael Lottig, Stephen Custer

House: Stephen Custer (Chair), Marshal Engleka, Tom Fisher

Fire & Police: Tom Fisher (Chair), Marshal Engleka, Stephen Custer

Street, Sidewalks, Storm Sewers: Marshal Engleka (Chair), Clifford Horner, John Harding

Electrical & Equipment: Michael Lottig (Chair), Clifford Horner, Tom Fisher

Resolution 01022024 Parliamentary Procedures for the conduct of meetings and the maintenance of order –Make a motion to approve.

The regular meeting of the Borough of Berlin Council will follow immediately after adjourning this reorganization meeting.

Close reorganization meeting.