

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

December 13, 2023 @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Not Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Bret Horning, Darien Karchner, Heather Karchner, Municipal Authority office clerk, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Gary Leister gave an update on the Pennsylvania Department of Environmental Protection (DEP) Public Water Supply Application No. 5623502. The 4-log to where the DEP wants to restrict water flow with the valve due to contact time with. May look into putting it back to the way it was due to having to add more equipment. Waiting on decision of DEP. The Corrosion Control Treatment Chet is working with the DEP. DEP wants a feasible study and 20 samples for copper and lead. Municipal Authority currently is doing 20 samples twice a year for the next year. Responses are due December 15, 2023, to the DEP.

Gary Leister requested 3 years of data for the preparation of a budget and stated he has received the information needed. He wants to schedule a meeting in the new year with Cindy and Traci to discuss some items in regards of the new budget.

Scott Miller suggested looking into drilling for a new well site on the Municipal Authority property. Need to do study of what impact would this have on well 9 and 10. Need a scope of service agreement.

Motion by Bryan Walker, seconded by Dale Miller, to approve the November 8, 2023, Municipal Authority minutes. Motion carried.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve the Treasurer's Report for the period of November 8, 2023, to December 13, 2023. Motion carried.

Chet Cyga gave an update on the various things being done.

Industrial Services Solutions Hoffman blower and the Toshiba motor 150HP Model 38309E2 Serial M018650 - the wrong shaft was made. Waiting for a new shaft to be available.

PumpMan - Wemco Serial 21198BR pump for digester #3 on the hill helps move sludge - waiting on bearings & seals to finish – quote \$11,036.00 to fix.

Excelsior Blower System - Denver Model Sutorbilt 8hp Serial S575620 repair quote for broken shaft on Digester #3 (on top of the hill) is \$16,342.55.

Motion by Bryan Walker, seconded by Dale Miller, to approve quote from Excelsior Blower System in the amount of \$16,342.55. Motion carried.

Industrial Service Solutions – Chicago VPMLMC6 – work is completed and running well.

Press Pump #2 – Nemo pump – waiting on quote to fix – West View Cunningham Pump Solutions quote of \$32,115.00 is for a new pump.

Lightning struck the treatment plant on July 9, 2023, and did damage to Digester #1 blower timer unit. Waiting for the invoice from repair.

Waiting for information to submit to the insurance company for the July 9, 2023, lighting strike at the treatment plant.

Insurance claim 3/2023 need to order parts.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to November 22, 2023, has been presented to the board.

Snyders is sending data for DAF but they are picking what days they want to send the data to Chet. The information from the DAF Unit is being sent by a third party. Data numbers are coming in too high and inconsistent. Snyder is to be paying for the samples and maintenance. The Municipal Authority is paying for analysis. The plant is doing better but is behind on the sampling. Chet talked with Kevin Little of Snyder of Berlin stated Snyder's is going to have to grab the samples and have ready at the gate since our treatment plant workers are not permitted to open the gate to the lagoon and get the samples.

Berlin Water and Waste To Do List was updated on December 11, 2023.

The sewer treatment roof needs to be replaced, waiting on contractor for COSTARS information.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 66,208 gallons of water a day for the month of November 2023.

Manhole RT160 at Snyders. To place a trough in the manhole to help with the backing up will cost a \$1,000. Waiting to decide so tabled till another meeting.

Shed for sewer plant. Going to wait to make a decision so tabled till another meeting.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Waiting on Joe Pison from Friedline Pison & Co to complete.

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the proposal from Beer Ream Co. of 250 East Union Street, PO Box 629, Somerset, PA for the financial audit year ending July 31, 2021, in the estimated amount between \$5,700 to \$6,300. Motion carried.

USDA for water line loan is requesting previous years audits and still waiting for the July 3, 2021, audit to be done by the current accountant.

Mobile Solid Solutions and Pile's Concrete Products invoices the council wants to send Snyder of Berlin the bill for these. Contact Lois Witt Caton, Solicitor to start the process.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the COSTAR quote from Tri Star Somerset 1260 North Center Avenue, Somerset, PA for a 2023 F-250 4X4 SD Regular Cab in the amount of \$55,385 with the trade in of a 2015 F-350 SD Regular Cab in the amount of \$17,000 which was a total cost of \$38,385. Motion carried.

Will need to contact PA Rural Water to schedule a meeting to talk about the Protection Water Plan. Meeting will be with Chet Cyga, Bryan Walker, Scott Miller and Traci Horning to talk about contaminations and the geology study.

Motioned by Bryan Walker, seconded by Dale Miller to approve and adopt the Rules and Regulations for Water supplied by the Municipal Authority of the Borough of Berlin. Motion carried.

Mike Oakes on Shady Lane still needs to pay a water tap fee of \$1,500. Waiting for him to request the water tap.

PA Rural Water Training papers were handed out for the courses that are being offered.

Water connection at D. Mason needs to have meter pit with a water meter installed to the cabin. Contact Mr. Mason to discuss this information and the \$1,500 water tap fee.

The Authorities PMAA Newsletter was handed out.

Lead Lines need to be identified by October 2024 and will need to make a plan to start identifying.

Motion by Dale Miller, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of November 8, 2023, to December 13, 2023. Motion carried.

Motioned by Bryan Walker, seconded by Charles Rhodes to approve of the hiring of Joseph Snyder of Rockwood, PA to work with Water Systems Solutions, Inc. to become certified in water and wastewater treatment. Motion carried.

Berlin Borough appointed Charles Rhodes for another 5-year term from 2024-2028 to serve on the Municipal Authority of the Borough of Berlin.

Motioned by Bryan Walker, seconded by Dale Miller to approve the \$2,500 proposal for the EADS Group of Somerset, PA to prepare a budget for 2024. Motion carried.

The next Reorganization/Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for January 10, 2024, beginning at 7:00 p.m.

At 8:39 P.M. a motion was made by Bryan Walker, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer