



**Borough of Berlin  
700 North Street  
Berlin, PA 15530**

## **Regular Council Meeting**

**January 2, 2024 – 4:30 P.M.**

## **Approved and Official Minutes**

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The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

**Council Attending:**

Michael Lottig – Present  
Clifford Horner – Present  
John Harding – Came in late  
Marshal Engleka – Present  
Stephen Custer – Present  
Thomas Fisher – Present  
Michael Fogle - Present  
Mayor Joseph Krause - Present

Others Attending –Bret Horning; Traci Horning, Executive Borough Secretary

Mayor gives the Oath of Office to newly appointed Council member.

At 4:52 pm Mayor Joseph Krause swore in Michael Fogle.

Newly appointed member repeat the Oath after the Mayor:

“I, (state your name), do solemnly swear, that I will support, obey and Defend the Constitution of the United States, and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.”

Motion by Stephen Custer, seconded by Thomas Fisher, to approve the December 7, 2023, Regular Council Meeting. Ayes 6, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Stephen Custer, to approve the Mayor and Police Department’s Report for December 2023. Ayes 6, Nays 0. Motion carried.

**Park and Planning**

None.

### Garbage

Received a letter from Waste Management stating in accordance with federal, state, and local regulations our disposal rate will increase effective February 1, 2024. Increase will be based on several factors, including adjustments to cover increases in the Consumer Price index, increased costs of servicing our account or other costs specific to the waste industry.

JVS Environmental is offering a free electronic collection January 20, 2024, at 10:00 am to 2:00 pm at the Giant Eagle 4192 Glades Pike, Somerset, PA. Electronics that are being accepted are televisions, laptops, computers, monitors, printers and cell phones.

### Personnel and Finance

Approval of the December 2023 bills will be approved at the February 2024 meeting.

Treasurer's report for December 2023 will be approved at the February 2024 meeting.

Drug and Alcohol, Abuse Policy and Statement has been distributed to the new council member to review. Council members had a discussion and tabled till the February 2024 meeting to give the new Council member to review.

## **Resolution Number 01022024**

**Berlin Borough  
700 North Street  
Berlin, PA 15530**

**A RESOLUTION AUTHORIZING THE SIGNERS LISTED BELOW ON THE FOLLOWING: CHECKING ACCOUNTS, PAYROLL ACCOUNT, CERTIFICATES OF DEPOSIT, MONEY MARKET ACCOUNTS AND SAVINGS ACCOUNTS AT SOMERSET TRUST COMPANY.**

BE IT RESOLVED, that the Berlin Borough Council of the Borough of Berlin, Somerset County, Pennsylvania, authorizes and ratifies the investment of funds in certificates of deposit, money market accounts, savings accounts and the authorized signers of checking accounts and the payroll account at the Somerset Trust Company effective January 2, 2024:

and

BE IT FURTHER RESOLVED, that the Berlin Borough Council of the Borough of Berlin, Somerset County, Pennsylvania, authorizes Borough Council President Michael Lottig, Borough Council Vice-President Clifford Horner, Borough Council Member Marshal Engleka, executive Borough Secretary Traci A. Horning, and Borough Treasurer Tiffany Glessner (any three of these five) to execute such documents as may be necessary to effect investments and transact business via certificate of deposit, money market accounts, saving accounts, checking accounts, and the payroll account: and furthermore, only one signature (any of the five above) is required to transfer Berlin Borough Funds

from one Berlin Borough account to another Berlin Borough account at the Somerset trust Company.

Motion by Stephen Custer and seconded by Thomas Fisher to adopt Resolution No. 01022024 regarding signatures of certificates of deposit, money market accounts, and establishment of saving accounts, checking accounts and payroll accounts at Somerset Trust Company effective January 2, 2024.

Ayes: 5 Nays: 0 Motion carried.

**Certification of adoption.** The undersigned certifies that the above Resolution was adopted at a public meeting on January 2, 2024.

Traci Horning  
Executive Borough Secretary

Berlin Borough Municipal Authority has requested the Borough of Berlin to hire Joseph Snyder as a Berlin Borough employee and the Berlin Borough Municipal Authority will reimburse the Berlin Borough his wages.

Motion by Stephen Custer and seconded by Thomas Fisher to hire Joseph Snyder of Rockwood, PA as a Borough of Berlin employee effective January 2, 2024 at a rate of \$19.00 per hour, with the agreement that the Municipal Authority to put in writing all wages will be reimbursed to the Borough of Berlin. Ayes 6, Nays 0. Motion carried.

House  
None.

Streets, Sidewalks, Storm Sewers  
None.

Electric & Equipment  
2008 Subaru is having some issues and is going to have to be taken to the garage to be looked at.

First Energy Pennsylvania Electric Company sent a letter from their counsel, the Davis Wright Tremaine law firm at the request of PJM Interconnection, LLC as a result of the Federal Energy Regulatory Commission's approval of First Energy's reorganization. A new agreement OPERATING AND INTERCONNECTION AGREEMENT FOR WHOLESALE LOAD between THE BOROUGH OF BERLIN , FIRST ENERGY PENNSYLVAINA ELECTRIC COPANY and MID-ATLANTIC INTERSTATE TRANSMISSION, LLC. A full copy of the agreement is available at the Borough of Berlin office.

Fire & Police  
Police Coverage hours:  
December 3 – December 9  
FT hrs = 99 (W. Gonzalez 49, R. Norman 50)

PT hrs = 0 (M.Craig 0)  
December 10 - December 16  
FT hrs = 100 (W. Gonzalez 50, R. Norman 50)  
PT hrs = 0 (M.Craig 0)  
December 17 – December 23  
FT hrs = 100 (W. Gonzalez 50, R. Norman 50)  
PT hrs = 0 (M.Craig 0)

Union contract for uniforms an employee purchased items before the January 1, 2024 contract. Employees needs to be shown the contract as a reminder nothing can be purchased before the contract start date.

John Harding arrived at 5:25 pm for the Regular Council Meeting.

Other Information

None.

Municipal Authority Update

None.

Executive Session

None.

Mayor gives the Oath of Office to newly elected Council member.

At 5:26 pm Mayor Joseph Krause swore in John Harding.

Newly elected member repeat the Oath after the Mayor:

“I, (state your name), do solemnly swear, that I will support, obey and Defend the Constitution of the United States, and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.”

Adjournment

At 5:30 P.M. a motion was made by Stephen Custer, seconded by Marshal Engleka to adjourn this meeting. Ayes 7, Nays 0. Motion carried.

Traci Horning

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Submitted By: Traci Horning, Executive Secretary