



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Reorganization Meeting

January 2, 2024 – 4:30 P.M.

Approved and Official Minutes

Mayor gives the Oath of Office to newly elected Council members.

At 4:35 pm Mayor Joseph Krause swore in Stephen Custer.

Newly elected members that have not been sworn in repeat the Oath after the Mayor:

“I, (state your name), do solemnly swear, that I will support, obey and Defend the Constitution of the United States, and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.”

Mayor Joseph Krause call the meeting to order.

Pledge of Allegiance to the American Flag.

Roll Call for Council Attending:

Michael Lottig – Present
Clifford Horner – Present
Thomas Fisher – Present
Stephen Custer – Present
John Harding – Absent
Marshal Engleka – Present
Mayor Joseph Krause - Present

Others Attending – Bret Horning, Mike Fogle and Traci Horning, Executive Borough Secretary.

The mayor states:

“Before I accept nominations for the position of Council President, I want to outline the process. Any and all nominations will be accepted from Council until there are no more nominations. The nominees will be voted on in the order of nomination until we reach a majority vote on a nomination. Since the salary of the Council President is more than \$500.00 above the salary of the rest of other Council members, the PSAB recommends that a nominee not vote for himself in order to avoid any potential conflict of interest or violation of the Pennsylvania Public Official and Employee Ethics Act. The first nominee

who receives a majority vote will then become the presiding Council President until the next reorganization meeting of the Borough of Berlin Council. I will then pass the gavel to the President and he or she will preside over the remainder of this reorganization meeting.

Major Joseph Krause took nominations for Council President.

Michael Lottig and Marshal Engleka was nominated.

Motion by Stephen Custer, seconded by Clifford Horner, to close the nominations for Council President. Ayes 3, Nays 0 and Abstain: 2. Motion carried.

Mayor Joseph Krause stated will need to vote on the nominations for Council President one at a time until a nominee receives a majority vote of Council. The first nominee to be voted on is Michael Lottig:

Michael Lottig: Abstain
Clifford Horner: Yes
Stephen Custer: Yes
Marshal Engleka: Yes
Thomas Fisher: No
John Harding: Not Present

Motion carried.

The second nominee to be voted on is Marshal Engleka:

Michael Lottig: No
Clifford Horner: No
Stephen Custer: No
Marshal Engleka: Abstain
Thomas Fisher: Yes
John Harding: Not Present

Motion carried.

The newly elected President Michael Lottig accepts the gavel from Mayor Joseph Krause and continues the Reorganization Meeting.

Michael Lottig took nominations for Council Vice President.

Clifford Horner was nominated.

Motion by Thomas Fisher, seconded by Marshal Engleka, to close the nominations for Council Vice President. Ayes 4, Nays 0 and Abstain: 1. Motion carried.

Michael Lottig, Council President stated will need to vote on the nomination for Council Vice President Clifford Horner:

Michael Lottig: Yes
Clifford Horner: Abstain
Stephen Custer: Yes
Marshal Engleka: Yes
Thomas Fisher: Yes
John Harding: Not Present

Motion carried.

Michael Lottig took nominations for President Pro Tem.

Marshal Engleka was nominated.

Motion by Thomas Fisher, seconded by Stephen Custer, to close the nominations for Council President Pro Tem. Ayes 4, Nays 0 and Abstain: 1. Motion carried.

Michael Lottig, Council President stated will need to vote on the nomination for Council President Pro Tem Marshal Engleka:

Michael Lottig: Yes
Clifford Horner: Yes
Stephen Custer: Yes
Marshal Engleka: Abstain
Thomas Fisher: Yes
John Harding: Not Present

Motion carried.

Council Member Vacancy – Must be a registered voter in Berlin Borough to be appointed by the Borough Council.

Motion by Marshal Engleka, seconded by Clifford Horner, to appoint Michael Fogle to fill the two year term vacancy seat on the Borough Council. Ayes 5, Nays 0. Motion carried.

The regular scheduled monthly meeting of the Borough of Berlin Council has been advertised and scheduled on the first Thursday of every month at 4:30 pm. Does this time and day pose a scheduling conflict with any member of Council?

Motion by Marshal Engleka, seconded by Clifford Horner, to accept the regularly schedule monthly meeting of the Borough of Berlin Council for 2024 to be the first Thursday of every month at 4:30 pm. Ayes 5, Nays 0. Motion carried.

Appointment of Committees was tabled till the February 1, 2024, meeting.

Resolution Number 01022024-1

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WHEREAS, section 10 Rules and Regulations for Conduct of Meetings, of the Sunshine Act, Act July 3, 1986, P.L. 388, No. 84 65 Pa. C.S. A. § 701 et seq. (amendments inclusive) provides for boroughs to adopt, by official action, the rules and regulations necessary for the conduct of its meetings and the maintenance of order; and

WHEREAS, the Borough Council of the Borough of Berlin, Somerset County of the Commonwealth of Pennsylvania deems it to be in the best interest of maintaining the rules of order to adopt Robert's Rules of Order by General Henry M. Robert, U.S. Army:

The Borough Council of the Borough of Berlin, Somerset County of the Commonwealth of Pennsylvania shall adopt Robert's Rules of Order by General Henry M. Robert, USA latest edition, as the procedural guidelines for the conduct of its meetings and the maintenance of order.

Where this parliamentary authority is in conflict with applicable provisions of the Constitution of the Commonwealth of Pennsylvania, the Borough Code or other statutes of Pennsylvania, or of the Borough of Berlin, the said provisions shall supersede on that subject matter.

DULY PRESENTED and ADOPTED by the Borough Council of the Borough of Berlin at a regular public meeting held on this day, January 2, 2024.

Motion by Clifford Horner, seconded by Thomas Fisher, to approve Resolution Number 01022024, adopting Robert's Rules of Order by General Henry M. Robert, USA, latest edition as the procedural guidelines for the conduct of the Borough of Berlin's meetings and maintenance of order. Ayes 5, Nays 0. Motion carried.

The regular meeting of the Borough of Berlin Council will follow immediately after adjourning this reorganization meeting.

At 4:50 p.m. a motion was made by Stephen Custer, seconded by Clifford Horner, to adjourn this meeting. Ayes 5, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary