

**The Municipal Authority of The Borough of Berlin  
700 North Street, Berlin, PA 15530**

**Regular Meeting**

**February 14, 2024 @ 7:00 p.m.**

**Approved and Official Minutes**

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The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister and Tyler Mikesic, The EADS Group, Bret Horning, Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Gary Leister gave an update on the various things being done.

White Horse Water Line - final disbursement of funds in progress for final payment. DEP permits for Corrosion Control have been issued February 8, 2024. Daily phosphate tests will need to be done.

Three years of data for the budget has been received and met with Traci Horning and Cindy Flamm, Treasurer of Berlin Borough and did a budget for the Municipal Authority. Presented to the Municipal Authority with proposed water and sewer rate increases.

Proposal for new well site. Will need to do background research, geology survey.

COVID-19 ARPA PA Small Water and Sewer Program Grant in the amount of \$117,000 was awarded and will need to be signed by Scott Miller, and Traci Horning. Will be able to start and get permits that are needed.

Tyler Mikesic The EADS Group did a Lead and Copper Inventory Presentation with the new GIS format that will be accepted by the DEP.

Motion by Marshal Engleka, seconded by Bryan Walker, to approve the January 10, 2024, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

Daily phosphate testing will need to be done. A grab sample from the entry point will be needed daily per the regulations. A quote from HACH for a DR900 Multiparameter Portable Colorimeter in the amount of \$2,190.26 was presented to the council. This will be used to test the phosphate at the entry point. New regulations for phosphate needs to be between .3 and .6.

Motion by Dale Miller, seconded by Bryan Walker, to approve the quote from HACH, PO Box 608, Loveland, CO 80539 for a DR900 Multiparameter Portable Colorimeter in the amount of \$2,190.26. Motion carried.

The 2023 Chapter 94 report will need to be signed by Chet Cyga and Scott Miller.

The mechanical joint for both airlines in the basins is leaking air due to the gaskets/seals are bad. Contact Michael Fogle of Fogle Construction to have look at the airlines to see what it will involve having fixed.

The Meter Guy, LLC of 5758 Glenn Oaks Drive, Narvon, PA 17555 submitted a quote for the control panel and timer for the Hoffman Blowers in the amount of \$3,250. This was tabled till the next meeting.

Excelsior Blower System - Hoffman blower with Toshiba motor 150HP Model 38309E2 Serial M018650 - waiting for a new shaft to complete work. Update – waiting for fix & a date to install.

PumpMan - Wemco Serial 21198BR pump for digester #3 on the hill helps move sludge - Waiting on bearings & seals to finish – Quote \$11,036.00 to fix. Update – installed by PumpMan and back in service.

Excelsior Blower System - Denver Model Sutorbilt 8hp Serial S575620 broken shaft on Digester #3 (on top of the hill) is \$16,342.55. Update – everything is ready. Just waiting on good weather to install.

Press Pump #2 – Nemo pump – Waiting on quote to fix – Quote on new one \$32,115.00 West View Cunningham -Update quote for repairs from Industrial Service Solutions.

Motion by Dale Miller, seconded by Bryan Walker, to approve the quote from Industrial Service Solutions 2850 Appleton Street, Suire D, Camp Hill, PA 17011 to repair the auger for the NEMO pump (press pump) in the amount of \$7,909 and \$1,500 to install. Motion carried.

Motion by Bryan Walker, seconded by Dale Miller to approve the change in the monthly invoices for Water System Solutions Inc. of 2253 Spear Avenue, Johnstown, PA 15905 which have decreased due to changes of responsibility. Total monthly bill is \$7,471.24 with \$6,715.21 for sewer and \$756.03 for water. Motion carried.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to January 23, 2024, has been presented to the board.

Snyders data for DAF is being sent to Chet every two weeks and he responds to the papers. The cleaning days is what is causing problems.

Berlin Water and Waste To Do List was updated on February 13, 2024.

DEP notice of violation of effluent limits. Talk with The EADS Group to have them respond to the DEP Notice of Violation with the help from Chet Cyga and Dan Buck to get the information that is needed.

The sewer treatment roof needs to be replaced, waiting on contractor for COSTARS information.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 135,255 gallons of water a day for the month of January 2024.

Motion by Charles Rhodes, seconded by Marshal Engleka to approve the rate increase for water and sewage as follows:

Water Service Monthly Rates

Minimum monthly charge (includes up to 1,000 gallons): **\$8.00**

Next 1,499,000 gallons **\$3.75** per 1,000 gallons per month

All additional gallons over 1,500,000 gallons per month: **\$2.00** per 1,000 gallons  
(all meter sizes will be charged the same water rate)

Sanitary Sewer Service Monthly Rates

Residential Service Rate: **\$23.00** per month

Commercial/Industrial Service Rate: **\$24.00** per month for every 10,000 gallons of water metered during the previous three months

All water and sewer rates will be effective as of April 1, 2024, billing. Motion carried.

Jason Bialon, Turnpike Commission would like to talk to the council at the March 13<sup>th</sup> meeting.

The wastewater treatment plant entrance point at the gated grates is having paper towels, hand towels, rubber gloves, under garments creating a blockage at the gated grates. There is large clumps of grease that is being dumped into the sewer system by businesses and homes. The Municipal Authority Council had a discussion to have letters sent out to all businesses that are on the Berlin Municipal Authority sewage line to let them aware of the items that are being flushed into the sewer system.

Burgmeiers Hauling has notified the wastewater treatment plant operator Dan Buck to inform him that Waste Management – Mostoller Landfill is temporarily not able to accept sludge into the landfill due to the landfill being so wet. Will need to find another landfill to haul the sludge into and do all the required paperwork necessary.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is doing the audit.

Beer Ream & Co. is going to be doing the 2020-2021 audit.

The Settlement Agreement and Release between the UTZ Quality Foods, LLC and the Municipal Authority of the Berlin Borough has been presented to the council to review and be signed. This is regarding Mobile Solutions and Piles invoices.

Mike Oakes on Shady Lane still needs to pay a water tap fee of \$1,500. Waiting till spring to start the sewer line.

PA Rural Water Training papers were handed out for the courses that are being offered.

D. Mason needs to put a water meter in the cabin. Needs to charge them \$1,500 water tap fee.

Motion by Charles Rhodes, seconded by Bryan Walker to approve the Somerset Trust Special Certifications of Deposit at seven months and 5.14% of one account and a total of three hundred thousand dollars to be put into Certifications of Deposit. Motion carried.

Motion by Charles Rhodes, seconded by Dale Miller to approve a once-a-year boot allowance to the wastewater treatment plant laborer in the amount of \$150. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of January 9, 2024, to February 12, 2024. Motion carried.

Motion by Dale Miller, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of January 10, 2024, to February 14, 2024. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the cancellation of the March 13, 2024, Municipal Authority Meeting at 7:00 pm and to advertise in the newspaper. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for April 10, 2024, beginning at 7:00 p.m.

At 10:00 P.M. a motion was made by Bryan Walker, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

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Submitted By: Traci Horning, Assistant Secretary/Treasurer