



Borough of Berlin
700 North Street
Berlin, PA 15530

Regular Council Meeting

April 4, 2024 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present
Clifford Horner – Present
John Harding – Absent
Marshal Engleka – Present
Stephen Custer – Absent
Thomas Fisher – Present
Michael Fogle - Present
Mayor Joseph Krause - Present

Others Attending –Traci Horning, Executive Borough Secretary

Motion by Michael Fogle seconded by Thomas Fisher, to approve the March 7, 2024, Regular Council Meeting. Ayes 5, Nays 0. Motion carried.

Motion by Thomas Fisher, seconded by Clifford Horner, to approve the Mayor and Police Department's Report for March 2024. Ayes 5, Nays 0. Motion carried.

Park and Planning

None.

Garbage

There were no sealed bids received for the 1994 GMC Autocar garbage truck. An offer was made for \$5,000 which was brought to council less than the borough had wanted. Due to not having any sealed bids in the past two months the council had a discussion about the offer that was made.

Motion by Clifford Horner, seconded by Marshal Engleka, to accept the offer of \$5,000 for the 1994 GMC Autocar garbage truck as is with no warranty. Ayes 5, Nays 0. Motion carried.

Council has asked to have copies of the Waste Management bills starting February 1, 2024 sent to the garbage committee to look what the increases from Waste Management are compare to the previous bills.

Personnel and Finance

Motion by Michael Fogle, seconded by Marshal Engleka to approve the position of an elected auditor to be abolished. Ayes 5, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by Marshal Engleka to advertise for an ordinance of the Borough of Berlin providing for an appointment of an independent auditor. Ayes 5, Nays 0. Motion carried.

Beer Ream Co was asked to submit a quote to perform the year ending December 31, 2023 financial statement audit for the Department of Community and Economic Development (DCED).

Motion by Michael Fogle, seconded by Marshal Engleka to accept the proposal from Beer Ream Co. of 250 East Union Street, PO Box 629, Somerset, PA 15501 to do the financial statement audit for year ending December 31, 2023 for the Department of Community and Economic Development. Ayes 5, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Thomas Fisher to approve Resolution No. 040420224 MRT Chief Administrative Officer (CAO) Resolution Borough of Berlin, Somerset County, Pennsylvania. Ayes 5, Nays 0. Motion carried.

Resolution reads as follows:

Resolution Number 04042024

Berlin Borough
700 North Street
Berlin, PA 15530

MRT CHIEF ADMINISTRATIVE OFFICER (CAO) RESOLUTION
BOROUGH OF BERLIN
SOMERSET COUNTY, PENNSYLVANIA

WHEREAS, the Municipal Pension Plan Funding Standard and Recovery Act (Act 205 of 1984) requires that pension reports be prepared under the supervision and the direction of the Chief Administrative Officer (CAO) of the Municipality, and

WHEREAS, Borough of Berlin wished to comply with all the requirements of said Act,

NOW, THEREFORE, BE IT RESOLVED, that the Borough Council of the Borough of Berlin hereby appoints Tiffany Glessner, Treasurer as Chief Administrative Officer of its Police and/or Non-Uniformed Pension Plan(s).

DULY PRESENTED AND RESOLVED by the Borough Council of the Borough of Berlin, Somerset County, Pennsylvania, this 4th day of April 2024.

BERLIN BOROUGH

BY: _____

Michael Lottig
Borough Council President

ATTEST:

Traci Horning
Executive Borough Secretary

(Seal)

The outside supervisor position is still being reviewed to fill the position.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the hiring of Allison Zimmerman of Berlin, PA, Connie Tait of Berlin, PA and Jacob Vanorsdale of Berlin, PA as flaggers on a as needed basis an hourly rate of \$16.50, effective April 4, 2024, upon completion of all pre-employment testing and requirements. Ayes 5, Nays 0. Motion carried.

House

Thursday April 23, 2024 the Community Building will be the location as a polling place for Berlin Borough, for the General Primary.

The COVID-19 ARPA Capital Projects Fund Multi-Purpose Community Facilities Program has a grant available to apply for to have the Community Building roof replaced due to leaking and doing water damage to the ceiling tiles.

Streets, Sidewalks, Storm Sewers

A request for paving on 8th Avenue between Main Street and Mulberry Street was presented to council. After a discussion among the council all paving will be put on hold for summer of 2024 due to Columbia Gas replacing gas lines and the sidewalks being replaced.

A request was made to place a stop sign at the intersection of Mulberry Street and 8th Avenue due to visibility. There is currently a three way stop.

A request from 618 Washington Street was made to have some pavement/cold patch to be placed near the mailbox due to the road washing away.

Motion by Clifford Horner, seconded by Marshal Engleka to approve placing an order of fifteen (15) street signs from U.S. Municipal to replace ones that are old and to place signs at streets without a street sign. Ayes 5, Nays 0. Motion carried.

The Borough of Berlin has been awarded \$300,000 for the Multi-Modal Transportation Grant to have sidewalks replaced between Vine Street and Cumberland Street.

Resident at 1219 Main Street has a concern with the sidewalk project and was told to contact Kevin Yoder, Appalachian Engineering Group the engineer for the Borough of Berlin for the sidewalk project from 10th Avenue to Hay Street. Marshal Engleka is going to meet with Mr. Yoder and discuss the issue.

Resident at 419 North Street has a concern as to why there is no parking on North Street. A follow up to the resident will be made to answer all questions they may have.

Street sweeping is being done. A second call out in late April or early May will be made to residents to have the sidewalk swept.

Thomas Fisher suggested that the areas where the water line was replaced from lead to cooper to be replaced with grass.

Electric & Equipment

None.

Fire & Police

Police Coverage hours:

March 3 – March 9

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

PT hrs = 0 (M.Craig 0)

March 10 - March 16

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

PT hrs = 0 (M.Craig 0)

March 17 – March 23

FT hrs = 94.25 (W. Gonzalez 52, R. Norman 42.25)

PT hrs = 0 (M.Craig 0)

March 24 – March 30

FT hrs = 94 (W. Gonzalez 50, R. Norman 44)

PT hrs = 0 (M.Craig 0)

Motion by Marshal Engleka, seconded by Clifford Horner to approve the quote from Axon Enterprises, Inc., of 17800 N 85th Street, Scottsdale, Arizona 85255 in the amount of \$12,702.21 for two (2) Taser 10 Certification. Ayes 5, Nays 0. Motion carried.

Other Information

Brian Schimmel with the Department of Environmental Protection called wanting the Borough's Solicitor and Engineer in regard to the petroleum leak in 2021 on the Valero premises.

Somerset County Boroughs Association Dinner Meeting is Thursday April 18, 2024 at the Somerset County Club.

Clean up day for the Borough is going to be Thursday May 9, 2024. Have all items at the curb side by 7 am.

Electronic recycling day with JVS will be August 31, 2024 from 10:00 am to 2:00 pm at the Borough Building parking lot.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the Lease Agreement with the Holy Trinity Evangelical Lutheran Church of 525 Main Street, Berlin, PA for a one story frame shop located at the Southwest corner of Fletcher Street and Vine Street in Berlin, PA for a term of twenty-nine (29) years and eleven and one half (11 ½) months on the effective date and expiring at 11:59 pm on January 1, 2054. A thirtieth (30th) year will be a renewal term with annual rental in the amount of one dollar (\$1.00). Ayes 5, Nays 0. Motion carried

Municipal Authority Update

None.

Adjournment

At 6:45 P.M. a motion was made by Thomas Fisher, seconded by Clifford Horner to adjourn this meeting. Ayes 5, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary