

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

April 10, 2024 @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Bret Horning, Traci Horning, Municipal Authority Assistant Secretary/Treasurer, Heather Karchner, Municipal Authority, Colten Berkebile, and Dj Karchner.

Gary Leister gave an update on the various things being done.

Proposal for new well site. Still need to do background research, geology survey.

COVID-19 ARPA PA Small Water and Sewer Program Grant in the amount of \$117,000 was awarded and will need to be signed by Scott Miller, and Traci Horning. EADS presented a Professional Engineering Services Agreement for Wastewater Treatment Plant Upgrades. Will be able to start and get permits that are needed.

Lead and copper inventory customer map is set up. Tyler Mikesic, The EADS Group has met with Cindy Flamm, Heather Karchner and Traci Horning to review the web application and give a tutorial on how to enter the data.

DEP Notice of Violation on February 13, 2024, regarding the Effluent violations reported from March 2022 and December 2023. EADS responded to the Notice of Violation which was submitted to the Department of Environmental Protection on March 13, 2024.

Motion by Marshal Engleka, seconded by Dale Miller, to approve the February 14, 2024, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

Excelsior Blower System - Hoffman blower with Toshiba motor 150HP Model 38309E2 Serial M018650 - waiting for a new shaft to complete work. Update – Was installed, but not properly working. Had to be taken out and looked at again.

Excelsior Blower System - Denver Model Sutorbilt 8hp Serial S575620 broken shaft on Digester #3 (on top of the hill) is \$16,342.55. Update – installed. Not sure if its running.

Press Pump #2 – Nemo pump – Waiting on quote to fix – Quote on new one \$32,115.00 West View Cunningham -Update – installed and running.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to March 26th, 2024, has been presented to the board.

Snyders data for DAF is being sent to Chet every two weeks and he responds to the emails. The cleaning days is most likely causing the problems.

Berlin Water and Wastewater To Do List was updated on April 10, 2024.

DEP notice of violation of effluent limits. Synder of Berlin and the Municipal Authority executed a Settlement Agreement and Release regarding the cleanup costs for inappropriate discharge of waste in September 2023. The cost was split between Snyder of Berlin and The Municipal Authority.

The sewer treatment roof needs to be replaced; still waiting on COSTARS. Traci Horning will be looking somewhere else to get a quote.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 170,294 gallons of water a day for the month of February 2024 & 138,401 gallons of water a day for the month of March 2024.

Discussion of hiring a plant laborer to fill the current vacancy and doing a interview with Colten Berkebile of Friedens, PA.

Borough of Berlin Bob Tataleba is retiring at the end of April 2024. Borough does not have an experienced backhoe operator when there is a water line break. There was a list of suggested contractors to contact to see if interested in doing backhoe work when needed.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is doing the audit.

Beer Ream & Co. is going to be doing the 2020-2021 audit, waiting to have information picked up.

Mike Oakes on Shady Lane has paid the water tap fee of \$1,500. The sewer line had been installed just a few things to finish.

D. Mason will need to pay \$1,500 water tap fee for Airbnb. Current meter at the top of Weighley Road that meters the private line will meter all the water and no new meter will be needed at the Airbnb.

PA Rural Water Training papers were handed out for the courses that are being offered.

PA DEP Drinking Water News was sent by email and handed out.

Motioned by Marshal Engleka, seconded by Bryan walker to approve the Treasurers Report for the period of February 14, 2024, to March 12, 2024, & from March 12, 2024, to April 9, 2024. Motion carried.

Motion by Bryan Walker, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of February 14, 2024, to March 12, 2024, and March 12, 2024, to April 9, 2024. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for May 8, 2024, beginning at 7:00 p.m.

At 8:20 P.M. a motion was made by Marshal Engleka, seconded by Bryan Walker to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer