

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

May 8, 2024 @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Traci Horning, Municipal Authority Assistant Secretary/Treasurer, Heather Karchner, Municipal Authority, Kurt Wagner, PA Rural Water.

Gary Leister gave an update on the various things being done.

PA Small Water & Sewer Grant was awarded in the amount of \$117,000 for upgrades to the sewer plant. Part of the match engineering costs can be used. RAS pumps were replaced before the grant was awarded so there is potentially, we could reallocate that money (\$50,000) to be used towards other repairs. May be able to replace the RAS pump controls or purchase a new composite sampler. All items can be purchased through COSTARS. The threshold for bidding is \$10,000 or more for this grant is a requirement. EADS will begin preparing the bidding packet. Will plan a project meeting.

DEP Corrosion Control minor permit amendment for the peristaltic pump installed at the reservoirs is being prepared. DEP requires an amended permit for any new equipment.

Snyder of Berlin was sold. A meeting has been scheduled for June 4, 2024, to meet with the new owners.

EADS presented a Professional Engineering Services Agreement, Water Production Well Site Study to the council for the study of a new water production well.

Kurt Wagner from PA Rural Water talked by phone about the Water Protection Plan. Will be moving forward with the plan. Need to speak with the turnpike solicitor or attorney to have a meeting & come to agreement to be approved as soon as possible.

Motion by Marshal Engleka, seconded by Dale Miller, to approve the April 10, 2024, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the Water System Solutions, Inc. invoice for the period from April 1, 2024, to April 30, 2024, in the amount of \$7,922.71 for the sewer plant maintenance and operations and \$756.03 for the water plant maintenance and operations. Motion carried.

Excelsior Blower System - Hoffman blower with Toshiba motor 150HP Model 38309E2 Serial M018650 - waiting for a new shaft to complete work. Update – Was installed, but not properly working. Had to be taken out and looked at again. Still waiting.

Snyder of Berlin has recently been sold by UTZ Quality Foods to Our Home, a newer snack foods company. There is a meeting scheduled to meet the new owners.

2023 CCR Report & Certification of the Annual Drinking Water Quality has been received and placed on the Berlin Borough website for the public to view. Notification has been sent to all residents.

Lead & Copper Resident samples – finished for 1st half of 2024.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to April 18, 2024, has been presented to the board.

Snyders data for DAF is being sent to Chet every two weeks and he responds to the emails. The cleaning days is most likely causing the problems. Starting to look better.

Berlin Water and Waste Water To Do List was last updated on May 8, 2024. Chet wants to work on the To-Do list for the plant.

Sewer plant side #12 & #16. The ventilation fan & heating issues need to be fixed in C12 room and office/lab area. Ask Dan to get a quote and a lead time.

Sewer plant side #22 and #17. Indicator lights on GE 7000 control panel & Electrical Disconnect & timer for Upper Blower needs fixed. Need to find out what to get for fixing.

Water issue. Overflow containment unit under sodium hypo tank in leaking. Dan to get a quote about fixing. Dan to get a quote and a lead time

At the entry point turn around area need to have stump removed.

The roof at the reservoir building is leaking through the concrete need to get a quote for next meeting to fix/replace.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 141,268 gallons of water a day for the month of April 2024.

Letter of resignation from Joseph Snyder was given.

Motioned by Bryan Walker, seconded by Charles Rhodes to approve of the hiring of Colten Berkebile of Friedens, PA to work with Water Systems Solutions, Inc. to become certified in water and wastewater treatment. Motion carried.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is doing the audit.

Beer Ream & Co. is going to be doing the 2020-2021 audit, waiting to have information picked up.

Valve Inspection Report 2024 – There were 99 Main Valves that were inspected. Main Street at Hillegass near North Street is bad and needs to be fixed.

There are five (5) places in the Borough where the water is not metered. Looking to place water meters at these five locations.

Water lines need to be flushed from the entry point throughout the borough. Will run each hydrant for ten (10) minutes before moving on to the next.

Pennwood Farms has a private line to supply them with water which has a limit of water to be used daily. Will be checking water meter every two weeks to ensure they do not go over limit.

Scurfield private water line on Weighley Mill Road has an issue to where the master water meter is reading more water than the two (2) residents that are supplied water.

Need to find the agreement with Tom Croner to when he developed the lots on Shady Lane to see if there is wording on the valves that were put in.

D. Mason will need to pay \$1,500 water tap fee for Airbnb. Current meter at the top of Weighley Road that meters the private line will meter all the water and no new meter will be needed at the Airbnb.

PA Rural Water Training papers were handed out for the courses that are being offered.

Somerset Rural Electric Cooperative Annual Meeting – Scott Miller to attend.

Motioned by Bryan walker, seconded by Marshal Engleka to approve the Treasurers Report for the period of April 9, 2024, to May 8, 2024. Motion carried.

Motion by Dale Miller, seconded by Charles Rhodes, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of April 9, 2024, to May 8, 2024. Motion carried.

Motioned by Bryan Walker, seconded by Charles Rhodes to approve the roof proposal from Technique Roofing System, LLC of 290 Main Street, Helena, OH 43435 in the amount of \$39,998 for the roof at the wastewater plant. Motion carried.

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the Professional Engineering Services Agreement Water Production Well Site Study from the EADS Group at 450 Aberdeen Drive, Somerset, PA 15501 in the amount of \$30,500. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for June 12, 2024, beginning at 7:00 p.m.

At 9:00 P.M. a motion was made by Marshal Engleka, seconded by Bryan Walker to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer