



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Regular Council Meeting

June 6, 2024 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present

Clifford Horner – Present

John Harding – Present

Marshal Engleka – Present

Stephen Custer – Present

Thomas Fisher – Present

Michael Fogle - Present

Mayor Joseph Krause - Present

Others Attending –Terry Suder, Patrick Broderick, Kerrie Broderick, Jim Broderick, and Traci Horning, Executive Borough Secretary

Terry Suder presented to the council about having his down spout laid to the road and cut a piece into the curb to have the water run onto the street. Joe Krause Borough employee already looked at the down spout and stated the other down spout is done the same way.

Motion by Thomas Fisher seconded by Stephen Custer, to approve the request of Terry Suder of 614 South Street, Berlin, PA to have his down spout to be laid to the street and a cut into the curb for the water to run down the street, Ayes 7, Nays 0. Motion carried.

Kerrie Broderick presented to the council some concerns about 12th Avenue being closed at the request of Matt Will so he can do work on the building at 1219 Main Street. Also about the various stuff being in front of the garage.

Council had a discussion about placing No Parking anytime on either side of the street on 12th Avenue and placing a stop sign at the intersection of 12th Avenue and Broderick Street.

Motion by Marshal Engleka seconded by Thomas Fisher, to approve placing a stop sign at 12th Avenue and Broderick Street, also placing No Parking signs on 12th Avenue. Ayes 7, Nays 0. Motion carried.

Motion by Stephen Custer seconded by Thomas Fisher, to approve the May 2, 2024, Regular Council Meeting. Ayes 7, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Clifford Horner, to approve the Mayor and Police Department's Report for May 2024. Ayes 7, Nays 0. Motion carried.

Park and Planning

Discussion on the park area at the Lower Diamond to start planning to get the Kiosk, benches, bike racks placed. Need to pour a cement pad.

Garbage

Discussion among council members on the price increase from Waste Management on how the monthly bills have gone up. Michael Fogle stated there is an adapter to place on the garbage trucks to measure the weight of the dumpsters that are being picked up. Need to get the list of all places that have a dumpster.

Personnel and Finance

Motion by Stephen Custer, seconded by John Harding to approve the April 2024 bills. Ayes 7 Nays 0. Motion carried.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the Treasurer's Report for April 2024 Ayes 7, Nays 0. Motion carried.

Council members had a discussion regarding the applications received for outside worker. After reviewing the applications going to keep the position open and still accept applications.

Motion by Clifford Horner, seconded by Marshal Engleka to accept the resignation of Cindy Flamm of Friedens, PA with her last day being May 31, 2024. Ayes 7, Nays 0. Motion carried.

All Borough employees are off Thursday July 4, 2024. All shop guys have requested to work July 4th and take off Friday July 5th. Garbage for Friday July 5th would be collected Thursday July 4th along with brush.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the shop guys to work July 4th and take off July 5th. Ayes 7, Nays 0. Motion carried

John W. Noble III of FWF Insurance Agency, Inc. at 429 Theatre Drive, Johnstown, PA 15904 has requested to provide a competitive quote on the Borough's insurance program.

Discussion among council members and not interested at this time.

House

The fire department would like to meet with all council members to discuss some things. They are requesting to meet at 7pm in the evening. Would need to advertise a special meeting to meet at 7pm.

Council members agreed to meet with the Fire Department's President, Vice-President, Secretary and Treasurer at 6pm on July 3, 2024 at the regular council monthly meeting.

Streets, Sidewalks, Storm Sewers

DCED Multimodal grant money is available to apply for the finishing of the sidewalks on Main Street.

Discussion among the council to change and update Ordinance No. 213 Regulating The Vehicular Traffic Upon Parking And The Use And Misuse Of The Streets And Property Of Berlin Borough And Providing Penalty For The Violation Thereof.

Somerset Redevelopment Authority has presented the Somerset County's Community Development Block Grant (CDBG) program.

Berlin Veteran Banners have all been hung. The Borough has received an invoice from Wiedenhoft Electric for the hanging of the banners. Use the beautification account to pay the invoice.

Motion by Michael Fogle, seconded by John Harding to approve the invoice from Wiedenhoft Electric & Mechanical Service of 2091 Lincoln Highway, Boswell, PA 15531 in the amount of \$8,868.69 to help with hanging the Veteran Banners. Ayes 7, Nays 0. Motion carried

Electric & Equipment

The fence at the Penelec substation at the end of Vine Street and 5th Avenue has been completed.

The 2006 GMC dump truck is next to be replaced. A quote has been given but council wants to see about getting more from other dealerships. Need to ask dealerships if willing to take the 2006 GMC as a trade in.

Motion by Marshal Engleka, seconded by Michael Fogle to approve Traci Horning, Executive Secretary to attend the annual conference of the PA Municipal Electric Association on September 4, 2024 at the Omni Bedford Springs Resort in Bedford, PA. Ayes 7, Nays 0. Motion carried

305 Shady Lane has pine trees that are in the power lines. Need to have Joe Krause, Borough employee contact Dave Hess, of Windy Ridge Farms to get a quote to have trees trimmed back.

Fire & Police

Police Coverage hours:

April 28 – May 4

FT hrs = 90.5 (W. Gonzalez 50.5, R. Norman 40)

May 5 - May 11

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

May 12 – May 18

FT hrs = 93 (W. Gonzalez 50, R. Norman 43)

May 19 – May 25

FT hrs = 94 (W. Gonzalez 50, R. Norman 44)

May 26 – June 1

FT hrs = 95.5 (W. Gonzalez 50, R. Norman 45.5)

Motion by Stephen Custer, seconded by Marshal Engleka to approve the quote from Emblem Enterprises. Inc., of PO Box 10033, Van Nuys, CA 91410 in the amount of \$348.00 for 100 Berlin Borough patches for the officers uniforms. Ayes 7, Nays 0. Motion carried.

Officer Gonzalez has requested to sell 2 of the old Tasers for \$500 and \$700.

Motion by Stephen Custer, seconded by Thomas Fisher to approve Officer Gonzalez to sell 2 old Tasers in the amount of \$500 and \$700. Ayes 7, Nays 0. Motion carried.

Other Information

Valley View Road to the wastewater treatment plant has some trees that are leaning towards the power lines and the fence on the opposite side of the road. Need to call Dave Hess from Windy Ridge Farms to get an estimate to cut the trees down. One tree fell on Valley View Road on June 4, 2024.

Discussion among council members to have an ordinance established for residential rental licensing and inspection on all residential rental properties and units. Have solicitor prepare an ordinance to present to council.

Discussion among council members to have an ordinance established for mobile homes/trailers. Have solicitor prepare an ordinance to present to council.

Somerset county Boroughs Association Dinner Meeting is Thursday June 20, 2024 at the Meyersdale Elks.

Municipal Authority Update

None.

Adjournment

At 7:10 P.M. a motion was made by Stephen Custer, seconded by Marshal Engleka to adjourn this meeting. Ayes 7, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary