

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

June 12, 2024 @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Absent

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Traci Horning, Municipal Authority Assistant Secretary/Treasurer, Heather Karchner, Municipal Authority.

Gary Leister gave an update on the various things being done.

Wastewater Treatment Plant Upgrade Project with the PA Small Water & Sewer Grant. Consider purchasing all materials through COSTARS to eliminate the need for specifications and bidding questions. Bid installation labor and pre-engineered canopy. PumpMan diagnosed the RAS controls and were able to get them working. There were recommendations for upgrades. May consider adding this to the project as an add-alternate if enough money is available.

EADS is preparing the corrosion control permit minor amendment for the peristaltic pump installed at the reservoirs. \$500 application fee to submit.

A meeting with UTZ on June 4, 2024, to meet new owners of Our Home and discuss future relationship between UTZ, Municipal Authority and EADS.

Water Production Well Site Study agreement was signed and received by EADS May 31, 2024. Waiting on EADS to coordinate to begin the work.

Asset Management Plan is not a requirement but was suggested to EADS by Chet Cyga. For the water: Plan components, consider GIS map of water system.

Motion by Charles Rhodes, seconded by Dale Miller, to approve the May 8, 2024, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

Excelsior Blower System - Hoffman blower with Toshiba motor 150HP Model 38309E2 Serial M018650 - waiting for a new shaft to complete work. Update – installed and running well.

Department of Environmental Protection (DEP) Professional Engineering Services (PES) Test Well Drilling questioner needs to be answered/filled out and returned to DEP.

Motioned by Bryan Walker, seconded by Charles Rhodes to approve the quote from Levi's Custom Detailing 1043 Walker School Road, Berlin, PA for blasting, primer and paint digester #2 and #3 blower buildings in the amount of \$700.00. Motion carried.

Motioned by Bryan Walker, seconded by Dale Miller to approve the quote from J&S Construction 137 Tree Top Road, Berlin, PA for rehabilitation of the chemical building roof at the reservoirs in the amount of \$11,995.00. Motion carried.

Motioned by Dale Miller, seconded by Charles Rhodes to approve the quote from CITCO Water 100 Bethel Road, Morgantown, WV for a double line containment tank for the hypochlorite solution in the amount of \$3,548.00 for tank and delivery and \$339.65 for chemical pump connection fittings. Motion carried.

Motioned by Bryan Walker, seconded by Dale Miller to approve the quote from PumpMan PO Box 199, Allison Park, PA for a 6" ductile iron lug body disc check valve to replace the butterfly valves on the air lines on the lower digesters in the amount of \$200.00. Motion carried

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the quote from MIDCO Diving & Marine Services PO Box 513, Rapid City, SD for tank inspection on the 500,000 gallon and 1-million-gallon water tanks in the amount of \$11,490.00. Motion carried.

Kurt Wagner, PA Rural Water did an email follow up about the PA Turnpike Tunnel Project with the concerns the Municipal Authority has with the water supply to Berlin.

Motioned by Bryan Walker, seconded by Dale Miller to approve the quote from Gorge & Bob's Computer Service 111 Revco Road, Somerset, PA for Beelink Desktop, processor, keyboard, mouse in the amount of \$735.99. Motion carried.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to May 21, 2024, has been presented to the board.

Snyders data for DAF is being sent to Chet every two weeks and he responds to the emails.

Berlin Municipal Authority Project List of concerns at the entry point area, reservoir area, well #9 and #10 and plant area.

Berlin Water and Wastewater To Do List was last updated on June 12, 2024.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 137,598 gallons of water a day for the month of May 2024.

The wastewater treatment plant roof is scheduled to be replaced late July early August.

Bluebot smart water meter for the firehall was discussed and placed on hold for now.

Somerset Redevelopment Authority sent a municipal needs survey for Somerset County's Community Block Grant (CDBG) program.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is doing the audit.

Beer Ream & Co. is going to be doing the 2020-2021 audit, waiting to have information picked up.

The cost of valves for the sewer line with Mike Oakes of Shady Lane is not being covered by the Municipal Authority. Past agreements the homeowner paid the cost of the valves.

Motion by Bryan Walker, seconded by Charles Rhodes, to approve the sewer line from Mike Oakes to Mike Boyer to Troy Glotfelty will be a private line with no responsibility to the Municipal Authority. Motion carried.

Waiting on D. Mason to pay \$1,500 water tap fee for Airbnb. Current meter at the top of Weighley Road that meters the private line will meter all the water and no new meter will be needed at the Airbnb.

PA Rural Water Training papers were handed out for the courses that are being offered.

DEP sent an email regarding Defending OT Operations against ongoing Pro-Russia Hacktivist Activity.

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the Treasurers Report for the period of May 8, 2024, to June 12, 2024. Motion carried.

Motion by Bryan Walker, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of May 8, 2024, to June 12, 2024. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for July 10, 2024, beginning at 7:00 p.m.

At 9:03 P.M. a motion was made by Dale Miller, seconded by Bryan Walker to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer