

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

July 10, 2024 @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Absent

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Absent

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Jim and Jane Black, Sue and Greg Walker, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Jim Black attended the meeting to discuss with the council the water that is being supplied to 611 Wilson Street. Currently the water for 611 Wilson Street, a duplex, is being supplied with water from the house at 711 Meadow Street. The council has decided per the water rules and regulations to have the water supply at the duplex be separated from the house on Meadow Street. A water tap fee of \$1,500 will need to be paid and the borough laborers will make the tap with Mr. Black providing a ditch from the current water line to the tap and connecting the duplex and the main water tap. Jim and Jane Black left the meeting at 7:15 pm.

Sue and Greg Walker attended the meeting to discuss with the council the private water line at the top of Weighley Mill Road that supplies water to 311 Weighley Mill Road and 382 Weighley Mill Road. The master meter is reading more water passing through than the total from 311 and 382 residents. Since this is a private line the owners of the private line are responsible for the difference of the meter readings. The Walker's have asked the council to please hold the water bill till they try to figure out where the difference of water is going.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve holding water bills for the master meter at the top of Weighley Mill Road that supplies water to the residents at 311 and 382 Weighley Mill Road till they can figure out where the water is going. Motion carried.

Sue and Greg Walker left the meeting at 7:35 pm.

Gary Leister gave an update on the various things being done.

Wastewater Treatment Plant Upgrade Project with the PA Small Water & Sewer Grant. A new foundation for the pre-engineered building will need to be done. The VFD upgrade will need to be approved by DCED to use the grant money. A quote from PumpMan Pittsburgh LLC of PO Box 199, Allison Park, PA in the amount of \$3,416.90 was presented. Plan to advertise September 16, 2024, and do bod opening October 21, 2024. A design review meeting will be scheduled at the beginning of August to review design and bid package.

Corrosion Control Permit was received on July 8, 2024.

The Water Production Well Site Study is near completion of the study by EADS. The DEP PES can be pursued and prepare for test well drilling.

Motion by Marshal Engleka, seconded by Charles Rhodes, to approve the June 12, 2024, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

Snyder of Berlin continues to have high phosphorus sample numbers.

Motioned by Marshal Engleka, seconded by Charles Rhodes to approve the quote from PumpMan Pittsburgh, LLC PO Box 199, Allison Park, PA to repair the existing JWC Grinder CMD 1810-XDS2.0 motor and coupling in the amount of \$7,532.50. Motion carried.

MIDCO Diving & Marine Services PO Box 513, Rapid City, SD for tank inspection has put the tanks on the schedule. Waiting till they are in the area and will be notified of when doing the inspections.

Motioned by Marshal Engleka, seconded by Charles Rhodes to approve the quote from Heritage Environmental 4440 Clear Shade Drive, Suite 1, Windber, PA for a Hydro GA-171 Chlorine Gas Detector with the installation startup and operational verification in the amount of \$1,630.00. Motion carried.

Motioned by Charles Rhodes, seconded by Marshal Engleka to approve the quote from Groff Tractor & Equipment 179 Perry Highway, Harmony, PA for a Wacker Neuson PS2-500 Submersible Pump in the amount of \$350.00. Motion carried.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to June 11, 2024, has been presented to the board.

Snyders data for DAF is being sent to Chet every two weeks and he responds to the emails.

Berlin Municipal Authority Project List of concerns at the entry point area, reservoir area, well #9 and #10 and plant area has been updated.

Berlin Water and Wastewater To Do List was last updated on July 10, 2024.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 110,535 gallons of water a day for the month of June 2024.

The wastewater treatment plant roof is scheduled to be replaced in August.

Entry point roof has rusted spots. Get some quotes to have it fixed.

The main gate at the Wastewater Treatment plant needs some repair. The main gate needs a gate latch and four gate hinges. Will need to re-tie and re-attach chain link fence to the framework and repair existing 180LF barb wire where needed.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve the quote from Craig Fencing, LLC 300 E. 6th Avenue, Altoona, PA to repair the main gate at the wastewater treatment plant in the amount of \$2,100.00. Motion carried.

Matt Caton, Maintenance from Berlin School needs to flush the lines from the school to the manholes due to cleaning of the grease traps. Asking the fire department to provide water to flush the lines.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is doing the audit.

Beer Ream & Co. is going to be doing the 2020-2021 audit, waiting to set a time up to deliver information.

Pennwood Farms has a contract with the Municipal Authority for water that is supplied by a private line. The contracted amount is 20,000 gallons a day to use for the cows. With the hot weather and not receiving rain the water meter has been being read every two weeks to monitor the amount of water being used. Averaging 20,000 gallons per day.

Waiting on D. Mason to pay \$1,500 water tap fee for Airbnb. Current meter at the top of Weighley Road that meters the private line will meter all the water and no new meter will be needed at the Airbnb.

PA Rural Water Training papers were handed out for the courses that are being offered.

Letter of resignation from Heather Karchner was given.

Motioned by Charles Rhodes, seconded by Marshal Engleka to approve the Treasurers Report for the period of June 12, 2024, to July 10, 2024. Motion carried.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of June 12, 2024, to July 10, 2024. Motion carried.

A request was made from Charles Rhodes, councilman to do a volunteer decrease of water consumption due to not receiving any rain fall. This is to go into effect July 11, 2024, until further notice.

Motioned by Charles Rhodes, seconded by Marshal Engleka to approve a volunteer decrease of water consumption due to not receiving any rain fall. This is to go into effect July 11, 2024, until further notice. Motion carried.

Motioned by Charles Rhodes, seconded by Marshal Engleka to approve fixing the water valve at Washington Street and Division Street. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for August 14, 2024, beginning at 7:00 p.m.

At 9:00 P.M. a motion was made by Charles Rhodes, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer