

The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530

Regular Meeting

August 14, 2024 @ 7:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Absent

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Gary Leister gave an update on the various things being done.

Wastewater Treatment Plant Upgrade Project with the PA Small Water & Sewer Grant. Plan to advertise September 16, 2024, and open bids October 21, 2024. Planning to schedule a meeting to review bid packet before advertising.

The Water Production Well Site Study is near completion. A meeting will need to be scheduled to review the results and discuss field verification efforts.

Grant opportunities were presented to the council. Section 313 funding US Army Corps of Engineering and Local Share Account (LSA).

Motion by Marshal Engleka, seconded by Dale Miller, to approve the July 10, 2024, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

PumpMan JWC Grinder CMD 1810-XDS2.0 motor and coupling has been fixed and working well.

Heritage Environmental Gas Detector Replacement has been replaced and updated.

The GT&E sump pump has been installed and working.

Waiting on MIDCO Diving & Marine Services to put the Municipal Authority on the schedule to have the reservoirs tanks to be inspected.

Kurt Wagner, PA Rural Water sent by email a draft report of the source water protection plan.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to July 23, 2024, has been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater To Do List was last updated on August 14, 2024. Need to have the gate at the reservoir tanks to be moved back.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 51,176 gallons of water a day for the month of July 2024.

The wastewater treatment plant roof is scheduled to be replaced the end of August.

2nd Avenue between Washington Street and North Street needs to have the main water line replaced. The current water line pipe in there is deteriorated and keeps leaking. Need to set a date to start replacing the water line pipe.

A discussion about the water and sewer tap fee to be raised has been tabled till the next meeting.

A homeowner that was granted a water tap into the new 12-inch water line has requested the water tap. The discussion among council members that the homeowner will have to purchase the meter pit, and the municipal authority will do the water tap.

A discussion among the council members regarding East Liberty Development of who pays for the meter pit. The homeowner will pay for the meter pit. Water tap fee just includes the water tap. The owner of the private water line will be responsible for making the water line tap/connection.

A quote was given from Windy Ridge Tree Care of 135 Walker Grove Road, Somerset, PA to cut down a maple tree that has fallen into the fencing at the wastewater treatment plant.

Need to contact Levi's Custom Detailing 1043 Walker School Road, Berlin, PA to get a quote to fix the entry point roof rusted spots.

Craig Fencing, LLC 300 E. 6th Avenue, Altoona, PA will be coming in September to repair the main gate which needs a gate latch and four gate hinges. Will need to re-tie and re-attach chain link fence to the framework and repair existing 180LF barb wire where needed.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is currently working on this report and getting submitted.

Beer Ream & Co. is currently working on the 2020-2021 audit.

An additional service slip was presented to the council for the water tap and the installation of the meter pit for 611 Wilson Street.

Pennwood Farms has a contract with the Municipal Authority for water that is supplied by a private line. The contracted amount is 20,000 gallons a day to use for the cows. Water usage is being monitored. Will need to read the contract to determine if a penalty can be applied if more than 20,000 gallons a day of water is used.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve the water bill for the master meter at the top of Weighley Mill Road that supplies water to the residents at 311 and 382 Weighley Mill Road to be mailed and no longer be held. Motion carried.

A piece of property that is owned by the Municipal Authority is currently being farmed by a farmer. Discussion among council members about charging acreage fee to farm the land has been tabled till next year.

Waiting on D. Mason to pay \$1,500 water tap fee for Airbnb. Current meter at the top of Weighley Road that meters the private line will meter all the water and no new meter will be needed at the Airbnb.

PA Rural Water Training for Line Locating Techniques and Tips for Colten Berkebile, plant worker had been tabled.

Colten Berkebile, plant worker to attend Activated Sludge Workshop training for two days October 1 and 2, 2024 at the Westmoreland Conservation District 218 Donohoe Road, Greensburg, PA 15601.

PA DEP Drinking Water News for July 2024 was sent by email and handed out.

Motioned by Charles Rhodes, seconded by Marshal Engleka to approve the Treasurers Report for the period of July 10, 2024, to August 14, 2024. Motion carried.

Motion by Dale Miller, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of July 10, 2024, to August 14, 2024. Motion carried.

An invoice is to be given to the Borough for the fire hydrants that are in the Borough. For each fire hydrant will be a cost of \$45.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for September 11, 2024, beginning at 7:00 p.m.

At 9:55 P.M. a motion was made by Bryan Miller, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer