



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Regular Council Meeting

August 1, 2024 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present
Clifford Horner – Present
John Harding – Absent
Marshal Engleka – Present
Stephen Custer – Present
Thomas Fisher – Present
Michael Fogle - Present
Mayor Joseph Krause - Present

Others Attending –Robert Ansell and Traci Horning, Executive Borough Secretary

Motion by Stephen Custer seconded by Marshal Engleka, to approve the July 3, 2024, Regular Council Meeting. Ayes 6, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by Marshal Engleka, to approve the Mayor and Police Department's Report for July 2024. Ayes 6, Nays 0. Motion carried.

Park and Planning

Mike Fogle gave an updated for the park area at the Lower Diamond. Talked to two contractors to come look at the site, for the pavilion Garrett Trail has one if anyone would like to go look at it.

Garbage

Presented an update to the Waste Management bills. Contact Waste Management Landfill in Davidsville to get rate per ton.

Personnel and Finance

Motion by Stephen Custer, seconded by Thomas Fisher to approve the June 2024 bills. Ayes 6 Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Clifford Horner to approve the Treasurer's Report for June 2024 Ayes 6, Nays 0. Motion carried.

Motion by Thomas Fisher, seconded by Marshal Engleka to approve the Property, Fire and Liability Insurance Policy (EMC Insurance) with Agent Teeter Group Insurance of 3375 Lynwood Drive, Altoona, PA 16602 in the amount of \$61,416 for the period of August 1, 2024, to August 1, 2025. Ayes 6, Nays 0. Motion carried.

Motion by Thomas Fisher, seconded by Marshal Engleka to approve the Workers Compensation and Employers Liability Insurance Policy (AM Trust Insurance Company) with Agent Teeter Group Insurance of 3375 Lynwood Drive, Altoona, PA 16602 in the amount of \$54,780 for the period of August 1, 2024, to August 1, 2025. Ayes 6, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Clifford Horner to approve the Accidental Death and Accidental Medical Benefits Policy with Philadelphia Indemnity Insurance Company, One Bala Plaza, Suite 100, Bala Cynwyd PA 19004, in the amount of \$300 for the period of September 3, 2024, to September 3, 2025. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve the hiring of Jacob Housel of Meyersdale, PA as Full-Time outside Labor at an hourly rate of \$15.50, effective August 5, 2024, upon completion of all pre-employment testing and requirements. Ayes 6, Nays 0. Motion carried.

Schedule August 12, 2024 at 3:30 pm to do interviews for the Full-Time outside labor position.

Motion by Stephen Custer, seconded by Clifford Horner to accept the resignation of Heather Karchner, Berlin, PA from her position as Part-Time Clerk, effective July 19, 2024. Ayes 6, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Clifford Horner to approve too supplement Tiffany Glessner, Treasurer, \$20.00 per month stipend for the use of her cell phone. Ayes 6, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Clifford Horner to approve too supplement Joseph Krause, Outside Supervisor, \$25.00 per month stipend for the use of his cell phone. Ayes 6, Nays 0. Motion carried.

House

Get quotes for putting central air in the borough office.

Streets, Sidewalks, Storm Sewers

Motion by Marshal Engleka, seconded by Clifford Horner to approve the authorization of the Redevelopment Authority of Somerset County to file an application on its behalf for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$842,510. Ayes 6, Nays 0. Motion carried.

RESOLUTION
OF THE
BOROUGH OF BERLIN
SOMERSET COUNTY, PENNSYLVANIA

Resolution of the Borough of Berlin authorizing the Redevelopment Authority of Somerset County (“Authority”) to file an application, on its behalf, for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$842,510.00

WHEREAS, the Borough is desirous of implementing various community development activities within the Borough; and

WHEREAS, the Borough would like to continue making improvements along Main Street to improve the walkability and safety concerns in this area; and

WHEREAS, the Borough desires to engage the services of the Authority to apply for and pursue a Multimodal Transportation Fund grant.

NOW THEREFORE, BE IT RESOLVED, that the Council of the Borough of Berlin does hereby authorize the Authority to apply to the Pennsylvania Department of Community and Economic Development, Commonwealth Financing Authority for \$842,510.00 of Multimodal Transportation Fund program funds.

BE IT FURTHER RESOLVED, that the Borough will reimburse the Authority \$100 for the application fee.

We do hereby certify and attest that the above authorizing resolution was duly passed at an advertised regular meeting of the Council of the Borough of Berlin, held August 1, 2024, at which a quorum was present.

Attest

Clifford Horner
Vice-President

Michael Lottig
President

A discussion among council members regarding the concrete pad that was poured at 1134 Main Street which is in the borough’s right of way.

Electric & Equipment

Motion by Stephen Custer, seconded by Michael Lottig to rescind the motion of the July 3, 2024 meeting to approve the quote from Tri Star Ford Somerset of 1260 North Center Avenue, Somerset, PA for a 2024 Ford F-600 with a dump body in the amount of \$97,699.00. Ayes 6, Nays 0. Motion carried.

Motion by Michael Lottig, seconded by Stephen Custer to approve the quote from Tri Star Ford Somerset of 1260 North Center Avenue, Somerset, PA for a 2024 Ford F-600 truck/chassis in the amount of \$56,175.00. Ayes 6, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by Marshal Engleka to approve the quote from Windy Ridge Tree Care of 135 Walker Grove Road, Somerset, PA to cut down twelve medium size spruce trees, chips, brush and logs on 10th Avenue in the amount of \$3,940.00. Ayes 6, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by Marshal Engleka to approve the quote from Windy Ridge Tree Care of 135 Walker Grove Road, Somerset, PA to cut down pine trees and clear 15 feet from the road at 305 Shady Lane in the amount of \$3,858.00. Ayes 6, Nays 0. Motion carried.

Fire & Police

Police Coverage hours:

June 30 – July 6

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

July 7 - July 13

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

July 14 – July 20

FT hrs = 96 (W. Gonzalez 50, R. Norman 46)

July 21– July 27

FT hrs = 95 (W. Gonzalez 50, R. Norman 45)

Motion by Michael Lottig, seconded by Marshal Engleka to approve the HVAC quote from Wiedenhoft Electric of 2091 Lincoln Highway, Boswell, PA for a Bosch 5-ton outdoor unit for the police department in the amount of \$8,300.00. Ayes 6, Nays 0. Motion carried.

Other Information

Motion by Marshal Engleka, seconded by Stephen Custer to approve the online learning series: Establishing Rental Property Inspection Programs. A three part series in the amount of \$150.00. Ayes 6, Nays 0. Motion carried.

Do an all town call out to tell residents in the borough if they do anything to their home they need to do a land use application. The applications can be picked up in the borough office.

Check with the Somerset County Vo-Tech Center to see if they offer equipment operator training classes.

Municipal Authority Update

215 North Street a water leak was fixed. Along Brotherton Road a water leak was fixed

Adjournment

At 5:51 P.M. a motion was made by Stephen Custer, seconded by Thomas Fisher to adjourn this meeting. Ayes 6, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary