



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Regular Council Meeting

July 3, 2024 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present
Clifford Horner – Present
John Harding – Present
Marshal Engleka – Present
Stephen Custer – Present
Thomas Fisher – Absent
Michael Fogle - Present
Mayor Joseph Krause - Present

Others Attending –Matt Will, Brad Flick, Greg Croner, Tim Rhodes and Traci Horning, Executive Borough Secretary

Matt Will presented to the council having No Parking signs on either side of the road placed on 12th Avenue. Feels with a business there that should not be allowed. Stated the elevation on the sidewalk is not going to work. Wanted contact information for PennDOT to discuss his issues with them.

Matt Will left the meeting at 5:10 pm.

Representatives from the Berlin Fire Department Brad Flick, Tim Rhodes and Greg Croner had a discussion/update with the council on various concerns.

Motion by Stephen Custer seconded by Marshal Engleka, to approve the June 6, 2024, Regular Council Meeting. Ayes 6, Nays 0. Motion carried.

Motion by John Harding, seconded by Marshal Engleka, to approve the Mayor and Police Department's Report for June 2024. Ayes 6, Nays 0. Motion carried.

Park and Planning

Mike Fogle presented an updated previous design for the park area at the Lower Diamond. Made suggestions where to place the Kiosk, benches, bike racks, flag pole and a small pavilion/gazebo.

Garbage

Two quotes from J&J Truck Equipment 422 Riggs Road, Somerset, PA for Vulcan Onboard Weighing System for the 2017 and 2024 Volvo garbage trucks in the amount of \$5,899 and \$6,100. The scales will be used to weigh the dumpsters or large amounts of garbage, furniture and any other large items that are set out for pickup.

Motion by John Harding, seconded by Marshal Engleka to approve quote from J&J Truck Equipment 422 Riggs Road, Somerset, PA for Vulcan Onboard Weighing System for the 2017 and 2024 Volvo garbage trucks in the amount of \$5,899 and \$6,100. Ayes 6 Nays 0. Motion carried.

A list of all places that have a dumpster with rates and how many pickups per week were given to council members. Need to look at the rates to determine if adjustments are going to be made.

Personnel and Finance

Motion by Stephen Custer, seconded by John Harding to approve the May 2024 bills. Ayes 6 Nays 0. Motion carried.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the revised Treasurer's Report for April 2024 Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Marshal Engleka to approve the Treasurer's Report for May 2024 Ayes 6, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by John Harding to approve the Enrollment Application for the CDL Program at the Somerset County Technology Center of 281 Technology Drive, Somerset, PA for Daniel Deaner, Berlin Borough employee in the amount of \$50.00. Ayes 6, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by John Harding to approve the Class A CDL Tuition for the CDL Program at the Somerset County Technology Center of 281 Technology Drive, Somerset, PA for Daniel Deaner, Berlin Borough employee in the amount of \$5,500.00. Ayes 6, Nays 0. Motion carried.

Motion by John Harding, seconded by Marshal Engleka to approve the hiring of Kristen Dively of Gray, PA as Full-Time Billing Clerk/Receptionist at an hourly rate of \$15.50, effective August 5, 2024, upon completion of all pre-employment testing and requirements. Ayes 6, Nays 0. Motion carried.

House

None.

Streets, Sidewalks, Storm Sewers

10th Avenue and Stewart Street there are a row of pine trees that are in the electrical lines that need to be cut below the electrical lines or cut to the ground. On Shady Lane there is a small section of various trees that are in the electrical lines that need to be cut below

the electrical lines or cut to the ground. Have Joe Krause call Dave Hess from Windy Ridge Tree Care to get a quote for the trees on 10th Avenue and Shady Lane.

Electric & Equipment

Motion by Marshal Engleka, seconded by Michael Fogle to approve the quote from Tri Star Ford Somerset of 1260 North Center Avenue, Somerset, PA for a 2024 Ford F-600 with a dump body in the amount of \$97,699.00. Ayes 6, Nays 0. Motion carried.

Fire & Police

Police Coverage hours:

June 2 – June 8

FT hrs = 92 (W. Gonzalez 51, R. Norman 41)

June 9 - June 15

FT hrs = 97 (W. Gonzalez 50, R. Norman 47)

June 16 – June 22

FT hrs = 91 (W. Gonzalez 51, R. Norman 40)

June 23– June 29

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

Other Information

Motion by Clifford Horner, seconded by Stephen Custer to approve the quote from Windy Ridge Tree Care of 135 Walker Grove Road, Somerset, PA for the removal of trees on Valley View Road to the wastewater treatment plant in the amount of \$800.00. Ayes 6, Nays 0. Motion carried.

Berlin Community Grove Fireworks Fund Committee sent a letter requesting a donation for the 2024 July Fourth display.

Motion by John Harding, seconded by Marshal Engleka to approve the donation to the Berlin Community Grove Fireworks Fund Committee for the 2024 July Fourth display in the amount of \$1,000.00. Ayes 6, Nays 0. Motion carried.

Berlin Women's Club is requesting to spruce up the paintings on the telephone poles and dumpsters throughout the borough.

Discussion among the council with regards of the Women's Club to spruce up the painting on the telephone poles and the dumpsters decided to let the dumpsters be repainted but not the telephone poles.

A request was sent requesting to place seven Relay for Life Sponsor yard signs at the lower diamond at the clock. The council was ok with the placement of signs but they need to be removed after the event.

Motion by John Harding, seconded by Marshal Engleka to approve a two (2) week paid maternity leave for any full-time borough worker. Ayes 6, Nays 0. Motion carried.

The council was approached about if the borough had a Berlin Borough Flag. The borough does not have a Berlin Borough Flag, so now the council would like to look in having a flag designed. Approach the school and see if the art class would be interested in designing a Berlin Borough Flag.

Municipal Authority Update

None.

Adjournment

At 6:40 P.M. a motion was made by Stephen Custer, seconded by Marshal Engleka to adjourn this meeting. Ayes 6, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary