



**Borough of Berlin
700 North Street
Berlin, PA 15530**

**Regular Council Meeting
September 5, 2024 – 4:30 P.M.
Approved and Official Minutes**

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present
Clifford Horner – Present
John Harding – Absent
Marshal Engleka – Present
Stephen Custer – Present
Thomas Fisher – Present
Michael Fogle - Present
Mayor Joseph Krause - Present

Others Attending –Robert Ansell, Jim Broderick, Patrick Broderick, Matt Will and Traci Horning, Executive Borough Secretary

Robert Ansell asked the council if the Borough has a vision plan. After discussion there may be a vision plan when the sidewalks were put in at the west end of town.

Motion by Stephen Custer seconded by Thomas Fisher, to approve the August 1, 2024, Regular Council Meeting. Ayes 6, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by Marshal Engleka, to approve the Mayor and Police Department's Report for August 2024. Ayes 6, Nays 0. Motion carried.

Park and Planning

Mike Fogle gave an updated for the park area at the Lower Diamond. Found a building pavilion. Talked to a contractor about putting the pavilion up, setting a flagpole, pouring a concrete pad, site work and doing some other things. Need to contact UPMC about the project at the Lower Diamond.

Motion by Thomas Fisher, seconded by Clifford Horner to approve the lower diamond project upon approval from UPMC Somerset.

Garbage

None.

Personnel and Finance

Motion by Thomas Fisher, seconded by Stephen Custer to approve the July 2024 bills. Ayes 6 Nays 0. Motion carried.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the Treasurer's Report for July 2024 Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to accept the resignation of Tammy Werner, Berlin, PA from her position as Part-Time Clerk, effective August 30, 2024. Ayes 6, Nays 0. Motion carried.

Municipal Real Estate/Per Capita Rate Reporting Sheet Tax Year 2025 was presented to the borough. After a discussion this was tabled till the next meeting October 3, 2024.

House

None.

Streets, Sidewalks, Storm Sewers

Motion by Stephen Custer, seconded by Michael Fogle to approve the request of the reassignment of Contract No. C000088664 for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$300,000 from the Redevelopment Authority of Somerset County to the Borough of Berlin. Ayes 6, Nays 0. Motion carried.

RESOLUTION
OF THE
BOROUGH OF BERLIN
SOMERSET COUNTY, PENNSYLVANIA

Resolution of the Borough of Berlin requesting a reassignment of Contract No. C000088664 for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$300,000.00

WHEREAS, the Borough is desirous of implementing various community development activities within the Borough and would like to continue making improvements along Main Street; and

WHEREAS, the Redevelopment Authority of Somerset County (RasC) has applied for, and received, Contract No. C000088664 for Multimodal Transportation Fund grant monies in the amount of \$300,000.00; and

WHEREAS, the Redevelopment Authority has made a request to the Commonwealth Financing Authority Board that Contract No. C000088664 be reassigned from the Redevelopment Authority to the Borough of Berlin.

NOW THEREFORE, BE IT RESOLVED, that the Council of the Borough of Berlin does hereby request and accept the role of grantee for Contract No. C000088664 for \$300,000 of Multimodal Transportation Fund program funds.

We do hereby certify and attest that the above authorizing resolution was duly passed at an advertised regular meeting of the Council of the Borough of Berlin, held September 5, 2024, at which a quorum was present.

Attest

Clifford Horner
Vice-President

Michael Lottig
President

Motion by Marshal Engleka, seconded by Michael Fogle to rescind the motion of the August 1, 2024, meeting to approve the authorization of the Redevelopment Authority of Somerset County to file an application on its behalf for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$842,510. Ayes 6, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Michael Fogle to approve the resolution to file an application for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$842,510. Ayes 6, Nays 0. Motion carried.

AUTHORIZING RESOLUTION
OF THE
BOROUGH OF BERLIN
SOMERSET COUNTY, PENNSYLVANIA

Resolution of the Borough of Berlin (Borough") to file an application for a Multimodal Transportation Fund grant from the Commonwealth Financing Authority in the amount of \$842,510.00

WHEREAS, the Borough is desirous of implementing various community development activities within the Borough; and

WHEREAS, the Borough would like to continue making improvements along Main Street to improve the walkability and safety concerns in this area; and

WHEREAS, the Borough desires to apply for and pursue a Multimodal Transportation Fund grant.

NOW THEREFORE, BE IT RESOLVED, that the Borough will apply to the Pennsylvania Department of Community and Economic Development, Commonwealth Financing Authority for \$842,510.00 of Multimodal Transportation Fund program funds.

BE IT FURTHER RESOLVED, that the Executive Secretary of the Borough is directed to furnish a copy of the Resolution to the Commonwealth Financing Authority as part of the grant application.

We do hereby certify and attest that the above authorizing resolution was duly passed at an advertised regular meeting of the Borough, held September 5, 2024, at which a quorum was present.

Attest

Clifford Horner
Vice-President

Michael Lottig
President

An email was sent August 29, 2024, from Melissa Meade, PA Department of Transportation, Engineering District 9-0 of 1620 North Juniata Street, Hollidaysburg, PA 16648 about the PennDOT District 9-0 office is conducting a municipal outreach as part of the 2025 PennDOT Connects Program about input on transportation projects under development in the municipality.

Motion by Michael Fogle, seconded by Clifford Horner to decline the request of a gentleman from Clover, PA to use the sidewalk stamp to use at his home he is building to use for concrete for his porches. Ayes 6, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by Stephen Custer to approve the request of the Land Use Building Permit Checklist from Jody Levernigh, 212 Main Street, Berlin, PA to place a four (4) foot fence within the 10 feet of the right of way from the street. Ayes 6, Nays 0. Motion carried.

Marshal Engleka gave an update to the council members about the Veteran Banners that are hanging in the Borough. A discussion among the Veteran Banner committee from the Legion wants to reopen the opportunity for more people to order banners to be hung in the Borough. Waiting for a date from the Legion to when the banners are to come down for the winter.

Electric & Equipment

Vulcan Onboard Weighing System for the 2017 and 2024 Volvo garbage trucks are scheduled for October 14 and 28 to be put onto the trucks.

The building at the corner of Vine Street and Fletcher Street needs to have the support beam replaced due to the type of wood the post is made of. The post is rotting from the outside to the inside. There is three (3) small holes in the roof that needs to be looked at.

The street sweeper will not be able to be stored at the previous storage place due to issues with the building. There is two (2) places that will need to be called to see if there is any extra storage for the winter.

American Municipal Power, Inc provides Safety and Training Programs to the outside workers. A Schedule To Master Services Agreement For Participation In Safety and Training Programs with American Municipal Power, Inc needs to be signed and returned.

Greater Johnstown Career & Technology Center is offering an adult mobile equipment operations technology program for \$15,400. The council discussed the class and the price and was tabled for now.

Local Share Account (LSA) grant is open from September 1 to November 30, 2024, to apply for money up to \$1,000,000. Looking to build a building to put all the electrical stuff. Need to get quotes for the building, concrete pad and electrical.

Fire & Police

Police Coverage hours:

July 28 – August 3

FT hrs = 90 (W. Gonzalez 50, R. Norman 40)

August 4 - August 10
FT hrs = 98 (W. Gonzalez 50, R. Norman 48)
August 11 – August 17
FT hrs = 93.5 (W. Gonzalez 50, R. Norman 43.5)
August 18– August 24
FT hrs = 90 (W. Gonzalez 50, R. Norman 40)
August 25 – August 31,2021
FT hrs = 92 (W. Gonzalez 50, R. Norman 42)

Financial Requirement & Minimum Municipal Obligation Budget for 2025 for Police Pension Plan in the amount of \$29,958 was presented to Council at this meeting.

Other Information

Municipal Monthly Report/Inspections was given to council.

Municipal Authority Update

None.

Thomas Fisher left the meeting at 6:10 pm.

Executive Session

At 6:10 P.M., Stephen Custer made the motion, seconded by Clifford Horner for the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations. Ayes 5, Nays 0, Motion carried.

At 7:00 P.M. Marshal Engleka made the motion, seconded by Clifford Horner to have the council reconvened the regular meeting. Ayes 5, Nays 0. Motion carried.

Adjournment

At 7:05 P.M. a motion was made by Stephen Custer, seconded by Marshal Engleka to adjourn this meeting. Ayes 5, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary