

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

February 12, 2025 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Public comment there were none. Jason Bialon, PA Turnpike Commission canceled due to weather. He would like to attend the March 12, 2025, meeting.

Gary Leister gave an update on the various things being done.

Wastewater Treatment Plant Upgrade Project with the PA Small Water & Sewer Grant. Notice to Proceed will be issued April 1, 2025.

The Water Production Well Site Study. VLF Field Study needs to be rescheduled due to snow accumulation.

New Baltimore Water Supply. EADS contacted the representative of the PA Turnpike Commission to notify them that Berlin Municipal Authority feels that there is enough water to supply New Baltimore and Berlin is interested in exploring options to serve New Baltimore.

Grant Opportunities. DCED PA Small Water and Sewer. 15% Match, Projects costing not less than \$30,000 and not more than \$500,000, Submission date is April 4, 2025, consider applying for this money to fund the WWTP Critical Electrical Upgrade project if we are not awarded any LSA money.

Motion by Bryan Walker, seconded by Dale Miller, to approve The EADS Group to apply for the DCED PA Small Water and Sewer Grant for the WWTP Critical Electrical Upgrade project. Motion carried.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve January 8, 2025, Reorganizational/Regular Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update.

Motioned by Charles Rhodes, seconded by Marshal Engleka to approve the quote from The Meter Guy, LLC of 1201 Meadow Lane, Duncansville, PA 16635 to install and program new blower control panel in the amount of \$4,000. Motion carried.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to January 28, 2025, has been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails. Chet stated DAF data is good.

Berlin Water and Wastewater To Do List was last updated on February 11, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 72,273 gallons of water a day for the month of January 2025.

Need to review and approve the PES Program “Preliminary Groundwater Development Feasibility Study” project. The work plan and cost estimate/schedule has been approved by Jamie Estep, DEP Bureau of Safe Drinking Water.

Motioned by Marshal Engleka, seconded by Dale Miller to approve the PES Program “Preliminary Groundwater Development Feasibility Study” project. The work plan and cost estimate/schedule. Motion carried.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is currently working on this report and getting submitted.

Brubaker Street house has had two issues with sewage backup in their lateral. Manholes are flowing.

Scurfield private water line that supplies water to residents at 311 and 382 Weighley Mill Road is being monitored for the usage amount going through the master meter and the usage at the two residents. Currently there is an outstanding bill that needs to be paid.

D. Mason is currently making payments to pay \$1,500 water tap fee for Airbnb.

Full-Time office clerk for the Municipal Authority of the Borough with a salary range of \$38,000 to \$43,000 has been posted. One round of interviews was done and would like to do a second round of interviews.

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the Treasurers Report for the period of December 11, 2024, to January 8, 2025. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of January 12, 2025, to February 12, 2025. Motion carried.

Training handouts have been presented.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for March 12, 2025, beginning at 6:00 p.m.

At 7:12 P.M. a motion was made by Charles Rhodes, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer