

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

March 12, 2025 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Vice Chair, Bryan Walker

Council Attending:

C. Scott Miller - Absent

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Jason Bialon and Gene Janero, PA Turnpike Commission, Gary Leister, The EADS Group, Bret Horning and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Jason Bialon from the PA Turnpike Commission talked to the council about New Baltimore water.

Jason Bialon and Gene Janero left at 6:26 pm.

Gary Leister gave an update on the various things being done.

Wastewater Treatment Plant Upgrade Project with the PA Small Water & Sewer Grant. Notice to Proceed will be issued April 1, 2025. Pre-construction meeting is scheduled for March 21st at 11am. Steel building (canopy) to be delivered March 26th.

The Water Production Well Site Study. VLF Field Survey began March 10, 2025, and is now complete. It will take several weeks to receive the results and generate a report.

New Baltimore Water Supply. Discussion on the potential of the project.

Susquehanna River Basin Commission (SRBC). Voluntary Action Plan received March 6, 2025. Gave the proposed 30-day average of water for Well 9 and Well 10 combined, historical system average and historical peak day.

Grant Opportunities. DCED PA Small Water and Sewer. Need to get signatures for matching funds commitment letter, ownership letter and resolution to apply.

Gary Leister left the meeting at 6:50 pm.

Motion by Charles Rhodes, seconded by Dale Miller, to approve February 12, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update.

Dutchland Inc., will likely not be cost competitive on the roofing repairs and their schedule is full for 2025. They are recommending contacting another contractor or company to look at the repairs that are needed to the tanks. Recommendations have been made regarding what to do for the repairs.

The new timer for the Basin Blowers was installed, programmed and working well.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to February 25, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater To Do List was last updated on March 5, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 107,015 gallons of water a day for the month of February 2025.

The Drought Contingency Plan needs to be reviewed and approved. The council wants to review and approve at the next meeting April 9, 2025.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is currently working on this report and getting submitted.

1605 Brubaker Street has a sump pump that is being discharged into the sanitary sewer. The sump pump needs to be piped to the outside of the building and ditched to the storm sewer. Letter needs to be drafted and reviewed by solicitor.

423 South Street is having issues of sewer backing up into the basement. Property owner had a camera used to only find blockage of tree roots.

1507 Main Street has had low water pressure for some time. The water meter has been replaced, pressure test has been used and there is still low pressure in the house. On the schedule to have to line to curb box dug up.

Scurfield private water line that supplies water to residents at 311 and 382 Weighley Mill Road is being monitored for the usage amount going through the master meter and the usage at the two residents. Currently there is an outstanding bill that needs to be paid. Agreements have been sent to the solicitor.

Colten Berkebille, plant worker to attend Water Operator Certification Training Program from April 16 to July 23 in New Kensington, PA

Full-Time office clerk for the Municipal Authority of the Borough with a salary range of \$38,000 to \$43,000 has been posted. Going to do a second round of interviews needs to be scheduled before the next meeting.

Motioned by Marshal Engleka, seconded by Dale Miller to approve the Treasurers Report for the period of January 8, 2025, to February 12, 2025. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of February 12, 2025, to March 12, 2025. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for April 9, 2025, beginning at 6:00 p.m.

At 7:26 P.M. a motion made by Marshal Engleka, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer