

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

April 9, 2025 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Vice Chair, Bryan Walker

Council Attending:

C. Scott Miller - Absent
Bryan Walker - Present
Charles Rhodes Present
Marshal Engleka – Present
Dale Miller – Present

Other Attending – Chet Cyga, Water System Solutions, Inc., Gary Leister, The EADS Group, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Gary Leister gave an update on the various things being done.

Wastewater Treatment Plant Upgrade Project with the PA Small Water & Sewer Grant. Notice to Proceed effective April 1, 2025. Construction Progress: 7 of 12 plug valves installed, existing concrete slab demolished from dumpster area. Contractor's Application for Payment: Pay application 01: stored materials-\$45,123.43

The Water Production Well Site Study. VLF Field Survey completed in March. Will take several weeks to receive results and generate a report.

Susquehanna River Basin Commission (SRBC). Voluntary Action Plan received March 6, 2025. Gave the proposed 30-day average of water for Well 9 and Well 10 combined, historical system average and historical peak day. Meeting with SRBC occurred March 27, 2025. All the findings of the report were strictly based on the data they had available to them at the time.

The council wishes to request an extension to SRBC for Well 9 and Well 10. Traci will do an email to SRBC requesting an extension.

Grant Opportunities. DCED PA Small Water and Sewer. Need to get signatures for matching funds commitment letter, ownership letter and resolution to apply. Application will be submitted prior to April 30, 2025, deadline.

Motion by Charles Rhodes, seconded by Dale Miller, to approve resolution 04092025 for a PA Small Water and Sewer Program grant in the amount of \$385,300 from the Commonwealth Financing Authority to be used for the WWTP Critical Electrical Upgrades. Motion carried.

**The Municipal Authority of
the Borough of Berlin**

**700 North Street
Berlin, PA 15530**

Telephone: 814-267-3837

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RESOLUTION NO. 04092025

Be it RESOLVED, that The Municipal Authority of the Borough of Berlin of Somerset County hereby requests a PA Small Water and Sewer Program grant of \$385,300.00 from the Commonwealth Financing Authority to be used for the WWTP Critical Electrical Upgrades.

Be it FURTHER RESOLVED, that the Applicant does hereby designate BRYAN WALKER and C. SCOTT MILLER as the official(s) to execute all documents and agreements between The Municipal Authority of the Borough of Berlin and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Traci Horning, duly qualified Corresponding Secretary of The Municipal Authority of the Borough of Berlin, Somerset County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of The Municipal Authority of the Borough of Berlin at a regular meeting held 4-9, 2025 and said Resolution has been recorded in the Minutes of The Municipal Authority of the Borough of Berlin and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of The Municipal Authority of the Borough of Berlin, this 9th day of April, 2025.

Municipal Authority of the
Berlin Borough
Name of Applicant

Somerset County
County

Traci Horning
Secretary

Gary Leister left the meeting at 6:45 pm.

Motion by Marshal Engleka, seconded by Dale Miller, to approve March 12, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on the various things being done.

The channel monster motor is making a loud noise with vibration. A tech was called to come look at it. It was determined that the top motor bearing is going bad. This motor was replaced with a new one August 2024, so it is still under the one year warranty and will be replaced with no cost to the Municipal Authority.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to March 25, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater To Do List was last updated on April 8, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 124,193 gallons of water a day for the month of March 2025. Have Dan Buck sent the amount of rain received in the month starting for the next meeting. Will need the total amount of rain for April.

The waterline from Rt 31 to the entry point has all been staked to identify where the line is. There are 15 stakes along the 3.3 miles. The stakes are about 5 feet off the water line. This will all be mapped.

DCED Annual Report for August 1, 2021, to July 31, 2022, is due. Beer Ream & Co. is currently working on this report and getting submitted.

423 South Street is having issues of sewer backing up into the basement. The sewer line had a camera and hydro-jet the line to clear all tree roots.

1507 Main Street has had low water pressure for some time. The water meter has been replaced, pressure test has been used and there is still low pressure in the house. The water supply line to the house was reconnected to another line and now has pressure.

The current job opening of a water/wastewater manager position is still open and will discuss it again at the May 14th meeting.

Motioned by Marshal Engleka, seconded by Charles Rhodes to approve the Treasurers Report for the period of February 12, 2025, to March 12, 2025. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of March 12, 2025, to April 9, 2025. Motion carried.

Motion by Charles Rhodes, seconded by Marshal Engleka to approve the Somerset Trust Special Certifications of Deposit Notice of Certificate of Maturity April 27, 2025, at seven months and 4.19% of one account and a total of three hundred thousand dollars plus interest to be put into Certifications of Deposit. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for May 14, 2025, beginning at 6:00 p.m.

At 7:30 P.M. a motion made by Marshal Engleka, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

Submitted By: Traci Horning, Assistant Secretary/Treasurer