

**The Municipal Authority of The Borough of Berlin  
700 North Street, Berlin, PA 15530**

**Regular Meeting**

**August 13, 2025 @ 6:00 p.m.**

**Approved and Official Minutes**

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The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present  
Bryan Walker - Present  
Charles Rhodes Present  
Marshal Engleka – Present  
Dale Miller – Present

Other Attending – Gary Leister, The EADS Group, Tanner Walker, Preston Herwig, Tessa Herwig, Patrick Broderick, Brianna Hunt, Water/Wastewater Manager, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Preston and Tessa Herwig requested water at their property on Macdonaldton Road.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve water tap. Motion carried.

Preston and Tessa Herwig and Tanner Walker left at 6:13 pm.

Patrick Broderick requested a sewer tap for barn. Council discussed.

Motion by Bryan Walker, seconded by Dale Miller, to approve sewer tap. Motion carried.

Patrick Broderick left at 6:21 pm.

Gary Leister gave an update on the various things being done.

The Water Production Well Site Study. The final report is complete and was given to council. Discussion of findings and next steps. VIF study was done, and a possible location has been selected for test well.

Well 10. Well 10 cleaning was completed and the well performance seems to have improved dramatically. At a pump rate of 275 gpm for five hours before water level reached first bearing zone. Pre-cleaning, it took one minute to reach that level. Consider a pumping routine that ensures the well level doesn't dip below the first water bearing zone. Awaiting response from SRBC regarding the 0.153 MGD withdrawal limit.

SRBC Metering Plan and Groundwater Elevation Monitoring Plan. Per email from Andrew Scott, July 24, 2025, SRBC is requiring an updated metering plan and GWEMP by August 29, 2025.

Gary Leister left at 7:05 pm.

Motion by Marshal Engleka, seconded by Dale Miller, to approve July 9, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to July 29, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater To Do List was last updated on August 9, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 120,352 gallons of water a day for the month of July 2025.

Monthly amount of rain/snow fall for July 2025 was 6.90 inches.

Waiting for a response from American Tower Site No 208413 on Whitehorse Road.

Pennwood Farms used an average of 22,448 gallons a day in the month of July 2025.

Scott Etris requested water and sewer for new construction site for Isaac Etris on Shady Lane  
Update: Tap fees are paid and meter pit is installed.

Alex Leydig at 1016 Broderick Street, meter pit paid for and was installed.

Council had discussion on 402 3<sup>rd</sup> Avenue property regarding the installation of a frost proof box.  
Update: Meter pit has not been paid for or installed.

The council discussed The Meter Guy LLC of 1201 Meadow Lane, Duncansville, PA quote to wire and program sensaphone sentinels at well 9 and 10 to shutoff at programmable well depth.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve The Meter Guy LLC quote in the amount of \$1,250. Motion carried.

Council discussed pressure tests and down spout ordinance. This is already in the rules and regulations.

DCED Annual Report for August 1, 2023, to July 31, 2024, is currently being worked on and almost done.

Treasures report is pending. Will present at the next meeting in September.

Motion by Charles Rhodes, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of July 9, 2025, to August 13, 2025. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for September 10, 2025, beginning at 6:00 p.m.

At 7:55 P.M. a motion made by Charles Rhodes, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Traci Horning                      Brianna Hunt

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Submitted By: Traci Horning, Assistant Secretary/Treasurer  
Brianna Hunt, Water/Wastewater Manager