



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Regular Council Meeting

September 3, 2025 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present
Clifford Horner – Present
John Harding – Absent
Marshal Engleka – Present
Stephen Custer – Present
Thomas Fisher – Absent
Michael Fogle - Present
Mayor Joseph Krause - Present

Others Attending –Patrick Broderick, Jim Broderick, Bret Horning and Traci Horning, Executive Borough Secretary.

Motion by Stephen Custer seconded by Clifford Horner, to approve August 7, 2025, Regular Council Meeting. Ayes 5, Nays 0. Motion carried.

Motion by Marshal Engleka, seconded by Clifford Horner, to approve the Mayor and Police Department's Report for August 2025. Ayes 5, Nays 0. Motion carried.

Park and Planning

None.

Garbage

There are two dumpsters that companies have and need to be repaired. Joe Krause is going to reach out to Dan Miller at Berlin Brothersvalley school to see if he would like to have the shop kids fix the dumpsters to get experience in welding.

Waste Management sent a letter on September 2, 2025, stating on October 1, 2025, that the Berlin Borough disposal rate will be increased. The increase may be based on any number of factors including adjustments to cover increases in the Consumer Price Index, increased costs of servicing your account or other costs specific to the waste industry, and/or for us to achieve an acceptable operating margin.

Resident complaint moved to executive session at the end of the meeting.

Personnel and Finance

Motion by Michael Fogle, seconded by Marshal Engleka to approve the August 2025 bills. Ayes 5, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by Marshal Engleka to approve the Treasurer's Report for July 2025. Ayes 5, Nays 0. Motion carried.

The council had a discussion on the Real Estate Tax Rate for 2026 for the Borough. Waiting on the Assessment Office to send the assessed valuation for the municipality for the tax year 2026. Will present at the October meeting to further discuss.

House

Fire department has requested to put metal protector plates along the garage doors to protect the bricks. Council is ok for the fire department to put the metal protector plates along the garage doors.

Streets, Sidewalks, Storm Sewers

Motion by Michael Fogle, seconded by Marshal Engleka to approve the quote from Specialized Concrete Forming 144 Timberland Drive Somerset, PA 15501 to fix/repair the street drain at the intersection of Mulberry Street and Diamond Street in the amount of \$1,900.05. Ayes 5, Nays 0. Motion carried.

Berlin Brethren Church land development plan was discussed among the councilman with the proposed changes by engineer Kevin Yoder. Proposed revision for the stormwater for the Berlin Brethren Church is to install (2) 36" pipes 72' long as a detention structure.

Motion by Marshal Engleka, seconded by Michael Fogle to approve the proposed revision for the stormwater for the Berlin Brethren Church is to install (2) 36" pipes 72' long as a detention structure. Ayes 5, Nays 0. Motion carried.

Electric & Equipment

Motion by Michael Fogle, seconded by Clifford Horner to approve the quote from Cleaveland Brothers for a 2025 Caterpillar 420 XE-Powershift-L2 420XE 07A BHL CFG1 backhoe, 2025 Caterpillar compactor plate CVP40, 2025 Caterpillar hammer B8S with a trade in of 2023 John Deere 310/P in the amount of \$105,650.00. Ayes 5, Nays 0. Motion carried.

Motion by Michael Fogle and seconded by Marshal Engleka to approve the quote from T&R Electric of Box 180, Colman, South Dakota, 57017 for six (6) Single Phase 50 KVA Pole Mount transformers in the amount of \$9,900. Ayes 5, Nays 0. Motion carried.

Issac Etris has a piece of property along Shady Lane waiting on invoice from Wiedenhoft Electric to invoice for the new electrical service.

Motion by Marshal Engleka and seconded by Michael Fogle to approve to bill for the damage that was done to the electrical underground service for the Berlin Christian Missionary Alliance Church. Waiting for the invoice from Wiedenhof Electric to invoice for damage to the underground electrical service. Ayes 5, Nays 0. Motion carried.

Motion by Stephen Custer and seconded by Marshal Engleka to approve to bill for new electrical services for 151 Glade View Drive. Waiting for the invoice from Wiedenhof Electric to invoice. Ayes 5, Nays 0. Motion carried.

Fire & Police

Police Coverage hours:

July 27 – August 2

FT hrs = 59 (W. Gonzalez 59)

August 3 - August 9

FT hrs = 60 (W. Gonzalez 60)

August 10 – August 16

FT hrs = 60 (W. Gonzalez 60)

August 17 – August 23

FT hrs = 58 (W. Gonzalez 58)

Received an application for the vacant full-time police officer position. Move to executive session to discuss at the end of the meeting.

Other Information

Creek along Shady Lane needs to be dug out due to the discharge of the storm drain water. Waiting for a quote.

Pennsylvania Department of Environmental Protection sent a flyer regarding the Guide to Homeowner Mosquito Control. Information was distributed to the council members in attendance.

A request for a flagpole to be placed back the maintenance building on Stewart Street.

Municipal Authority Update

Nothing current.

Executive Session

At 5:41 P.M., Clifford Horner made the motion, seconded by Marshal Engleka for the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations. Ayes 5, Nays 0, Motion carried.

At 6:35 P.M. Clifford Horner made the motion, seconded by Stephen Custer to have the council reconvened the regular meeting. Ayes 5, Nays 0. Motion carried.

Adjournment

At 6:36 P.M. a motion was made by Stephen Custer, seconded by Clifford Horner, to adjourn this meeting. Ayes 5, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary