

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

October 8, 2025 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Gary Leister, The EADS Group, Joe Werfel, Brianna Hunt, Water/Wastewater Manager, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Joe Werfel came in to discuss his September water bill.

Motion by Charles Rhodes, seconded by Marshal Engleka, to set up a payment plan for Joe Werfel's bill. Motion carried.

Joe Werfel left at 6:13 pm.

Gary Leister gave an update on the various things being done.

The Water Production Well Site Study. The report from Jim Casselberry has not been received yet. Once Casselberry's report is received, we will schedule a meeting with DEP.

SRBC requested Berlin to complete a 6-hour pump test be done for Well 10. Our plant operator has a day scheduled to run the test.

Local Share Account (LSA) Grant Opportunity. Grants for projects with total eligible project costs of \$25,000 or more. Awards for 2024 applications have not been announced yet. New applications are due November 30, 2025. All application documents would need to be completed prior to November 12 meeting.

Gary Leister left at 6:29 pm.

Motion by Charles Rhodes, seconded by Dale Miller, to approve September 10, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to September 16, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater to Do List was last updated on October 7, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 31,693 gallons of water a day for the month of September 2025.

Monthly amount of rain/snow fall for September 2025 was 1.99 inches.

Submitted Metering/Monitoring Plan to SRBC. Need to make slight changes to send back to SRBC.

Sent SRBC information about Well 10 cleaning. Waiting for response from SRBC.

American Tower Site No 208413 on Whitehorse Road can renew four additional consecutive ten-year periods per agreement.

The council had a discussion about the LB Water quotes for a new tap machine and locator for water and electrical line.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the quote from LB Water Service Inc., 169 Ebony Road, Ebensburg, PA 15931 for a SIMTAP Drilling Machine Kit in the amount of \$3,190.65. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve the quote from LB Water Service Inc., 169 Ebony Road, Ebensburg, PA 15931 for a VM-810 Metro Tech Locator Kit in the amount of \$5,275.00. It will be split in half with the Borough of Berlin. Motion carried.

JWC Environment will be shipping Monster Muffin November 13, 2025.

Pennwood Farms used an average of 28,645 gallons a day in the month of September 2025. Per the agreement only 20,000 gallons a day is to be used.

The Scurfield private water line on Weighley Mill Road has an issue to where the master water meter is reading more water than the two (2) residents that are supplied with water.

Pennsylvania Drought Task Force contacted us by email to alert us about the low flow conditions due to extended dry weather.

Council had discussion on 402 3rd Avenue property regarding the installation of a frost proof box. Update: Meter pit has been paid for and installed.

501 Main Street had a water leak. The leak was fixed.

818 Maple Street had a water leak. The leak was fixed.

179 Vine Street had a water leak. The leak was fixed.

1973 White Horse Road had a water leak. The leak was fixed.

Various training classes are offered at no cost to the Municipal Authority. Dan Buck, Colton Berkebile, and Brianna Hunt are planning to attend.

DCED Annual Report for August 1, 2022, to July 31, 2023, is currently being worked on and almost done. Annual Report for August 1, 2023, to July 31, 2024, information is being collected.

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the Treasurers Report for the period of August 13, 2025, to September 10, 2025. Motion carried.

Motion by Bryan Walker, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of September 10, 2025, to October 8, 2025. Motion carried.

Council had a discussion about timbering trees on the Municipal Authority property.

Bryan Walker will continue being on the Municipal Authority Council. Will need to have the Borough Council members approve this.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for November 12, 2025, beginning at 6:00 p.m.

At 7:21 P.M. a motion made by Dale Miller, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Traci Horning Brianna Hunt

Submitted By: Traci Horning, Assistant Secretary/Treasurer
Brianna Hunt, Water/Wastewater Manager