

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

November 12, 2025 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Absent

Dale Miller – Present

Other Attending – Gary Leister, The EADS Group, Brianna Hunt, Water/Wastewater Manager, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Brandon Fisher asked to be put on agenda, and he did not show up for the meeting.

Gary Leister gave an update on the various things being done.

The Water Production Well Site Study. The report from Jim Casselberry has not been received due to state budget issue.

SRBC reviewed the results of the Well 10 pump test. SRBC is recommending that well 10 have a permitted withdrawal rate of 0.153 MGD, which is what we were wanting to achieve. SRBC will send additional instructions for any updates to the applications.

Local Share Account (LSA) Grant Opportunity. Grants for projects with total eligible project costs of \$25,000 or more. New applications are due November 30, 2025. The application is a duplicate from last year and includes the electrical upgrades at the WWTP. Costs were increased to account for inflation. Need to adopt Resolution to apply for grant in the amount of \$439,225.00.

Motion by Bryan Walker, seconded by Dale Miller, to approve adopting the LSA Grant Opportunity Resolution for the electrical upgrades at the WWTP in the amount of \$439,225.00. Motion carried.

Resolution 11122025 reads as follows:

RESOLUTION

NO 11122025

Be it RESOLVED, that The Municipal Authority of the Borough of Berlin, Somerset County, hereby requests a Statewide Local Share Assessment grant of \$439,225.00 from the Commonwealth Financing Authority to be used for the replacement of a Motor Control Center (MCC), installation of a backup generator, and replacement of RAS Pump VFDs at its Wastewater Treatment Plant.

Be it FURTHER RESOLVED, that the Applicant does hereby designate C. Scott Miller, Chairman and Bryan Walker, Vice Chairman, as the official(s) to execute all documents and agreements between The Municipal Authority of the Borough of Berlin and the Commonwealth Financing Authority to facilitate and assist in obtaining the requested grant.

I, Traci Horning, duly qualified Secretary of The Municipal Authority of the Borough of Berlin, Somerset County, PA, hereby certify that the forgoing is a true and correct copy of a Resolution duly adopted by a majority vote of The Municipal Authority of the Borough of Berlin at a regular meeting held November 12, 2025 and said Resolution has been recorded in the Minutes of The Municipal Authority of the Borough of Berlin and remains in effect as of this date.

IN WITNESS THEREOF, I affix my hand and attach the seal of The Municipal Authority of the Borough of Berlin this 12th day of November, 2025.

The Municipal Authority of the Borough of Berlin

Name of Applicant

Somerset

County

Traci Horning

Secretary

Gary Leister left at 6:13 pm.

Motion by Charles Rhodes, seconded by Dale Miller, to approve October 8, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to October 28, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater to Do List was last updated on November 11, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 28,109.35 gallons of water a day for the month of October 2025.

Monthly amount of rain/snow fall for October 2025 was 2.92 inches.

Zoom meeting with SRBC on October 30 about the Metering/Monitoring plan. Need to resubmit monitoring plan.

SRBC accepted the staff's evaluation and recommendations at the following rates: Well 9- 0.220 MGD and Well 10- 0.153 MGD.

Pennwood Farms used an average of 25,625 gallons a day in the month of October 2025. Per the agreement only 20,000 gallons a day is to be used.

The Scurfield private water line on Weighley Mill Road has an issue to where the master water meter is reading more water than the two (2) residents that are supplied with water.

Deanna Ickes contacted us by email about installing a meter pit so we can install a new meter.

Pennsylvania Drought Task Force contacted us by email to alert us about the low flow conditions due to extended dry weather.

Verizon hit our main sewer line and a lateral line. The leak was fixed at the expense of Verizon.

1218 Brubaker Street has a sewage issue in their lateral. Waiting on an update.

113 Movilla Drive has a water has a water leak under their mobile home. The leak was fixed.

Council had a discussion about the dry hydrant project. Job number one has an estimated cost of \$1,200, and job number two has an estimated cost of \$1,200.

DCED Annual Report for August 1, 2022, to July 31, 2023, is currently being worked on and almost done. Annual Report for August 1, 2023, to July 31, 2024, information is being collected.

Motioned by Bryan Walker, seconded by Dale Miller to approve the Treasurers Report for the period of September 10, 2025, to October 8, 2025. Motion carried.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of October 8, 2025, to November 12, 2025. Motion carried.

Motion by Dale Miller, seconded by Bryan Walker to approve and advertise the Municipal Authority of the Borough of Berlin 2026 meeting dates. Motion carried.

Council discussed the special certificates of deposit rates.

Council had a discussion about water and wastewater certification raises.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for December 10, 2025, beginning at 6:00 p.m.

At 7:11 P.M. a motion made by Bryan Walker, seconded by Dale Miller to adjourn this meeting. Motion carried.

Traci Horning

Brianna Hunt

Submitted By: Traci Horning, Assistant Secretary/Treasurer
Brianna Hunt, Water/Wastewater Manager