

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

September 10, 2025 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller

Council Attending:

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes Present

Marshal Engleka – Absent

Dale Miller – Present

Other Attending – Gary Leister, The EADS Group, Chet Cyga, Water System Solutions, Inc., Tanner Walker, Greg Walker, Sue Walker, Patrick Broderick, Jim Broderick, Bret Horning, Brianna Hunt, Water/Wastewater Manager, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

Patrick and Jim Broderick discussed depth on sewer tap. Agreed on 4 feet.

Tanner, Greg, and Sue Walker discussed Scurfield private line. Two residents on the private water line readings are not matching the reading with the master meter. There is water that is being used and not metered.

Patrick Broderick, Jim Broderik, Tanner Walker, Greg Walker, and Sue Walker left at 6:48 pm.

Gary Leister gave an update on the various things being done.

The Water Production Well Site Study. Provided with an updated report discussing Area 2. If further exploration is desired, an additional VLF study may be completed. Pursue DEP PES program to construct test well. The final report needs submitted to DEP.

Motion by Charles Rhodes, seconded by Bryan Walker, to submit updated report to DEP. Motion carried.

Local Share Account (LSA) Grant Opportunity. Grants for projects with total eligible project costs of \$25,000 or more. Applications are due November 30. All application documents need to be completed prior to November meeting.

Gary Leister left at 7:27 pm.

Motion by Dale Miller, seconded by Bryan Walker, to approve August 13, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga gave an update on various things.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to August 19, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater To Do List was last updated on September 4, 2025.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 83,227 gallons of water a day for the month of August 2025.

Monthly amount of rain/snow fall for August 2025 was 1.24 inches.

Submitted Metering/Monitoring Plan to SRBC. Waiting for a response.

Waiting for response from Somerset Well Drilling for information on Well 10 cleaning.

Waiting for a response from American Tower Site No 208413 on Whitehorse Road.

Pennwood Farms used an average of 25,710 gallons a day in the month of August 2025.

The Scurfield private water line on Weighley Mill Road has an issue to where the master water meter is reading more water than the two (2) residents that are supplied with water.

Council had discussion on 402 3rd Avenue property regarding the installation of a frost proof box. Update: Meter pit has not been paid for or installed.

SRBC contacted us by email to alert us about the low flow conditions due to extended dry weather.

415 North Street had a water leak on their lateral. The leak was fixed.

538 Stewart Street had a water line break on our 2-inch main line that supplies Vine Street. The break was fixed.

DCED Annual Report for August 1, 2022, to July 31, 2023, is currently being worked on and almost done. Annual Report for August 1, 2023, to July 31, 2024, information is being collected.

Motioned by Charles Rhodes, seconded by Bryan Walker to approve the Treasurers Report for the period of July 9, 2025, to August 13, 2025. Motion carried.

