



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Regular Council Meeting

December 4, 2025 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present

Clifford Horner – Present

John Harding – Present

Stephen Custer – Present

Thomas Fisher – Absent

Michael Fogle - Present

James Broderick - Present

Mayor Joseph Krause - Present

Others Attending –Robert Snyder and Traci Horning, Executive Borough Secretary.

Robert Snyder talked about his concern of keeping the businesses in Berlin and getting something in the former Snyder of Berlin building.

Executive Session after the regular meeting.

Motion by John Harding seconded by Clifford Horner, to approve November 6, 2025, Regular Council Meeting. Ayes 6, Nays 0. Motion carried.

Mayor and Police Department's Report for November 2025 was not available.

Park and Planning

None

Garbage

Noble Environmental Inc., of 635 Toby Road, Kersey, PA has everything needed to start delivering the garbage to the Southern Alleghenies Landfill 843 Miller Picking Road Davidsville PA. Going to stay at Mosteller's Landfill till it shuts down.

Personnel and Finance

Motion by James Broderick, seconded by Stephen Custer to approve the November 2025 bills. Ayes 6, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by John Harding to approve the Treasurer's Report for October 2025. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve and adopt the Berlin Borough Budget as presented for 2026. Ayes 6, Nays 0. Motion carried.

Motion by James Broderick, seconded by John Harding to approve the appointment of Bryan Walker to the Municipal Authority of the Borough of Berlin for a five-year term January 1, 2026, to December 31, 2030. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve Ordinance No. 368 An Ordinance of the Borough of Berlin, County of Somerset, Commonwealth of Pennsylvania, Fixing the Tax Rate for the year 2026. Tax rate for general purpose the sum of two (2) mills on each dollar of assessed valuation on real property as follows. Ayes 6. Nays 0 Motion carried.

As follows:

ORDINANCE
No. 368

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AN ORDINANCE OF THE BOROUGH OF BERLIN, COUNTY OF SOMERSET, COMMONWEALTH OF PENNSYLVANIA, FIXING THE TAX RATE FOR THE YEAR 2026.

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BE IT ORDAINED AND ENACTED, and it is hereby ordained and enacted by the Borough Council of the Borough of Berlin, County of Somerset, Commonwealth of Pennsylvania:

That a tax be and the same is hereby levied on the real property within the Borough of Berlin subject to taxation for the fiscal year 2026 as follows:

Tax rate for general purposes, the sum of two (2) mills on each Dollar of assessed valuation on real property.

That any ordinance, or part of ordinance, conflicting with this ordinance be, and the same is hereby repealed insofar as the same affects this ordinance.

Adopted by the Borough Council enacted and ordained this ____ day of December 2025.

ATTEST:

Executive Borough Secretary

Borough Council President

Approved this _____ day of December 2025.



Mayor, Borough of Berlin

Motion by Michael Fogle, seconded by Clifford Horner to approve the Somerset Trust Certificate of Deposit at seven months and 3.5% of seven different accounts and a total of two million five hundred thousand dollars to be put into Certificate of Deposit. Ayes 6, Nays 0. Motion carried.

House

Motion by Michael Fogle, seconded by James Broderick to approve the quote from ALTECH Systems Inc., of 1744 Water Level Road Suite B, Somerset, PA 15501 for replacing cameras, DVR and adding cameras, installing software for the Community Building in the amount of \$8,779.05. Ayes 6, Nays 0. Motion carried.

Streets, Sidewalks, Storm Sewers

A discussion about stormwater from the new addition of the Berlin Brethren Church as to where to tap the stormwater into the drains. Waiting on new drawing for the stormwater to be presented to the borough council to look at before being resubmitted to Somerset County Planning Commission.

An ordinance requiring that no streets or roads of the Borough of Berlin be opened, excavated or cut by any person, firm, corporation, or utility without first securing a permit in accordance with the ordinance and regulations promulgated pursuant thereto – was given to the council members to review the changes.

Violet's Vibes Integrative Healing of 409 Broadway Street has requested to have parking on Mulberry Street along the building between the hours of 7am to 8pm for clients. There is no parking signs currently posted. Council wants to leave no parking as it currently is due to safety issues and plowing the street in the winter.

Electric & Equipment

2026 Wholesale Rate Forecast and the 2026 to 2030 Power Rates, 2026 Cap Plan from American Municipal Power, Inc. (AMP).

When Wiedenhoft Electric is called out to look at a resident for an electrical issue and the borough is not at fault for the issue the homeowner will be charged for the call if it is not an emergency, or it is an emergency call effective March 7, 2024. On December 2025 invoice the following charges will need to be billed to the homeowner. 11/4/2025 inspection of conduit for electric. 11/14/2025 and 11/18/2025 putting electric underground to house. The residents will need to be billed for the call.

Fire & Police

Police Coverage hours:

November 2 – November 8

FT hrs = 60 (W. Gonzalez 60)

PT hrs = 18 (Logsdon 12.5, McCoy 8)

November 9 - November 15

FT hrs = 60 (W. Gonzalez 60)

PT hrs = 20.5 (Logsdon 12.5, Collins 8)

November 16 – November 22

FT hrs = 60 (W. Gonzalez 60)

PT hrs = 16 (Collins 16)

November 23 – November 29

FT hrs = 76 (W. Gonzalez 60)

PT hrs = 50.5 (Logsdon 17, Collins 28, Fann 5.5)

Motion by Clifford Horner, seconded by John Harding to approve Resolution No. 12042025 A resolution Eliminating Police Officers' Contributions to The Police Pension Plan for The Year 2026 as follows. Ayes 6, Nays 0. Motion carried.

BOROUGH OF BERLIN

RESOLUTION No. 12042025

A RESOLUTION ELIMINATING POLICE OFFICERS' CONTRIBUTIONS TO THE
POLICE PENSION PLAN FOR THE YEAR 2026

WHEREAS, Act 600 previously provided for the elimination of members' contributions if certain criteria were met, and

WHEREAS, Act 30 amended Act 600 by eliminating certain criteria for the elimination of contributions, and

WHEREAS, the only criteria for the elimination of contributions accordingly to Act 30 are:

Any reduction or elimination of contributions shall be authorized
on an annual basis by resolution or ordinance, and

WHEREAS, Berlin Borough has reviewed this amendment and criteria, and unanimously Approves the elimination of members' contributions by the Police Pension Plan members for the Year 2026.

NOW, THEREFORE, BE IT RESOLVED, that Berlin Borough does hereby ratify and affirm the elimination of members' contributions to the Police Pension Plan by its members for the Year 2026.

BE IT, AND THE SAME IS HEREBY RESOLVED, this _____ day of _____.

BERLIN BOROUGH

BY: _____

Michael Lottig
Council President

ATTEST:

Traci Horning
Executive Borough Secretary

Other Information

Motion by Stephen Custer, seconded by Clifford Horner to approve the donation of \$100 to The Humane Society of Somerset County at 204 Whitetail Road, Somerset, PA for the year 2025. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve the donation of \$2,500 to the J.B. Schrock Community Playground, Inc. located on South Street for the year 2025. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve the donation of \$100 to The Children's Aid Home Programs of Somerset County. Ayes 6, Nays 0. Motion carried.

PA Potato Chip Manufacturing LLC (Our Home) submitted to the Pennsylvania Department of Environmental Protection (PADEP) an air permit renewal application for a State Only Operating Permit.

Municipal Monthly Report/Inspections were given to the council.

Municipal Authority Update

Nothing current.

Executive Session

At 5:53 P.M., Clifford Horner made the motion, seconded by John Harding for the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations. Ayes 6, Nays 0, Motion carried.

At 6:22 P.M. John Harding made the motion, seconded by Clifford Horner, to have the council reconvened the regular meeting. Ayes 6, Nays 0. Motion carried.

Motion by John Harding, seconded by James Broderick to approve the hiring of Christian Fann of Osterberg, PA as Full-Time Police Officer at an hourly rate of \$21.50, effective December 4, 2025, upon completion of all pre-employment testing and requirements. Ayes 6, Nays 0. Motion carried.

Adjournment

At 6:24 P.M. a motion was made by Stephen Custer, seconded by Clifford Horner, to adjourn this meeting. Ayes 6, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary