



**Borough of Berlin
700 North Street
Berlin, PA 15530**

Regular Council Meeting

January 5, 2026 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:

Michael Lottig – Present
Clifford Horner – Present
John Harding – Present
Stephen Custer – Present
Michael Fogle - Present
James Broderick - Present
Brian Black - Present
Mayor Joseph Krause - Present

Others Attending –Traci Horning, Executive Borough Secretary.

Executive Session after the regular meeting.

Motion by Stephen Custer seconded by John Harding, to approve December 4, 2025, Regular Council Meeting. Ayes 7, Nays 0. Motion carried.

Motion by James Broderick, seconded by John Harding, to approve the Mayor and Police Department's Report for November and December 2025. Ayes 7, Nays 0. Motion carried.

Park and Planning

None.

Garbage

None.

Personnel and Finance

Motion by Stephen Custer seconded by Michael Fogle to approve the December 2025 bills. Ayes 7, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by James Broderick to approve the Treasurer's Report for November 2025. Ayes 7, Nays 0. Motion carried.

Resolution Number 01052026-1

**Berlin Borough
700 North Street
Berlin, PA 15530**

A RESOLUTION AUTHORIZING THE SIGNERS LISTED BELOW ON THE FOLLOWING: CHECKING ACCOUNTS, PAYROLL ACCOUNT, CERTIFICATES OF DEPOSIT, MONEY MARKET ACCOUNTS AND SAVINGS ACCOUNTS AT SOMERSET TRUST COMPANY.

BE IT RESOLVED, that the Berlin Borough Council of the Borough of Berlin, Somerset County, Pennsylvania, authorizes and ratifies the investment of funds in certificates of deposit, money market accounts, savings accounts and the authorized signers of checking accounts and the payroll account at the Somerset Trust Company effective January 5, 2026:

and

BE IT FURTHER RESOLVED, that the Berlin Borough Council of the Borough of Berlin, Somerset County, Pennsylvania, authorizes Borough Council President Michael Lottig, Borough Council Vice-President Clifford Horner, Borough Council Member Michael Fogle, Executive Borough Secretary Traci A. Horning, and Borough Treasurer Tiffany Glessner (any three of these five) to execute such documents as may be necessary to effect investments and transact business via certificate of deposit, money market accounts, saving accounts, checking accounts, and the payroll account: and furthermore, only one signature (any of the five above) is required to transfer Berlin Borough Funds from one Berlin Borough account to another Berlin Borough account at the Somerset Trust Company.

Motion by Stephen Custer and seconded by Michael Fogle to adopt Resolution No. 01052026 regarding signatures of certificates of deposit, money market accounts, and establishment of saving accounts, checking accounts and payroll accounts at Somerset Trust Company effective January 5, 2026.

Ayes: 7 Nays: 0 Motion carried.

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on January 5, 2026.

Traci Horning
Executive Borough Secretary

Newly Elected Municipal Official Boot Camp Training information was handed out.

House
None.

Streets, Sidewalks, Storm Sewers

Motion by John Harding and seconded by Stephen Custer to advertise Ordinance 369 AN ORDINANCE OF THE BOROUGH OF BERLIN, SOMERSET COUNTY, PENNSYLVANIA, REQUIRING THAT NO STREETS OR ROADS OF THE BOROUGH OF BERLIN BE OPENED, EXCAVATED OR CUT BY ANY PERSON, FIRM, CORPORATION, OR UTILITY WITHOUT FIRST SECURING A PERMIT IN ACCORDANCE WITH THIS ORDINANCE AND REGULATIONS PROMULATED PURSUANT THERETO; PROVIDING FOR THE RESTORAION OF BOROUGH ROADWAYS WHEN OPENED; PROVIDING FOR CONSTRUCTION OF AND MODIFICATION OF DRIVEWAYS ENTERING BOROUGH ROADS; PROVIDING PENALTIES FOR VIOLATION THEREOF. Ayes 6, Nays 1. Motion carried.

Electric & Equipment

Allegheny Electric Cooperative, Inc., information was handed out from the New York Power Authority (NYPA) about a Notice of Proposed Rule Making for a Preference Power rate increase over the next six (6) years.

Pennsylvania Municipal Electric Association – PA Public Power newsletter was handed out with information regarding the electric price changes.

American Municipal Power, Inc newsletter was handed out providing critical guidance on managing large load addition such as data centers.

Fire & Police

Police Coverage hours:

November 30 – December 6

FT hrs = 40 (W. Gonzalez 40)

PT hrs = 28 (T. Collins 28)

December 7 - December 13

FT hrs = 93 (W. Gonzalez 49, C. Fann 44)

PT hrs = 36 (M. Logsdon 8, T. Collins 28)

December 14 – December 20

FT hrs = 100 (W. Gonzalez 50, C. Fann 50)

PT hrs = 38 (T. Collins 30, M. Logsdon 8)

December 21 – December 27

FT hrs = 82 (W. Gonzalez 50, C. Fann 32)

PT hrs = 38 (M. Logsdon 9, T. Collins 29)

Commonwealth Financing Authority's Local Share Account (LSA) distributed more than \$2.1 million dollars in grant money to Somerset County to assist with projects aimed at boosting local infrastructure, public safety, and community resources. Berlin Borough was awarded \$70,971 to purchase a new police vehicle for the borough's police department. The Borough of Berlin applies for this grant which is very competitive to receive.

Other Information

Motion by Michael Fogle, seconded by James Broderick to approve the donation of \$156 to the Dolly Parton Imagination Library in Somerset County through St. Paul's United Church of Christ. Ayes 7, Nays 0. Motion carried.

J.B. Schrock Community Playground, Inc. sent a letter to extend their appreciation for the donation the borough gave.

The Humane Society of Somerset County sent a letter to extend their appreciation for the donation the borough gave.

Berlin Fire Department is having their annual joint dinner banquet on January 24, 2026.

Municipal Monthly Report/Inspections were given to the council.

Municipal Authority Update

Nothing current.

Executive Session

At 5:39 P.M., Stephen Custer made the motion, seconded by James Broderick for the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations. Ayes 7, Nays 0, Motion carried.

At 7:03 P.M. Michael Fogle made the motion, seconded by Brian Black, to have the council reconvened the regular meeting. Ayes 7, Nays 0. Motion carried.

Motion by John Harding, seconded by Clifford Horner to give a proposal to the Roland D. Fogle Estate for a 3.365 acre parcel (residue) fronting along Shady Lane and extending southward and adjoining tax parcels S05-018-032 & 033 and 1.008 acre lot fronts Swallow Street and is between Lot 69A and Lot 70 in the amount of \$28,000. Ayes 5, Nays 1. Abstain 1. Motion carried.

Adjournment

At 7:05 P.M. a motion was made by Stephen Custer, seconded by Brian Black, to adjourn this meeting. Ayes 7, Nays 0. Motion carried.

Traci Horning

Submitted By: Traci Horning, Executive Secretary