



**Borough of Berlin  
700 North Street  
Berlin, PA 15530**

## **Reorganization Meeting**

**January 5, 2026 – 4:30 P.M.**

## **Approved and Official Minutes**

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Mayor gives the Oath of Office to newly elected Council members.

At 4:35 pm Mayor Joseph Krause swore in Michael Lottig, Clifford Horner, Michael Fogle, James Broderick, Brian Black.

Newly elected members that have not been sworn in repeat the Oath after the Mayor:

“I, (state your name), do solemnly swear, that I will support, obey and Defend the Constitution of the United States, and the Constitution of this Commonwealth, and that I will discharge the duties of my office with fidelity.”

Mayor Joseph Krause call the meeting to order.

Pledge of Allegiance to the American Flag.

Roll Call for Council Attending:

Michael Lottig – Present  
Clifford Horner – Present  
Stephen Custer – Present  
John Harding – Present  
Michael Fogle – Present  
James Broderick - Present  
Brian Black – Present  
Mayor Joseph Krause - Present

Others Attending – Traci Horning, Executive Borough Secretary.

The mayor states:

“Before I accept nominations for the position of Council President, I want to outline the process. Any and all nominations will be accepted from Council until there are no more nominations. The nominees will be voted on in the order of nomination until we reach a majority vote on a nomination. Since the salary of the Council President is more than \$500.00 above the salary of the rest of other Council members, the PSAB recommends that a nominee not vote for himself in order to avoid any potential conflict of interest or

violation of the Pennsylvania Public Official and Employee Ethics Act. The first nominee who receives a majority vote will then become the presiding Council President until the next reorganization meeting of the Borough of Berlin Council. I will then pass the gavel to the President and he or she will preside over the remainder of this reorganization meeting.

Major Joseph Krause took nominations for Council President.

Michael Lottig was nominated.

Motion by James Broderick, seconded by Michael Fogle, to close the nominations for Council President. Ayes 6, Nays 0 and Abstain: 1. Motion carried.

Mayor Joseph Krause stated will need to vote on the nominations for Council President one at a time until a nominee receives a majority vote of Council. The nominee to be voted on is Michael Lottig:

Michael Lottig: Abstain  
Clifford Horner: Yes  
Stephen Custer: Yes  
John Harding: Yes  
Michael Fogle: Yes  
James Broderick: Yes  
Brian Black: Yes

Motion carried.

The newly elected President Michael Lottig accepts the gavel from Mayor Joseph Krause and continues the Reorganization Meeting.

Michael Lottig took nominations for Council Vice President.

Clifford Horner was nominated.

Motion by Stephen Custer, seconded by John Harding, to close the nominations for Council Vice President. Ayes 6, Nays 0 and Abstain: 1. Motion carried.

Michael Lottig, Council President stated will need to vote on the nomination for Council Vice President Clifford Horner:

Michael Lottig: Yes  
Clifford Horner: Abstain  
Stephen Custer: Yes  
John Harding: Yes  
Michael Fogle: Yes  
James Broderick: Yes  
Brian Black: Yes

Motion carried.

Michael Lottig took nominations for President Pro Temp.

Stephen Custer was nominated.

Motion by Michael Fogle, seconded by John Harding, to close the nominations for Council President Pro Temp. Ayes 6, Nays 0 and Abstain: 1. Motion carried.

Michael Lottig, Council President stated will need to vote on the nomination for Council President Pro Temp Marshal Engleka:

Michael Lottig: Yes  
Clifford Horner: Yes  
Stephen Custer: Abstain  
John Harding: Yes  
Michael Fogle: Yes  
James Broderick: Yes  
Brian Black: Yes

Motion carried.

The regular scheduled monthly meeting of the Borough of Berlin Council has been advertised and scheduled on the first Thursday of every month at 4:30 pm. Does this time and day pose a scheduling conflict with any member of Council?

Motion by Clifford Horner, seconded by James Broderick, to accept the regularly schedule monthly meeting of the Borough of Berlin Council for 2026 to be the first Thursday of every month at 4:30 pm. Ayes 7, Nays 0. Motion carried.

Appointment of Committees is as follows:

### **2026 Committee Assignments**

#### **PARK & PLANNING**

Mike Fogle (Chair)  
John Harding  
Brian Black

#### **PERSONNEL & FINANCE**

Clifford Horner (Chair)  
Stephen Custer  
Mike Fogle

#### **GARBAGE**

Stephen Custer (Chair)  
Mike Fogle  
John Harding

#### **HOUSE**

John Harding (Chair)  
James Broderick  
Brian Black

#### **FIRE & POLICE**

James Broderick (Chair)  
Mike Lottig  
Stephen Custer

#### **ELECTRICAL & EQUIPMENT**

Mike Lottig (Chair)  
Clifford Horner  
James Broderick

#### **STREETS, SIDEWALKS, STORM SEWERS**

Brian Black (Chair)  
Clifford Horner  
Mike Fogle

**Resolution Number 01052026**

**Berlin Borough  
700 North Street  
Berlin, PA 15530**

WHEREAS, section 10 Rules and Regulations for Conduct of Meetings, of the Sunshine Act, Act July 3, 1986, P.L. 388, No. 84 65 Pa. C.S. A. § 701 et seq. (amendments inclusive) provides for boroughs to adopt, by official action, the rules and regulations necessary for the conduct of its meetings and the maintenance of order; and

WHEREAS, the Borough Council of the Borough of Berlin, Somerset County of the Commonwealth of Pennsylvania deems it to be in the best interest of maintaining the rules of order to adopt Robert's Rules of Order by General Henry M. Robert, U.S. Army:

The Borough Council of the Borough of Berlin, Somerset County of the Commonwealth of Pennsylvania shall adopt Robert's Rules of Order by General Henry M. Robert, USA latest edition, as the procedural guidelines for the conduct of its meetings and the maintenance of order.

Where this parliamentary authority is in conflict with applicable provisions of the Constitution of the Commonwealth of Pennsylvania, the Borough Code or other statutes of Pennsylvania, or of the Borough of Berlin, the said provisions shall supersede on that subject matter.

DULY PRESENTED and ADOPTED by the Borough Council of the Borough of Berlin at a regular public meeting held on this day, January 5, 2026.

Motion by Clifford Horner, seconded by James Broderick, to approve Resolution Number 01052026, adopting Robert's Rules of Order by General Henry M. Robert, USA, latest edition as the procedural guidelines for the conduct of the Borough of Berlin's meetings and maintenance of order. Ayes 7, Nays 0. Motion carried.

The regular meeting of the Borough of Berlin Council will follow immediately after adjourning this reorganization meeting.

At 4:48 p.m. a motion was made by John Harding, seconded by Clifford Horner, to adjourn this meeting. Ayes 7, Nays 0. Motion carried.

Traci Horning

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Submitted By: Traci Horning, Executive Secretary