

**The Municipal Authority of The Borough of Berlin  
700 North Street, Berlin, PA 15530**

**Reorganizational/Regular Meeting**

**January 14, 2026 @ 6:00 p.m.**

**Approved and Official Minutes**

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The meeting was called to order by Chairman C. Scott Miller

**Council Attending:**

C. Scott Miller - Present

Bryan Walker - Present

Charles Rhodes - Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Gary Leister, The EADS Group, Brianna Hunt, Water/Wastewater Manager, and Traci Horning, Municipal Authority Assistant Secretary/Treasurer.

C. Scott Miller turned the meeting to Brianna Hunt for reorganization of the Municipal Authority for the calendar year 2026.

Brianna Hunt called for nominations for the chairman.

Charles Rhodes nominated C. Scott Miller. No other nominations were offered.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve the nomination of C. Scott Miller as Chairman of The Municipal Authority of the Borough of Berlin. Motion carried.

Brianna Hunt turned the reorganization meeting over to C. Scott Miller.

Motion by Marshal Engleka, seconded by Bryan Walker to approve the current positions for The Municipal Authority of the Borough of Berlin to remain the same as follows: Bryan Walker, Vice Chairman, Charles Rhodes, Secretary, Marshal Engleka, Treasurer. Motion carried.

Motion by Marshal Engleka, seconded by Bryan Walker, to approve Beer Ream & Co. as the CPA firm for 2026 for The Municipal Authority. Motion carried.

Motion by Marshal Engleka, seconded by Bryan Walker, to approve The EADS Group as the consulting engineering firm for 2026 for The Municipal Authority. Motion carried.

Motion by Marshal Engleka, seconded by Bryan Walker, to approve Lois Witt Caton of Fike, Cascio, and Boose as the solicitor for 2026 for The Municipal Authority. Motion carried.

C. Scott Miller announced the conclusion of The Municipal Authority's reorganization and called to order the regular meeting at 6:15 pm.

Nathan and Nicole Parish did not attend the meeting.

Gary Leister gave an update on the various things being done.

SRBC issued instructions for updating the application documents to be consistent with the approved withdrawal limits. EADS is currently working through the updates.

Local Share Account (LSA) Grant Opportunity. Grants for projects with total eligible project costs of \$25,000 or more. Berlin was not awarded a grant for the 2024 application.

Well 10 Cleaning. Berlin was issued a Notice of Violation on December 19, 2025 for failure to obtain a permit for well cleaning. DEP is requiring retroactively obtain a permit for the well cleaning. EADS has prepared a proposal for completing the permit application package and seeking approval from Authority to begin work.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve the well 10 permit application for EADS to begin working. Motion carried.

Council had a discussion about starting the process for a water and wastewater plant evaluation done with EADS.

Gary Leister left at 6:19 pm.

Motion by Marshal Engleka, seconded by Dale Miller, to approve December 10, 2025, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update on various things.

Snyder of Berlin Lagoon results and the WWTP Effluent Lab Results up to December 30, 2025, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater to Do List was last updated on January 13, 2026.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 72,290 gallons of water a day for the month of December 2025.

Monthly amount of rain/snow fall for December 2025 was 2.65 inches.

Waiting on response from SRBC about the metering/monitoring plan.

Council had a discussion about the Well 10 cleaning application.

Pennwood Farms used 18,258 gallons a day in the month of December 2025.

The Scurfield private water line on Weighley Mill Road has an issue to where the master water meter is reading more water than the two (2) residents that are supplied water. Council had a discussion about the storage tank program.

110 Sunset Drive had a water leak. The leak has been fixed.

601 Stewart Street sewer line was crushed by tree roots. It was fixed.

Council had a discussion on raising the water deposit from \$50.00 to \$100.00.

Motioned by Bryan Walker, seconded by Marshal Engleka to approve raising the water deposit to \$100.00. Motion carried.

DCED Annual Report for August 1, 2022, to July 31, 2023, is currently being worked on and almost done. Annual Report for August 1, 2023, to July 31, 2024, information is being collected.

Motioned by Marshal Engleka, seconded by Dale Miller to approve the Treasurers Report for the period of November 12, 2025, to December 10, 2025. Motion carried.

Motion by Bryan Walker, seconded by Charles Rhodes, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of December 10, 2025, to January 14, 2026. Motion carried.

Council discussed the Pump Man quote for the Wemco pump.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the Resolution authorizing the signer, Brianna Hunt, to sign checks. Motion carried.

Resolution 2026-1 reads as follows:

**Resolution Number 2026-1**

**THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BERLIN**  
700 North Street  
Berlin, PA 15530

**A RESOLUTION AUTHORIZING THE SIGNERS LISTED BELOW ON  
THE FOLLOWING: CHECKING ACCOUNTS AND SAVINGS  
ACCOUNTS AT SOMERSET TRUST.**

BE IT RESOLVED, that the Board Members of the Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania, authorizes and ratifies the investment of funds and authorized signers in savings accounts and authorized signers of checking accounts at the Somerset Trust Company effective January 14, 2026;


and

BE IT FURTHER RESOLVED, that the, Board Members of the Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania authorizes Municipal Authority Chairman, C. Scott Miller; **Municipal Authority Vice Chairman Bryan Walker**, and Municipal Authority Water/ Wastewater Manager Brianna Hunt (any two of these three) to execute such documents as may be necessary to effect investments and transact business via certificate of deposit, money market accounts, saving accounts and checking accounts; and furthermore, only one signature (any one of the three above) is required to transfer Municipal Authority Funds from one Municipal Authority account to another Municipal Authority account at the Somerset Trust Company.

Motion made by Charles Rhodes and, seconded by Dale Miller to adopt Resolution No. 2026-1 regarding signatures of saving accounts and checking accounts at the Somerset Trust Company, and authorizing the signers for these two accounts, effective January 14, 2026.

Ayes: 4    Nays: 0    Motion carried.

**Certification of adoption.** The undersigned certifies that the above Resolution was adopted at a public meeting on January 14, 2026.

  
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Brianna Hunt  
Water/ Wastewater Manager

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for March 11, 2026, beginning at 6:00 p.m.

At 6:56 P.M. a motion made by Dale Miller, seconded by Bryan Walker to adjourn this meeting. Motion carried.

Brianna Hunt

Submitted By: Brianna Hunt, Water/Wastewater Manager