

**The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530**

Regular Meeting

March 11, 2026 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Treasurer Marshal Engleka

Council Attending:

C. Scott Miller - Absent

Bryan Walker - Absent

Charles Rhodes - Present

Marshal Engleka – Present

Dale Miller – Present

Other Attending – Gary Leister, The EADS Group, Casey Modrak, The EADS group, Sue Walker Tanner Walker, and Brianna Hunt, Water/Wastewater Manager.

Sue and Tanner Walker came in to discuss the Scurfield line.

Sue and Tanner Waker left at 6:07 pm.

Gary Leister and Casey Modrak gave an update on the various things being done.

SRBC. Updated applications were submitted February 3, 2026, for SRBC approval.

Water Production Well Site Study. Virtual meeting was held on February 25, 2026, with DEP, Casselberry, Century Engineering, EADS, and Berlin. Century Engineering and Casselberry are preparing a project cost analysis. Once information is received, Berlin can evaluate all available options.

Well 10 Cleaning. Permit application was received February 19, 2026. Permit issued for construction and operation. No further actions should be required unless mandated by DEP.

STP Condition Assessment and Improvement Plan. EADS has prepared a proposal to perform a Condition Assessment Improvement plan for the wastewater treatment plant.

Gary Leister and Casey Modrak left at 6:13 pm.

Motion by Charles Rhodes, seconded by Dale Miller, to approve February 11, 2026, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update on various things.

Snyder of Berlin Lagoon results up to February 25, 2026 have been presented to the board.

WWTP Effluent Lab results up to February 25, 2026, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater to Do List was last updated on March 9, 2026.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 79,821 gallons of water a day for the month of February 2026.

Monthly amount of rain/snow fall for February 2026 was 1.85 inches.

Pennwood Farms used 17,400 gallons a day in the month of February 2026.

The Scurfield private water line on Weighley Mill Road has an issue where the master water meter is reading more water than the two (2) residents that are supplied water.

174 5th Avenue had a water leak. The leak has been fixed.

DLZ Engineering needed potable water for a project. Council had a discussion and allowed them to get water.

Council had a discussion on a spring fire hydrant schedule.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the fire hydrant schedule. Motion carried.

Council had a discussion on removal of out of service hydrants.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the removal of the out of service hydrants. Motion carried.

Council had a discussion on replacement of the three 1903 pony hydrants.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the replacement of the three 1903 pony hydrants. Motion carried.

Council had a discussion on the flow test.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the flow test. Motion carried.

Council had a discussion on opening and closing water valves.

Motioned by Charles Rhodes, seconded by Dale Miller to approve opening and closing water valves. Motioned carried.

Council had a discussion on closing off the old manhole at the sewer plant.

Motioned by Charles Rhodes, seconded by Dale Miller to approve closing off the old manhole at the sewer plant. Motion carried.

Council had a discussion about the manholes at Coalfields.

Council had a discussion about Mr. and Mrs. Dratter getting our services for new property.

DCED Annual Report for August 1, 2023, to July 31, 2024, information is being started.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the Treasurers Report for the period of January 14, 2026, to February 11, 2026. Motion carried.

Motion by Charles Rhodes, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of February 11, 2026, to March 11, 2026. Motion carried.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the Resolution authorizing the signer, Brianna Hunt, to sign certificates of deposit. Motion carried.

Resolution 2026-2 reads as follows:

Resolution Number 2026-2

THE MUNICIPAL AUTHORITY OF THE BOROUGH OF BERLIN
700 North Street
Berlin, PA 15530

A RESOLUTION AUTHORIZING THE FOLLOWING: CERTIFICATES OF DEPOSIT.

BE IT RESOLVED, that the Board Members of the Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania, authorizes and ratifies the investment of funds and authorized signers in any and all Certificates of Deposit at the Somerset Trust Company effective 03-11-2026;

and

BE IT FURTHER RESOLVED, that the, Board Members of the Municipal Authority of the Borough of Berlin, Somerset County, Pennsylvania authorizes Municipal Authority Chairman, C. Scott Miller; Municipal Authority Vice Chairman Bryan Walker, and Municipal Authority Water/Wastewater Manager Brianna Hunt (any two of these three) to execute such documents as may be necessary to effect investments and transact business via certificate of deposit, money market accounts, saving accounts and checking accounts; and furthermore, only one signature (any one of the three above) is required to transfer Municipal Authority Funds from one Municipal Authority account to another Municipal Authority account at the Somerset Trust Company.

Motion made by Charles Rhodes and, seconded by Dale Miller to adopt Resolution No. 2026-2 regarding signatures of any and all Certificates of Deposit at the Somerset Trust Company, and authorizing the signers for any and all Certificates of Deposit, effective 03-11-2026.

Ayes: 3 Nays: Motion carried.

Certification of adoption. The undersigned certifies that the above Resolution was adopted at a public meeting on 03-11-2026.



Brianna Hunt
Water/ Wastewater Manager

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for April 8, 2026, beginning at 6:00 p.m.

At 6:42 P.M. a motion made by Dale Miller, seconded by Charles Rhodes to adjourn this meeting. Motion carried.

Brianna Hunt

Submitted By: Brianna Hunt, Water/Wastewater Manager