The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530

Regular Meeting

April 8, 2026 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Vice Chairman Bryan Walker

Council Attending:
C. Scott Miller - Absent
Bryan Walker – Present
Charles Rhodes - Present
Marshal Engleka – Absent
Dale Miller – Present

Other Attending – Casey Modrak, The EADS group, Stephanie Black, and Brianna Hunt, Water/Wastewater Manager.

Stephanie Black came to discuss her driveway.

Stephanie Black left at 6:09 pm.

Casey Modrak gave an update on the various things being done.

SRBC. There is a public hearing April 23, 2026, to discuss scheduled projects and public comments. SRBC notified the Authority that renewal applications for Wells 9 and 10 are under review. No further actions are required.

Annual Budget. A 2026 budget has been provided to the Authority. EADS is available to further refine the budget if needed.

Water Production Well Site Study. Century Engineering and Casselberry prepared a feasibility study for water production well sites with a cost estimate. EADS completed a review of the study and provided a summary letter with a comparative cost estimate. EADS is available to provide further service of the water production well if Authority authorizes.

STP Condition Assessment and Improvement Plan. EADS has prepared a proposal to perform a Condition Assessment Improvement plan for the wastewater treatment plant.

Casey Modrak left at 6:20 pm.

Motion by Dale Miller, seconded by Charles Rhodes, to approve March 11, 2026, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update on various things.

Snyder of Berlin Lagoon results up to March 25, 2026, have been presented to the board.

WWTP Effluent Lab results up to March 25, 2026, have been presented to the board.

Snyders data for DAF is being sent to Chet, and he responds to the emails.

Berlin Water and Wastewater to Do List was last updated on April 7, 2026.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average of 101,806 gallons of water a day for the month of March 2026.

Monthly amount of rain/snow fall for March 2026 was 5.33 inches.

Pennwood Farms used 18,483 gallons a day in the month of March 2026.

The Scurfield private water line on Weighley Mill Road has an issue to where the master water meter is reading more water than the two (2) residents that are supplied with water.

DLZ Engineering needed potable water for a bridge project. Authority approved them getting water with proper payments.

Swank Construction Company, LLC contacted Brianna Hunt about needing water for a project. They are waiting for a bid to end.

Motioned by Charles Rhodes, seconded by Dale Miller to approve the Swank Construction Company, LLC, to get water. Motion carried.

Two manholes at Snyder's Lagoon were full of solidified grease. They were unclogged.

538 Stewart Street was discussed at beginning of the meeting.

Fogle Construction, LLC gave the Authority a quote for work at the sewer plant.

Waiting on George and Bob's Computer Service to give the Authority a quote on a laptop.

DCED Annual Report for August 1, 2023, to July 31, 2024, information is being started.

Motioned by Dale Miller, seconded by Charles Rhodes to approve the Treasurers Report for the period of February 11, 2026, to March 11, 2026. Motion carried.

Motion by Charles Rhodes, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of March 11, 2026, to April 8, 2026. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for May 13, 2026, beginning at 6:00 p.m.

At 7:16 P.M. a motion made by Dale Miller, seconded by Charles Rhodes, to adjourn this meeting. Motion carried.

Brianna Hunt

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Submitted By: Brianna Hunt, Water/Wastewater Manager