The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530

Regular Meeting

June 10, 2026 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller.

Council Attending:
C. Scott Miller - Present
Bryan Walker – Present
Charles Rhodes - Present
Marshal Engleka – Present
Dale Miller – Present

Other Attending – Luke Hobson, The EADS group, and Brianna Hunt, Water/Wastewater Manager.

There were no public comments.

Luke Hobson gave an update on the various things being done.

SRBC. A draft permit was issued for Well 9 and Well 10. Previous permit expires June 30, 2026, and new permit is effective July 1, 2026.

Annual Budget. A 2026 budget has been provided to the Authority. Rate calculations were completed as part of the budget.

Water Production Well Site Study. EADS is available to provide further service of the water production well if Authority authorizes.

STP Condition Assessment and Improvement Plan. EADS has prepared a proposal to perform a Condition Assessment Improvement plan for the wastewater treatment plant.

Grant Applications. CDBG Grant Program offers assistance for the applicable projects. Municipal form would need completed by June 5, 2026.

Casey Modrak and Luke Hobson left at 6:11 pm.

Motion by Charles Rhodes, seconded by Bryan Walker, to approve May 13, 2026, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update on various things.

Snyder of Berlin Lagoon results up to April 29, 2026 have been presented to the board.

WWTP Effluent Lab results up to May 20, 2026, have been presented to the board.

Snyders data for DAF is being sent to Chet and he responds to the emails.

Berlin Water and Wastewater to Do List was last updated on June 8, 2026.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 93,806 gallons of water a day for the month of May 2026.

Monthly amount of rain/snow fall for May 2026 was 6.50 inches.

Pennwood Farms used 17,822 gallons a day in the month of May 2026.

Scurfield private water line that supplies water to residents at 311 and 382 Weighley Mill Road is being monitored for the usage amount going through the master meter and the usage at the two residents. Currently there is an outstanding bill that needs to be paid.

American Tower reached out to do a phone conference with Traci Horning and Brianna Hunt to discuss their current lease. They requested a zoom call for the next municipal authority meeting on July 8, 2026.

Motioned by Bryan Walker, seconded by Dale Miller to approve the 2026 budget. Motion carried.

Council had a discussion about the water rates and sewer rates.

Motioned by Bryan Walker, seconded by Marshal Engleka, to raise the water rate from $12.00 to $17.00. Motion carried.

Motioned by Bryan Walker, seconded by Marshal Engleka, to raise the sewer rate from $28.00 to $42.00. Motion carried.

Waiting on S&S Excavating to fix the patch in the driveway at 538 Stewart Street.

712 Shady Lane had a water leak. The leak was fixed.

An aluminum hatch was installed on #4 Spring. This hatch provides access for quarterly inspections and is locked with a padlock.

Environmental Systems Research Institute, Inc. (ESRI), sent the Municipal Authority the annual renewal quote for $700.00.

Motioned by Marshal Engleka, seconded by Dale Miller to approve the renewal quotation. Motion carried.

The Somerset Trust Special Certificate of Deposit being Certificate Number 2005380255 issued on December 1, 2025, in the amount of $323,774.04 at a rate of 3.50% APY and interest rate of 3.470% with a seven-month expiration date of July 2, 2026.

Motioned by Marshal Engleka, seconded by Dale Miller, to approve the renewal of Certificate of Deposit for another seven months. Motion carried.

DCED Annual Report for August 1, 2023, to July 31, 2024, information is being started.

Motioned by Bryan Walker, seconded by Marshal Engleka, to approve the Treasurers Report for the period of April 8, 2026, to May 13, 2026. Motion carried.

Motion by Charles Rhodes, seconded by Marshal Engleka, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of May 13, 2026, to June 10, 2026. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for July 8, 2026, beginning at 6:00 p.m.

At 7:11 P.M. a motion made by Bryan Walker, seconded by Charles Rhodes to adjourn this meeting. Motion carried.

Brianna Hunt

Submitted By: Brianna Hunt, Water/Wastewater Manager