Borough of Berlin
700 North Street
Berlin, PA 15530

Council of the Whole Meeting

June 16, 2022 – 4:00 P.M.

Approved and Official Minutes

The meeting was called to order by President Charles Rhodes with the Pledge of Allegiance to the American Flag to follow.

Those in attendance were Charles Rhodes, Mike Lottig, Cliff Horner, Marshal Engleka, Joseph Krause, Steve Custer. Absent – John Harding, Tom Fisher

Others attending were resident, Brian Coughenour.

A motion was made by Mike Lottig, seconded by Steve Custer, to approve the June 2, 2022 regular meeting minutes. Ayes 5, Nays 0 Motion carried.

Park and Planning
The clock on the Diamond has stopped working. Bill at East Bay Clock has contacted Switzerland who believes the computer is fried and needs replaced. They are shipping a new computer to Bill, who will get back to us. Shipping time is 6 – 8 weeks.

Personnel and Finance
Mike Lottig made the motion to approve the Treasurer's Report, seconded by Steve Custer, Ayes 5, Nays 0 Motion carried.
Marshal Engleka made the motion to approve the May Bills, seconded by Cliff Horner, Ayes 5, Nays 0 Motion carried.
Jay Whipkey has provided his resignation as crossing guard effective June 6, 2022.
Rick Showers has offered to move to the 11th Avenue position of crossing guard and Terry Raupach has requested to move to substitute crossing guard. We will advertise for crossing guard for 10th Ave. and substitutes on the Borough bills in July and August.

Mike Lottig made a motion, seconded by Marshal Engleka, to adjourn to executive session. Ayes 5, Nays 0 Motion carried.

Executive Session
At 4:15 P.M., *the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations.*

Cliff Horner made a motion, seconded by Marshal Engleka to reconvene to regular session. Ayes 5, Nays 0 Motion carried. At 5:51 P.M. the council reconvened to the regular meeting.

Mike Lottig made a motion, seconded by Marshal Engleka, to except Samuel Popovich, Jr.'s resignation effective June 24, 2022. Ayes 5, Nays 0 Motion carried.

Mike Lottig made a motion, seconded by Steve Custer, to rehire Brady Landis to the labor crew. Ayes 5, Nays 0. Motion carried.

Mike Lottig made a motion, seconded by Steve Custer, to hire Traci Horning as the Executive Borough Secretary at a salary of $65,000.00 per year. Ayes 5, Nays 0 Motion carried.

Steve Custer made a motion, seconded by Marshal Engleka, to supplement Edward Slifco, Outside Supervisor, $25.00 per month stipend for the use of his cell phone. Ayes 5, Nays 0 Motion carried.

House

We are waiting for return call and quote from Ronald Bowers to paint the doors of the Community building 1st and 2nd floors.
Our emails need moved to a new hosting service. Jordan at George and Bob's suggested google mail. There will be a cost per month.
Roger Clarke is getting pricing and availability of stone to replace the marble sign for the Community Building.

Fire & Police

Attorney Repak said Memorandum of Agreement is all that is needed to give the Full and Part-time Police a $3.00 increase. Memorandum needs signed by the Council President and the FOP. Roger Hutzell of the FOP agreed but not necessary for the FOP to Sign.

Police Coverage hours:

May 29 – June 4 FT hrs = 40, PT hrs = 19 (K. Huzsek 15, M. Craig 4)
June 5 – June 11FT hrs = 40, PT hrs = 23 (K. Huzsek 13, M. Craig 10)

Council asked Tom Fisher to write up an advertisement for the Police Officer position for the next meeting.

Streets, Sidewalks Storm Sewers

An additional amount is due M&B Services there was a clerical error to "less amount previously paid" on invoice #2 that was carried forward to invoice #3. Cindy had Kevin verify the error, he ok'd the payment of $1,572.27. Steve Custer made the motion, seconded by Mike Lottig to pay the $1,572.27 to M&B Services. Ayes 5, Nays 0 Motion carried.

Electric & Equipment

Pole Light at 617 Fairview Road is on the Borough Pole but is the customers, Kyle and Madeline Boyce. Pole doesn't need replaced at this time. Let the new owners know that the light will need to be removed from the Borough Pole.

Municipal Authority Update

The new 12" water line is installed to 1776 White Horse Road.

At 6:10 pm Steve Custer made the motion, seconded by Marshal Engleka, to adjourn the meeting. Ayes 5, Nays 0 Motion carried.

Submitted by:

Cindy Flamm

Temporary Executive Borough Secretary/ Treasurer