Borough of Berlin
700 North Street
Berlin, PA 15530

Regular Council Meeting

July 9, 2026 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:
Michael Lottig – Present
Clifford Horner – Present
John Harding – Present
Stephen Custer – Present
Michael Fogle - Present
James Broderick - Present
Brian Black - Present
Mayor Joseph Krause - Present

Others Attending –William Gonzalez, Chief Police, Christian Fann, Police Officer and Traci Horning, Executive Borough Secretary.

Executive Session
At 4:30 P.M., James Broderick made the motion, seconded by Clifford Horner for the council adjourned to executive session to review and discuss agency business which, if conducted in public, would violate a lawful privilege, or lead to the disclosure of information and confidentiality protected by law, including matters related to the initiation and conduct of investigations of possible or certain violations of the law and quasi-judicial deliberations. Ayes 7, Nays 0, Motion carried.

John Harding left the meeting at 5:00 pm.

At 5:28 P.M. Clifford Horner made the motion, seconded by Brian Black, to have the council reconvened the regular meeting. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Michael Fogle, to approve Michael Lottig to sit on the Berlin Borough Municipal Authority Board. Ayes 6, Nays 0, Abstain 1. Motion carried.

Sealed bids were opened at 5:30 p.m. for various street paving within the borough. Bidders are as follows:

2026 Berlin Borough Paving Opening July 9, 2026, at 4:30 p.m.

Name	**Item 1:** 2,936 S.Y. Milling of Bituminous Pavement	**Item 2:** 458 Ton Superpave Scratch and Leveling Course, 9.5 mm, In Place	**Item 3:** 767 Ton Superpave Wearing Course, 9.5 mm, In Place	**Total of Item 1, Item 2, Item 3**
Quaker Sales Corporation P.O. Box 880 Johnstown, PA 15907 Karen Golden 814-536-7541	$8.50 $24,956.00	$127.00 $58,166.00	$110.50 $84,753.50	$167,875.50
Keystone Lime Co., Inc. P.O. Box 278 Springs, PA 15562 Dennis Grube 814-662-2500	$5.75 $16,882.00	$121.80 $55,784.40	$117.65 $90,237.55	$162,903.95
New Enterprise Stone & Lime Co. PO Box 77 3912 Brumbaugh Road New Enterprise, PA 16664 David Crawford 814-766-2211 Ext 2306	$8.66 $25,425.76	$125.40 $57,433.20	$123.13 $94,440.71	$177,299.67
Facchiano Contracting, Inc 801 McNeilly Road Pittsburgh, PA 15226 Aaron Mediate 412-344-5503	$11.50 $33,764.00	$161.50 $73,967.00	$161.50 $123,870.50	$231,601.50
Grannas Bros 157 Grannas Road PO Box 488 Hollidaysburg, PA 16648 Heather Thompson 814-695-5021	$6.00 $17,616.00	$107.00 $49,006.00	$107.00 $82,069.00	$148,691.00
HRI, Inc. 1750 W College Ave State College, PA 16801 Kelly Foreman 814-278-6955	No bid received			

Motion by Clifford Horner, seconded by Stephen Custer to award the paving contract to the lowest bidder Grannas Bros. 157 Grannas Road, PO Box 488, Hollidaysburg, PA 16648 in the amount of $148,691.00. Ayes 6, Nays 0. Motion carried.

Motion by James Broderick, seconded by Brian Black, to approve June 4, 2026, Regular Council Meeting. Ayes 6, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by James Broderick, to approve the Mayor and Police Department's Report for June 2026. Ayes 6, Nays 0. Motion carried.

Park and Planning
None.

Garbage
None.

Personnel and Finance
Motion by Stephen Custer seconded by Michael Fogle to approve the June 2026 bills. Ayes 6, Nays 0. Motion carried.

Motion by James Broderick, seconded by Clifford Horner to approve the Treasurer's Report for May 2026. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve the Property, Fire and Liability Insurance Policy (EMC Insurance) with Agent Teeter Group Insurance of 3375 Lynwood Drive, Altoona, PA 16602 in the amount of $71,566 for the period of August 1, 2026, to August 1, 2027. Ayes 6, Nays 0. Motion carried.

Motion by Stephen Custer, seconded by Clifford Horner to approve the Workers Compensation and Employers Liability Insurance Policy (AM Trust Insurance Company) with Agent Teeter Group Insurance of 3375 Lynwood Drive, Altoona, PA 16602 in the amount of $73,370 for the period of August 1, 2026, to August 1, 2027. Ayes 6, Nays 0. Motion carried.

Motion by James Broderick, seconded by Clifford Horner to approve the Somerset Trust Certificate of Deposit at seven months and 3.35% of seven different accounts and a total of two million five hundred thousand dollars to be put into Certificate of Deposit. Ayes 6, Nays 0. Motion carried.

House
None.

Streets, Sidewalks, Storm Sewers
Motion by James Broderick, seconded by Brian Black to approve the advertising of an ordinance for the removal of snow and ice from sidewalks abutting properties within the Borough. Ayes 6, Nays 0. Motion carried.

PLEASE TAKE NOTICE THAT THE COUNCIL OF THE BOROUGH OF BERLIN WILL CONSIDER THE ADOPTION OF THE FOLLOWING ORDINANCE AT ITS REGULAR MEETING ON AUGUST 6, 2026, AT 4:30 P.M. IN THE COUNCIL CHAMBERS OF THE BERLIN BOROUGH MUNICIPAL BUILDING, 700 NORTH STREET, BERLIN,

PENNSYLVANIA 15530. THE TITLE OF THE ORDINANCE AND A SUMMARY OF ITS PROVISIONS ARE AS FOLLOWS:

AN ORDINANCE OF THE BOROUGH OF BERLIN, SOMERSET COUNTY, PENNSYLVANIA, REQUIRING THE REMOVAL OF SNOW AND ICE FROM SIDEWALKS ABUTTING PROPERTIES WITHIN THE BOROUGH WHEN SNOWFALL ACCUMULATION EXCEEDS THREE (3) INCHES: REUIRING REMOVAL IF ANTI-SKID MATERIALS AND WINTER MAINTENANCE DEBRIS FROM SIDEWALKS BY APRIL 30 OF EACH YEAR; PROVIDING FOR ENFORCEMENT BY THE BOROUGH POLICE DEPARTMENT THROUGH THE ISSUANCE OF CITATIONS; PROVIDING FOR ABATEMENT AND PRESCRIBING PENALTIES.

The ordinance provides for the protection of health, safety and welfare of the citizens of the Borough of Berlin and for the safe and sanitary maintenance of premises. The Ordinance prohibits the accumulation of snow, ice and winter debris in excess of three (3) inches on public sidewalks within the Borough and provides for the timely removal of the same within twenty-four (24) hours after snowfall has ceased or within twenty-four (24) hours after the accumulation first exceeds three (3) inches, whichever occurs first. The ordinance further provides that the accumulation of anti-skid material and winter debris shall be removed from the sidewalk no later than April 30 of each year.

The Ordinance provides that any person who creates, continues, causes, maintains or permits to exist any nuisance at any place within the Borough shall after reasonable notice from Council, or its agents or police officers, to do so, remove or abate that nuisance. If that person shall fail, neglect or refuse to abate the nuisance, Council, or its agents or police officers, shall have authority, in person or by its agents and/or employees to remove or abate the nuisance, with any and all costs of abatement to be paid by such person.

The Ordinance provides that any person, firm or corporation who shall violate this Ordinance shall be guilty of a summary offense, and upon conviction thereof by the District Magistrate, be sentenced to pay a fine of not more than One Thousand ($1,000.00) Dollars plus costs, including reasonable attorney's fees, and in default of payment of said fine and costs, to a term of imprisonment not to exceed thirty (30) days. Each day's continuance of the maintenance of any nuisance shall constitute a separate violation.

This Ordinance may be reviewed in its entirety at the Berlin Borough Building located at 700 North Street, Berlin, PA 15530, during normal business hours from 8 a.m. to 4 p.m. Monday through Friday.

Fike, Cascio & Boose
Berlin Borough Solicitors

Motion by James Broderick, seconded by Brian Black to approve the advertising of an ordinance regulating the height of grass, weeds, and other vegetation. Ayes 6, Nays 0. Motion carried.

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AN ORDINANCE OF THE BOROUGH OF BERLIN, SOMERSET COUNTY, PENNSYLVANIA, REGULATING THE HEIGHT OF GRASS, WEEDS, AND OTHER VEGETATION: PROVIDING FOR ABATEMENT; AND PROVIDING FOR PENALTIES

The ordinance provides for the protection of health, safety and welfare of the citizens of the Borough of Berlin and for the safe and sanitary maintenance of premises. The Ordinance prohibits the excessive growth of grass, weeds and other vegetation that is detrimental to the health, safety and welfare of the residents of Berlin Borough and declares such a public nuisance. Excessive growth is that which is greater than six (6) inches.

The Ordinance provides that any person who creates, continues, causes, maintains or permits to exist any nuisance at any place within the Borough shall after reasonable notice from Council, or its agents or police officers, to do so, remove or abate that nuisance. If that person shall fail, neglect or refuse to abate the nuisance, Council, or its agents or police officers, shall have authority, in person or by its agents and/or employees to remove or abate the nuisance, with any and all costs of abatement to be paid by such person.

The Ordinance provides that any person, firm or corporation who shall violate this Ordinance shall be guilty of a summary offense, and upon conviction thereof by the District Magistrate, be sentenced to pay a fine of not more than One Thousand ($1,000.00) Dollars plus costs, including reasonable attorney's fees, and in default of payment of said fine and costs, to a term of imprisonment not to exceed thirty (30) days. Each day's continuance of the maintenance of any nuisance shall constitute a separate violation.

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Fike, Cascio & Boose
Berlin Borough Solicitors

Motion by James Broderick, seconded by Brian Black to approve the advertising of an ordinance to trim, prune, and remove trees and vegetation within the borough for the maintenance and protection of Borough-owned electrical lines and facilities; establishing procedures for notice and entry; and providing for enforcement. Ayes 6, Nays 0. Motion carried.

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AN ORDINANCE AUTHORIZING THE BOROUGH TO TRIM, PRUNE, AND REMOVE TREES AND VEGETATION WITHIN THE BOROUGH FOR THE MAINTENANCE AND PROTECTION OF BOROUGH-OWNED ELECTRICAL LINES AND FACILITIES; ESTABLISHING PROCEDURES FOR NOTICE AND ENTRY; AND PROVIDING FOR ENFORCEMENT

The ordinance provides for the trimming, pruning and removal of dangerous trees, tree limbs and vegetation by the Borough of Berlin in order to maintain, protect and ensure the safe operations of the Borough's electrical lines.

The Ordinance provides that is unlawful for any person to interfere with, obstruct or hinder the Borough in the performance of work authorized by the Ordinance, to refuse to allow the Borough or its agents to enter property for the purposes authorized by the ordinance an to damage, destroy or remove any Borough electrical lines, poles, equipment or facilities or to plant, maintain or allow growth of trees and vegetation in a manner that creates a dangerous condition to the electrical lines.

The Ordinance provides that any person, firm or corporation who shall violate this Ordinance shall be guilty of a summary offense, and upon conviction thereof by the District Magistrate, be sentenced to pay a fine of not more than Five Hundred ($500.00) Dollars plus costs, including reasonable attorney's fees, and in default of payment of said fine and costs, to a term of imprisonment not to exceed thirty (30) days. Each day's continuance of the maintenance of any nuisance shall constitute a separate violation.

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Fike, Cascio & Boose
Berlin Borough Solicitors

Borough street paving see bid results at the beginning of the minutes.

Miller Memorial Center 721 North Street meet with the street and sidewalk committee to discuss the paving at the edge of the property and North Street.

Motion by Brian Black, seconded by James Broderick to approve of removing all the blacktop/pavement at the edge of the property to North Street that is in between the two driveways. Miller Memorial Center will place soil and plant grass. Ayes 6, Nays 0. Motion carried.

Electric & Equipment

American Municipal Power sent information on the new set 1 CP's and 5 CP's that have been set.

PA Municipal Electric Association Newsletter: The Live Wire was handed out to council to read.

A discussion among the council members with the current lights at the Borough Block Party Lot about having all the lights changed to LED lights.

Fire & Police

Police Coverage hours:

May 31 – June 6
FT hrs = 80 (W. Gonzalez 40, C. Fann 40)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

June 7 - June 13
FT hrs = 90 (W. Gonzalez 50, C. Fann 40)
PT hrs = 11 (M. Logsdon 11, T. Collins 0)

June 14 – June 20
FT hrs = 90 (W. Gonzalez 40, C. Fann 50)
PT hrs = 8 (M. Logsdon 8, T. Collins 0)

June 21– June 27
FT hrs = 90 (W. Gonzalez 50, C. Fann 40)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

June 28– July 4
FT hrs = 80 (W. Gonzalez 40, C. Fann 40)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

Other Information

Municipal Monthly Report/Permits Issued was given to the council.

Municipal Authority Update

None.

Adjournment

At 6:43 P.M. a motion was made by Stephen Custer, seconded by Michael Fogle, to adjourn this meeting. Ayes 6, Nays 0. Motion carried.

Traci Horning

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Submitted By: Traci Horning, Executive Secretary