The Municipal Authority of The Borough of Berlin
700 North Street, Berlin, PA 15530

Regular Meeting

August 12, 2026 @ 6:00 p.m.

Approved and Official Minutes

The meeting was called to order by Chairman C. Scott Miller.

Council Attending:
C. Scott Miller - Present
Bryan Walker – Present
Charles Rhodes - Present
Marshal Engleka – Present
Dale Miller – Present

Other Attending – Luke Hobson, The EADS group, Traci Horning, Roger Platt, and Brianna Hunt, Water/Wastewater Manager.

There were no public comments. Marissa Deist did not show up.

Luke Hobson gave an update on the various things being done.

- Current Available Grants:
    - USACOE Section 313. Design and construction assistance for wastewater treatment and related facilities; water supply, storage, treatment and distribution facilities; other water-related environment infrastructure; and surface water protection and development projects. The Section 313 program was enacted to address widespread problems, especially in rural small communities. Submission deadline is 12/31/2026.
    - DCED Local Share Account (LSA). The PA Race Horse Development and Gaming Act (Act 2004-71), as amended, provides for the distribution of gaming revenues through the Commonwealth Financing Authority (CFA) to support projects in the public interest within the Commonwealth of Pennsylvania. Submission deadline is 11/30/2026.
    - ARC Area Development Program. ARC Area Development provides grants for projects that advance economic and community development within Appalachia. Basic infrastructure, including drinking water and wastewater systems, is specifically eligible. Submission deadline is TBD.
    - Economic Development and Assistance Program (CDBG). 70% of grant must be used for activities benefiting low to moderate income people in municipalities with a population less than 100,000. Somerset County Redevelopment Authority has historically taken the lead on applying got entitlement projects. Submission deadline is rolling until funds are exhausted.

- Water Production Well Site Study. EADS is available to provide further service of the water production well if Authority authorizes.

- STP Condition Assessment and Improvement Plan. EADS proposal was presented at February meeting to perform a Conditional Assessment and Improvement Plan for the wastewater treatment plant. EADS is available to begin this work when/if the Authority authorizes. EADS met with Dan Buck and Brianna Hunt at the STP in June to review problems and areas requiring improvements. Dan Buck previously prepared a list of items requiring attention and this list is provided to the Authority.

- Funding Opportunities for Larger Project:

    - USDA Rural Development (Low interest and potential grant). Provides financial assistance to rural communities with populations of 100,000 or less for the acquisition, construction, rehabilitation, or improvement of drinking water, sanitary sewer, solid waste, and stormwater systems. Submission deadline is rolling/year-round.
    - PENNVEST (Low interest loan and potential grant). Financing for the planning, design and construction of drinking water, wastewater, stormwater and nonpoint-source infrastructure projects in Pennsylvania. Submission deadline is quarterly.

Luke Hobson left at 6:18 pm.

Motion by Bryan Walker, seconded by Charles Rhodes, to approve June 10, 2026, Municipal Authority minutes. Motion carried.

Chet Cyga was not present to give an update on various things.

Snyder of Berlin Lagoon results up to July 29, 2026 have been presented to the board.

WWTP Effluent Lab results up to July 29, 2026, have been presented to the board.

Snyders data for DAF is no longer being sent to Chet.

Berlin Water and Wastewater to Do List was last updated on August 11, 2026.

Daily Water Withdrawal/Instream Flow Requirement for the Municipal Authority had an average 86,613 gallons of water a day for the month of July 2026.

Monthly amount of rain/snow fall for July 2026 was 5.01 inches.

Pennwood Farms used 22,742 gallons a day in the month of July 2026.

Scurfield private water line that supplies water to residents at 311 and 382 Weighley Mill Road is being monitored for the usage amount going through the master meter and the usage at the two residents. Currently there is an outstanding bill that needs to be paid.

There was a water leak at 743 North Street. The leak has been repaired.

Matt Bittner, PA Rural Water, came in to assist in locating a water leak on Broadway.

Waiting on S&S Excavating to send invoice for 538 Stewart Street.

Got estimates from Fogle Construction to repair manhole on Broadway. Council discussed and wants Brianna Hunt, Authority Manager, to look into possible grants.

GHJ Excavation sent the authority an invoice for the work that has been completed. GHJ hauled out one hydrovac load. Digestor still needs the rest cleaned out.

Traci Horning and Brianna Hunt did a zoom call for a rate assessment. Papers need to be sent over. Once completed, papers will be sent over to Authority.

DCED Annual Report for August 1, 2023, to July 31, 2024, information has been done. Annual Report for August 1, 2024, to July 31, 2025, information has been started.

Motioned by Bryan Walker, seconded by Charles Rhodes, to approve the Treasurers Report for the period of June 10, 2026, to July 10, 2026. Motion carried.

Motion by Marshal Engleka, seconded by Dale Miller, to approve payment of pending and previously paid bills of the general fund, water system, and sanitary sewer system for the period of July 10, 2026, to August 12, 2026. Motion carried.

The next Regular Meeting of the Municipal Authority of the Borough of Berlin is scheduled for September 9, 2026, beginning at 6:00 p.m.

At 7:44 P.M. a motion made by Bryan Walker, seconded by Marshal Engleka to adjourn this meeting. Motion carried.

Brianna Hunt

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Submitted By: Brianna Hunt, Water/Wastewater Manager