Borough of Berlin
700 North Street
Berlin, PA 15530

Regular Council Meeting

September 3, 2026 – 4:30 P.M.

Approved and Official Minutes

The meeting was called to order by President Michael Lottig

Pledge of Allegiance to the American Flag was quoted.

Council Attending:
Michael Lottig – Present
Clifford Horner – Present
John Harding – Present
Stephen Custer – Present
Michael Fogle – Present
James Broderick - Present
Brian Black - Present
Mayor Joseph Krause - Present

Others Attending –Bret Horning and Traci Horning, Executive Borough Secretary.

Motion by Stephen Custer, seconded by Clifford Horner, to approve August 6, 2026, Regular Council Meeting. Ayes 7, Nays 0. Motion carried.

Motion by James Broderick, seconded by Clifford Horner, to approve the Mayor and Police Department's Report for August 2026. Ayes 7, Nays 0. Motion carried.

Park and Planning
Land that is being donated to the Borough from UPMC at the lower diamond waiting on UPMC for an update.

Floor tile has been found dumped on the property off Swallow Street that the Borough owns while it was being mowed.

1215 Brubaker Street property has an/or issue(s) that falls under the Berlin Borough Ordinace 366. Code Inspector Officer as been notified.

737 North Street property has an/or issue(s) that falls under the Berlin Borough Ordinace 366. Code Inspector Officer as been notified.

531 Main Street property has an/or issue(s) that falls under the Berlin Borough Ordinace 366. Code Inspector Officer as been notified.

1028 Main Street property has an/or issue(s) that falls under the Berlin Borough Ordinace 372. Code Inspector Officer as been notified.

A discussion was held among council about looking into timbering the property on Whitehorse Road that the Borough owns. John Harding is to attend the Municipal Authority Meeting on Wednesday September 9, 2026 to inform the Authority Board the Borough is looking into timbering the Boroughs property.

Garbage

Electronic recycling day has been set for Wednesday September 23, 2026, from 4 pm to 6 pm at the Borough Building in the parking lot.

Personnel and Finance

Motion by Stephen Custer seconded by Clifford Horner to approve the August 2026 bills. Ayes 7, Nays 0. Motion carried.

Motion by Michael Fogle, seconded by Clifford Horner to approve the Treasurer's Report for July 2026. Ayes 7, Nays 0. Motion carried.

Motion by Clifford Horner, seconded by James Broderick to approve the hiring of Donna Wyant of Berlin PA as Part -Time Crossing Guard as needed at an hourly rate of $25.00, effective September 3, 2026, upon completion of all pre-employment testing and requirements. Ayes 7, Nays 0. Motion carried.

Motion by John Harding, seconded by Brian Black to approve the hiring of Logan Glessner of Berlin, PA as Part-Time Summer Outside Labor at an hourly rate of $17.00, effective September 3, 2026, upon completion of all pre-employment testing and requirements. Ayes 7, Nays 0. Motion carried.

Financial Requirement and Minimum Municipal Obligation for the year 2027 Borough (CB Plan) Pension Plan requires an administrative charge of $60.00 (3 members X $20.00).

Motion by Stephen Custer and seconded by Michael Fogle to approve the Minimum Municipal Obligation for the Borough pension plan 56-015-3-n2 in the amount of $60.00. Ayes 7, Nays 0. Motion carried.

The Financial Requirement and Minimum Municipal Obligation for the year 2027 current Borough Pension Plan requires funding at .1159 of 2026 wages and administrative charge for a total funding in the amount of $82,756.00.

Motion by Stephen Custer and seconded by Michael Fogle to approve the Minimum Municipal Obligation for the Borough pension plan 56-015-3-n1 in the amount of $82,756.00. Ayes 7, Nays 0. Motion carried.

House

Fireman had asked Brian Black as to why there were gutter screens being put on the newly installed gutters when there was none ever put on in the past. Recently the gutters were looked at and there were small saplings growing along with some leaves found in the gutters on the upper side of the borough building. Fireman and Ladies Auxiliary paid total together $2,300 towards the total cost of the gutters.

Borough Building electric meter was looked at to determine if the meter needs to be upgraded to a newer meter. The current meter is a, CT (Current Transformer) which is dial read "not digital" reading. Could be upgraded to a Digital Class 10, Form 4S style, along with a generator transfer switch. Estimate to upgrade is between $20,000 and $35,000. The current meter is fine and there is no need for an upgrade.

Streets, Sidewalks, Storm Sewers

Council is currently updating Ordinance 213 Regulating the Vehicular Traffic Upon Parking and The Use and Misuse of The Streets and Property of Berlin Borough and Providing Penalty for The Violation Thereof. Council to look over the current ordinance and make all updates for the October meeting.

Brubaker Street to Movilla Drive has a large rock blocking access to Movilla Drive from Brubaker Street. The large rock is on Mr. and Mrs. Croner's property which is in Brothersvalley Township and the Borough has no legal rights to ask them to remove the rock.

On Meadow Street, from Fletcher Street to Main Street, on the edge of Mr. Fisher's property, the street has been sealed due to the sidewalk not being sealed against the street.

Electric & Equipment

A list of various trees within the Borough that needs to be trimmed was presented to Council to review. A quote from Zambo's was given and waiting on one from Paul Bunyon.

Motion by John Harding and seconded by Stephen Custer to approve the quote that is the lowest from Zambo's or Paul Bunyon to trim the list of various trees within the Borough. The total amount to not go above is $7,600. Ayes 7, Nays 0. Motion carried.

Power Secure Services Agreement for the maintenance and equipment of the six (6) generators that supply electricity when the whole town goes without electricity is as follows. Service agreement will be a five (5) year agreement from February 16, 2027, to February 16, 2032. Annual Equipment Maintenance Schedule and Fees for years 1 through 5 are a total of $179,376. Annual Monitoring Fees for years 1 through 5 are a total of $55,750. Extended Warranty for the generators for years 1 through 5 is a total of $147,000. A total for all 3 agreements for years 1 through 5 is $382,126.

Motion by Clifford Horner and seconded by John Harding to approve the Service Agreement with Power Secure of 4068 Stirrup Creek Pkwy, Durhan, NC 27703 as follows: Service agreement will be a five (5) year agreement from February 16, 2027, to February 16, 2032. Annual Equipment Maintenance Schedule and Fees for years 1 through 5 are

a total of $179,376. Annual Monitoring Fees for years 1 through 5 are a total of $55,750. Extended Warranty for the generators for years 1 through 5 is a total of $147,000. A total for all 3 agreements for years 1 through 5 is $382,126. Ayes 7, Nays 0. Motion carried.

Going to apply for a Local Share Account Statewide (LSA) to replace the 2017 Ford F-350 truck. The LSA Grant is available for projects with a total eligible project cost between $25,000 to $1,000,000. There is no match to this grant.

Fire & Police

Police Coverage hours:

August 2 – August 8
FT hrs = 90 (W. Gonzalez 40, C. Fann 50)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

August 9 - August 15
FT hrs = 90 (W. Gonzalez 50, C. Fann 40)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

August 16 – August 22
FT hrs = 90 (W. Gonzalez 40, C. Fann 50)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

August 23– August 29
FT hrs = 90 (W. Gonzalez 50, C. Fann 40)
PT hrs = 0 (M. Logsdon 0, T. Collins 0)

Other Information

Echos of our Town Event Committee which consists of the Berlin Historical Society, Berlin Lions Club, and the Pius Springs Woman's Club. This event is being created to celebrate the people, stories, traditions and memories of the past. The event will feature traditional foods, games from the past, music, storytelling, local history and much more. The committee is asking permission to use the Borough lot (block party lot) and possibly have some streets to close off. Council did approve this at this meeting.

Pennsylvania State Association of Boroughs (PSAB) Newsletter was handed out to council to read. Information on data centers is in the newsletter.
Municipal Monthly Report/Permits Issued was given to the council.

Municipal Monthly Report/Inspections was given to the council.

Municipal Authority Update

406 Main Street sewer issue was found by NPL who is contracted by Columbia Gas. The main line is fine, it is the lateral pipe from the building to the main line that is bad, which is the responsibility of the owner.

A main water line break past 185 Broadway Street is being investigated. There have been multiple attempts to find the leak but still has not been found. Planning to start digging the week of September 21, 2026, to see if it can be found.

Adjournment

At 5:48 P.M. a motion was made by Stephen Custer, seconded by Clifford Horner, to adjourn this meeting. Ayes 7, Nays 0. Motion carried.

Traci Horning

_____

Submitted By: Traci Horning, Executive Secretary